



HERITAGE RANCH COMMUNITY SERVICES DISTRICT BOARD OF DIRECTORS REGULAR MEETING MINUTES

September 18, 2025

1. CALL TO ORDER / FLAG SALUTE

President Camou called the meeting to order at 4:05 p.m. and led the flag salute.

2. ROLL CALL

Manager Duffield called the roll. All directors were in attendance.

Staff Present: General Manager, Scott Duffield, District Engineer, Doug Groshart, Operations Manager, Brian Vogel.

3. PUBLIC COMMENT ON MATTERS NOT ON THE AGENDA

There were no public comments.

4. CONSENT ITEMS

- a. Meeting Minutes: Receive/approve minutes of regular meeting of August 21, 2025.**
- b. Warrant Register: Receive/approve August 2025 warrants.**
- c. Treasurer's Report: Receive/file August 2025 report.**
- d. Fiscal Report: Receive/file August 2025 status report.**
- e. Office Report: Receive/file August 2025 report.**
- f. District Engineer Report: Receive/file September 2025 report.**
- g. Operations Manager Report: Receive/file September 2025 report.**
- h. Updates regarding disinfection byproducts.**

There were no public comments.

Director Yaffee pulled items B and G and made a motion to approve items A, C-F and H as presented. The motion was seconded by Director Barker. The board approved items A, C-F, and H as presented.

Upon the motion of Director Barker and seconded by Director Yaffee, the board approved items B and G as presented.

5. BUSINESS ITEMS

- a. Discussion regarding a request from the Heritage Ranch Owners Association Board of Directors regarding the use of District property for their proposed new administrative office building and provide direction for staff.**

There were no public comments.

Upon the motion of Director Barker, and seconded by Director Burgess, the board tabled the item following a roll call vote:

Ayes: Directors Barker, Burgess, Camou
Noes: Directors Swanson, Yaffee

- b. Submittal for approval Resolution 25-11 fixing the employer contribution at an equal amount for employees and annuitants under the Public Employees' Medical and Hospital Care Act.**

There were no public comments.

Upon the motion of Director Barker, and seconded by Director Burgess, the board approved Resolution 25-11 following a roll call vote:

Ayes: Directors Barker, Burgess, Camou, Swanson, Yaffee

- c. Request to consider voting for a candidate for the vacant Alternate Special District seat on the San Luis Obispo Local Agency Formation Commission.**

There were no public comments.

Upon the motion of Director Barker, and seconded by Director Swanson, the board voted for Owen Davis following a voice vote:

Ayes: Directors Barker, Burgess, Camou, Swanson, Yaffee

6. GENERAL MANAGER REPORT

There were no public comments.

Manager Duffield presented the item and answered questions from the board.

The report was received and filed.

7. COMMITTEE / DIRECTOR REPORTS (oral reports)

There were no committee / director reports.

8. FUTURE AGENDA ITEMS

There were no public comments.

The board determined to add the following to a future agenda: None.

9. ADJOURNMENT

Upon a motion by Director Barker, and seconded by Director Burgess, the meeting adjourned at 5:00 p.m.

Minutes submitted by: Kristen Gelos, *Secretary, Board of Directors*
Minutes approved by:



HERITAGE RANCH COMMUNITY SERVICES DISTRICT BOARD OF DIRECTORS SPECIAL MEETING MINUTES

September 30, 2025

1. CALL TO ORDER / FLAG SALUTE

President Camou called the meeting to order at 5:04 p.m. and led the flag salute.

2. ROLL CALL

Manager Duffield called the roll. All directors were in attendance.

Staff Present: General Manager, Scott Duffield

3. BUSINESS ITEMS

a. Discussion and consideration of a request from a Supplier of a Packaged MBR product to be an Approved Equal for the WRRF Project.

Public comment: Ginger Paschal spoke.

Upon the motion of Director Yaffee, and seconded by Director Barker, the board approved the IWS product as an Approved Equal for the Packaged MBR Treatment System for the WRRF Project following a roll call vote:

Ayes: Directors Barker, Burgess, Camou, Swanson, Yaffee

4. ADJOURNMENT

Upon a motion by Director Yaffee, and seconded by Director Barker, the meeting adjourned at 5:49 p.m.

