

**HERITAGE RANCH COMMUNITY SERVICES DISTRICT
RESOLUTION NO. 24-11**

**A RESOLUTION OF THE BOARD OF DIRECTORS OF THE HERITAGE RANCH COMMUNITY
SERVICES DISTRICT AMENDING ITS CONFLICT OF INTEREST CODE**

WHEREAS, the Board of Directors of the Heritage Ranch Community Services District adopted by Resolution 90-32 dated July 3, 1990, the Fair Political Practices Commission (FPPC) model Conflict of Interest Code, Section 18730, and any and all amendments duly adopted by the FPPC, as its Conflict of Interest Code; and

WHEREAS, the Board of Directors of the Heritage Ranch Community Services District amended its Conflict of Interest Code several times, the most recent being by adoption of Resolution 16-09; and

WHEREAS, an Agency's Conflict of Interest Code must be reviewed and amended from time to time when there are updates needed.

NOW, THEREFORE, BE IT RESOLVED AND ORDERED by the Board of Directors of the Heritage Ranch Community Services District, that:

1. The Conflict of Interest Code be updated as shown in "Exhibit A" attached hereto; and
2. Since the Board of Supervisors of the County of San Luis Obispo is the code reviewing body that the updated Conflict of Interest Code be submitted to the Board of Supervisors for approval.
3. The General Manager be authorized to make any necessary non-substantial revisions if requested by the County of San Luis Obispo.

PASSED, APPROVED, AND ADOPTED by the Board of Directors of the Heritage Ranch Community Services District on the 15th day of August 2024, by the following roll call vote.

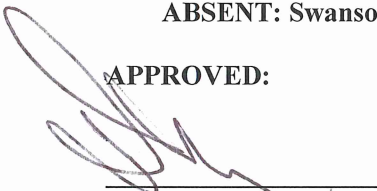
AYES: Barker, Burgess, Camou

NOES:

ABSTAIN:

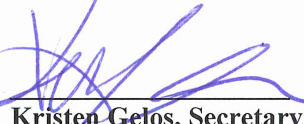
ABSENT: Swanson, Yaffee

APPROVED:



**Dan Burgess, President
Board of Directors**

ATTEST:



**Kristen Gelos, Secretary
Board of Directors**

**APPROVED AS TO FORM
AND LEGAL EFFECT:**



**Jeffrey A. Minnery
District Counsel**

HERITAGE RANCH COMMUNITY SERVICES DISTRICT

List of Designated Positions Subject to the
Provisions of the District’s Conflict of Interest Code
(Amended August 15, 2024)

I. DESIGNATED POSITIONS

The persons occupying the positions listed below are hereby considered designated officers and employees and are deemed to make, or participate in the making of, decisions, which may have a material effect on a financial interest.

<u>Designated Position</u>	<u>Assigned Disclosure Categories</u>
District Legal Counsel	1,2,3
General Manager	1,2,3
Administrative Manager	1,2,3
District Engineer	1,2,3
Consultant	1,2,3

II. OFFICIALS WHO MANAGE PUBLIC INVESTMENTS

Disclosure is required of the following positions and shall be provided as stated in Government Code section 87200 et seq.

<u>Designated Position</u>
Members of the Board of Directors
General Manager
Administrative Manager

III. DISCLOSURE CATEGORIES

Category 1: All persons in this disclosure category shall disclose all interests in real property located in the District or within two miles of the District’s boundaries. This disclosure is not applicable to the person’s principal residence or real property interests with a fair market value of less than \$2,000.

Category 2: All persons in this disclosure category shall disclose all investments in business entities and business positions in business entities that have an interest in real property in the District, or that have done business with the District during the year prior to the date of the person’s disclosure statement, or that are likely to do business with the District during the year subsequent to the date of the person’s disclosure statement. This disclosure category is not applicable to investments with a fair market value of less than \$2,000.

Category 3: All persons in this disclosure category shall disclose all sources of personal and business entity income from entities that provide services, materials, machinery equipment, or supplies of the type utilized by the District of that are located within the District, including gifts, loans and travel payments. This disclosure category is not applicable to income received from the District.

Consultants. “Consultant” means an individual who, pursuant to a contract with the Heritage Ranch Community Services District, either: (A) Makes a governmental decision whether to (1) approve a rate, rule, or regulation; (2) adopt or enforce a law; (3) issue, deny, suspend, or revoke any permit, license, application, certificate, approval, order, or similar authorization or entitlement; (4) authorize the District to enter into, modify, or renew a contract provided it is the type of contract that requires District approval; (5) grant District approval to a contract that requires District approval and to which the District is a party, or to the specifications for such a contract; (6) grant District approval to a plan, design, report, study, or similar item; or (7) adopt or grant District approval of policies, standards, or guidelines for the agency, or for any subdivision thereof; or (B) Serves in a staff capacity with the District and in that capacity participates in making a governmental decision as defined in California Code of Regulations, title 2, Section 18702.2 or performs the same or substantially all the same duties for the District that would otherwise be performed by an individual holding a position specified in the District’s conflict of interest code. (California Code of Regulations, title 2, section 18701(a)(2).)¹

¹ A consultant serves in a staff capacity only if he or she has an on-going relationship with the District. A consultant who works on one project or a limited range of projects for the District is not deemed a consultant subject to reporting requirements of this code unless the project or projects extend over a substantial period of time, generally more than one year.