



Heritage Ranch Community Services District

4870 Heritage Road, Paso Robles, California 93446

(805) 227-6230 • (805) 227-6231

BOARD MEETING AGENDA

Thursday, February 20, 2025

DISTRICT OFFICE, HERITAGE RANCH, CA

Board Members:

Bill Barker, Vice President

Dan Burgess, Director

Michael Camou, President

Tom Swanson, Director

Masen Yaffee, Director

1. 4:00 PM OPEN SESSION / CALL TO ORDER / FLAG SALUTE
2. ROLL CALL
3. PUBLIC COMMENT ON MATTERS NOT ON THE AGENDA

This Public comment period provides an opportunity for members of the Public to address the Board on matters of interest within the jurisdiction of the District that are not listed on the agenda. If a member of the public wishes to speak at this time, Public comment is limited to three (3) minutes. When recognized by the Presiding Officer, proceed to the podium, and state your name for the record.

4. PUBLIC HEARINGS

Public comment. *Members of the Public wishing to speak on Public Hearing items may do so when recognized by the Presiding Officer. If a member of the Public wishes to speak at this time, Public comment is limited to three (3) minutes.*

- a. Hearing to consider protests to proposed sewer service rate increases and submittal for approval Resolution 25-01 adopting adjusted sewer service rates effective July 1, 2025.

5. CONSENT ITEMS

Public comment. Members of the Public wishing to speak on Consent Items may do so when recognized by the Presiding Officer. If a member of the Public wishes to speak at this time, Public comment is limited to three (3) minutes. When recognized by the Presiding Officer, proceed to the podium, and state your name for the record.

The consent agenda consists of routine matters on which there is generally no opposition or need for discussion. Any matter may be removed from the consent agenda and placed on the business agenda at the request of any Director.

Staff recommends the consent agenda be approved by a single motion:

- a. Meeting Minutes: Receive/approve minutes of regular meeting of January 16, 2025.
- b. Warrant Register: Receive/approve January 2025 warrants.
- c. Treasurer's Report: Receive/file January 2025 report.
- d. Fiscal Report: Receive/file January 2025 status report.
- e. Office Report: Receive/file January 2025 report.
- f. District Engineer Report: Receive/file February 2025 report.
- g. Operations Manager Report: Receive/file February 2025 report.
- h. Updates regarding disinfection byproducts.

6. BUSINESS ITEMS

Public comment. Members of the Public wishing to speak on Business Items may do so when recognized by the Presiding Officer. If a member of the Public wishes to speak at this time, Public comment is limited to three (3) minutes. When recognized by the Presiding Officer, proceed to the podium, and state your name for the record.

- a. Request to nominate the General Manager for the CSDA Board of Directors.

7. GENERAL MANAGER REPORT

8. COMMITTEE / DIRECTOR REPORTS (oral reports)

9. FUTURE AGENDA ITEMS

As determined by the majority of the Board. Upcoming or future agenda items and tentative dates include but are not limited to:

- Initiate Standby Charges – 3/20/25
- Confirm Standby Charges – 5/15/25
- Budget 1st draft – 5/15/25
- Approve WRRF construction documents – tbd
- Approve WRRF updated CEQA/NEPA – tbd
- Recycled water workshop – tbd

10. ADJOURN TO CLOSED SESSION

Pursuant to Government Code §54956.9(e)(3): Conference with District Counsel regarding receipt of a claim pursuant to the Government Claims Act. Number of cases: one (1)

11. OPEN SESSION

The Board will reconvene to Open Session and announce any reportable action from Closed Session.

12. ADJOURNMENT

The next regular Board of Directors meeting is scheduled for Thursday, March 20, 2025.

Notes:

- All comments concerning any item on the agenda are to be directed to the Presiding Officer.
- Any document pertaining to an open session item on this agenda which is distributed to the Board of Directors is available for public review at the time the subject writing or document is distributed or at least 72 hours before the meeting date whichever occurs first on the District's website at:
<https://heritageranchcsd.ca.gov/board-meetings>.
- Copies of the staff reports or written materials relating to each open session item on this agenda are available for public inspection and reproduction at District cost.
- In compliance with the Americans with Disabilities Act (ADA), the Heritage Ranch Community Services District is committed to including the disabled in all its services, programs and activities. If you need special assistance to participate in this meeting, please contact the Board Secretary at 805-227-6230 at least 72 hours prior to the meeting to enable the District to make reasonable arrangements to insure accessibility to the meeting.