Minutes submitted by: Kristen Gelos, *Secretary, Board of Directors*

Minutes approved by:

**HERITAGE RANCH COMMUNITY SERVICES DISTRICT
WARRANT REGISTER
September 2025**

| DATE | NAME OF PAYEE | ITEM AMOUNT | WARRANT AMOUNT |
|--|---|------------------------------------|---------------------------|
| 9/2/2025 9/2/2025 | JORANDA MARKETING, INC. / JAN- STRUCTURES & GROUNDS | 304.60 | \$ 304.60 |
| 9/3/2025 9/3/2025 9/3/2025 | CALPERS HEALTH BENEFITS EMPLOYEE PAID HEALTH BENEFIT EMPLOYEE PAID HEALTH BENEFIT | 933.67 933.67 | \$ 1,867.34 |
| 9/3/2025 9/3/2025 | CALPERS HEALTH BENEFITS CALPERS HEALTH BENEFITS | 19,474.47 | \$ 19,474.47 |
| 9/4/2025 9/4/2025 9/4/2025 | STAPLES CREDIT PLAN OFFICE SUPPLIES OFFICE SUPPLIES | 56.99 38.43 | \$ 95.42 |
| 9/4/2025 9/4/2025 | GREAT WESTERN ALARM ALARM / ANSWERING SERVICE | 333.32 | \$ 333.32 |
| 9/4/2025 9/4/2025 | CALPERS RETIREMENT SYSTEM GASB-68 REPORTS | 350.00 | \$ 350.00 |
| 9/4/2025 9/4/2025 9/4/2025 9/4/2025 | USA BLUEBOOK SUPPLIES SUPPLIES MAINTENANCE FIXED EQUIPMENT | 35.55 342.85 23.38 | \$ 401.78 |
| 9/4/2025 9/4/2025 9/4/2025 | BRENNTAG PACIFIC, INC CHEMICALS CHEMICALS | 4,072.90 4,177.00 | \$ 8,249.90 |
| 9/4/2025 9/4/2025 | JOSHUA WHIPPLE VERT. INTAKE #2 | 2,025.00 | \$ 2,025.00 |
| 9/4/2025 9/4/2025 | ANTHONY'S TIRE STORE VEHICLES | 569.67 | \$ 569.67 |
| 9/4/2025 9/4/2025 | FLUID RESOURCE MANAGEMENT PROFESSIONAL SERVICES | 972.50 | \$ 972.50 |
| 9/4/2025 9/4/2025 9/4/2025 9/4/2025 9/4/2025 | NAPA AUTO PARTS VEHICLES VEHICLES VEHICLES FUEL & OIL | (19.02) 44.91 73.38 56.51 | \$ 155.78 |

**HERITAGE RANCH COMMUNITY SERVICES DISTRICT
WARRANT REGISTER
September 2025**

| DATE | NAME OF PAYEE | ITEM AMOUNT | WARRANT AMOUNT |
|-------------|--------------------------------|------------------------|---------------------------|
| 9/4/2025 | ABALONE COAST ANALYTICAL, INC. | | |
| 9/4/2025 | LAB TESTING | 3,216.00 | \$ 3,216.00 |
| 9/4/2025 | ALPHA ELECTRICAL SERVICE | | |
| 9/4/2025 | MAINTENANCE FIXED EQUIPMENT | 560.00 | |
| 9/4/2025 | MAINTENANCE FIXED EQUIPMENT | 820.21 | \$ 1,380.21 |
| 9/4/2025 | BURT INDUSTRIAL SUPPLY | | |
| 9/4/2025 | MAINTENANCE FIXED EQUIPMENT | 58.59 | |
| 9/4/2025 | SUPPLIES/MAINT. FIXED EQUIP. | 309.02 | \$ 367.61 |
| 9/4/2025 | MATRIX IMAGING SOLUTIONS | | |
| 9/4/2025 | SEPTEMBER BILLING | 1,631.65 | \$ 1,631.65 |
| 9/4/2025 | SCOTT DUFFIELD | | |
| 9/4/2025 | TRAINING & TRAVEL | 1,181.69 | \$ 1,181.69 |
| 9/4/2025 | WESTERN EXTERMINATOR | | |
| 9/4/2025 | STRUCTURES & GROUNDS | 132.50 | \$ 132.50 |
| 9/4/2025 | RIVAL TECHNOLOGY INC. | | |
| 9/4/2025 | COMPUTER/SOFTWARE & PRO. SVCS | 1,281.66 | \$ 1,281.66 |
| 9/4/2025 | TROY SHOGREN | | |
| 9/4/2025 | MEDICAL REIMBURSEMENT | 263.00 | \$ 263.00 |
| 9/4/2025 | SPEEDY COASTAL MESSENGER, INC. | | |
| 9/4/2025 | LAB TESTING | 515.00 | \$ 515.00 |
| 9/4/2025 | JERED MARTY | | |
| 9/4/2025 | MEDICAL REIMBURSEMENT | 115.00 | |
| 9/4/2025 | UNIFORM ALLOWANCE | 88.94 | \$ 203.94 |
| 9/4/2025 | VEGA AMERICAS, INC. | | |
| 9/4/2025 | MAINTENANCE FIXED EQUIPMENT | 2,160.51 | \$ 2,160.51 |
| 9/5/2025 | R. ARNOLD | | |
| | NET PAYROLL | 3,089.93 | \$ 3,089.93 |
| 9/5/2025 | T. SHOGREN | | |
| | NET PAYROLL | 2,585.21 | \$ 2,585.21 |
| 9/5/2025 | J. MARTY | | |
| | NET PAYROLL | 2,129.14 | \$ 2,129.14 |

