



HERITAGE RANCH COMMUNITY SERVICES DISTRICT BOARD OF DIRECTORS REGULAR MEETING MINUTES

February 19, 2026

1. CALL TO ORDER / FLAG SALUTE

President Barker called the meeting to order at 4:00 p.m. and led the flag salute.

2. ROLL CALL

Secretary Gelos called the roll. Director Yaffee was absent. All other directors were in attendance.

Staff Present: General Manager, Scott Duffield, District Engineer, Doug Groshart, and District Counsel, Craig Steele.

3. PUBLIC COMMENT ON MATTERS NOT ON THE AGENDA

There were no public comments.

4. CONSENT ITEMS

- a. Meeting Minutes: Receive/approve minutes of regular meeting of January 15, 2026.**
- b. Warrant Register: Receive/approve January 2026 warrants.**
- c. Treasurer's Report: Receive/file January 2026 report.**
- d. Fiscal Report: Receive/file January 2026 status report.**
- e. Office Report: Receive/file January 2026 report.**
- f. District Engineer Report: Receive/file February 2026 report.**
- g. Operations Manager Report: Receive/file February 2025 report.**
- h. Updates regarding disinfection byproducts.**

There were no public comments.

Upon the motion of Director Burgess and seconded by Director Camou, the board approved all items as presented following a voice vote:

Ayes: Barker, Burgess, Camou, Swanson

Absent: Yaffee

5. BUSINESS ITEMS

- a. Submittal for approval Resolution 26-02 adopting the San Luis Obispo County Multi-Jurisdictional Hazard Mitigation Plan Update 2025.**

There were no public comments.

Manager Duffield provided a brief summary of the item and answered any questions the Board had.

Upon the motion of Director Swanson, and seconded by Director Burgess, the board approved Resolution 26-02 following a roll call vote:

Ayes: Barker, Burgess, Camou, Swanson
Absent: Yaffee

b. Submittal for approval Amendment No. 1 to the Lease Agreement by and between the District and the Heritage Village Seniors, Inc.

There were no public comments.

Manager Duffield provided a brief summary of the item and answered any questions the Board had.

Upon the motion of Director Burgess, and seconded by Director Camou, the board approved Amendment No. 1 following a roll call vote:

Ayes: Barker, Burgess, Camou, Swanson
Absent: Yaffee

c. Request to approve draft equipment procurement documents for the Disinfection Byproducts Reduction Project and direct staff to finalize the documents and issue the request for proposal to prospective bidders.

There were no public comments.

Manager Duffield provided a brief summary of the item and answered any questions the Board had.

Upon the motion of Director Camou, and seconded by Director Swanson, the board approved draft equipment procurement documents and direct staff to finalize the documents and issue the RFP to prospective bidders following a roll call vote:

Ayes: Barker, Burgess, Camou, Swanson
Absent: Yaffee

6. GENERAL MANAGER REPORT

There were no public comments.

Manager Duffield presented the item and answered questions from the board.

The report was received and filed.

7. COMMITTEE / DIRECTOR REPORTS (oral reports)

There were no committee / director reports.

8. FUTURE AGENDA ITEMS

There were no additional future agenda items requested.

9. ADJOURNMENT

Upon a motion by Director Burgess, and seconded by Director Swanson, the meeting adjourned at 4:45 p.m.

Minutes submitted by: Kristen Gelos, *Secretary, Board of Directors*
Minutes approved by: Bill Barker, *President, Board of Directors*