**HERITAGE RANCH COMMUNITY SERVICES DISTRICT
WARRANT REGISTER
September 2025**

| DATE | NAME OF PAYEE | ITEM AMOUNT | WARRANT AMOUNT |
|-------------|--------------------------------|------------------------|---------------------------|
| 9/5/2025 | A. GRAY NET PAYROLL | 2,104.44 | \$ 2,104.44 |
| 9/5/2025 | J. GULARTE NET PAYROLL | 1,661.24 | \$ 1,661.24 |
| 9/5/2025 | K. GELOS NET PAYROLL | 3,356.17 | \$ 3,356.17 |
| 9/5/2025 | D. BURGESS NET PAYROLL | 92.35 | \$ 92.35 |
| 9/5/2025 | B. BARKER NET PAYROLL | 92.35 | \$ 92.35 |
| 9/5/2025 | S. DUFFIELD NET PAYROLL | 4,607.64 | \$ 4,607.64 |
| 9/5/2025 | B. VOGEL NET PAYROLL | 3,290.99 | \$ 3,290.99 |
| 9/5/2025 | D. GROSHART NET PAYROLL | 4,706.71 | \$ 4,706.71 |
| 9/5/2025 | M. CAMOU NET PAYROLL | 92.35 | \$ 92.35 |
| 9/5/2025 | M. YAFFEE NET PAYROLL | 92.35 | \$ 92.35 |
| 9/5/2025 | INTERNAL REVENUE SERVICE | | |
| 9/5/2025 | FEDERAL WITHHOLDING TAXES | 3,719.76 | |
| 9/5/2025 | FICA WITHIHOLDING | 49.60 | |
| 9/5/2025 | MEDICARE | 1,145.12 | \$ 4,914.48 |
| 9/5/2025 | EMPLOYMENT DEVELOPMENT DEPARTM | | |
| 9/5/2025 | SDI | 469.04 | |
| 9/5/2025 | STATE WITHHOLDING | 1,343.69 | \$ 1,812.73 |

**HERITAGE RANCH COMMUNITY SERVICES DISTRICT
WARRANT REGISTER
September 2025**

| DATE | NAME OF PAYEE | ITEM AMOUNT | WARRANT AMOUNT |
|-------------|--------------------------------|------------------------|---------------------------|
| 9/5/2025 | CALPERS RETIREMENT SYSTEM | | |
| 9/5/2025 | CALPERS UNIFORM ALLOWANCE | 10.53 | |
| 9/5/2025 | PERS-IRC 457 CONTRIBUTIONS | 320.00 | |
| 9/5/2025 | PERS-IRC 457 CONTRIBUTIONS | 1,193.07 | |
| 9/5/2025 | PERS-IRC 457 CONTRIBUTIONS | 112.86 | |
| 9/5/2025 | PERS RETIREMENT | 1,903.05 | |
| 9/5/2025 | PERS RETIREMENT TIER 2 | 2,196.43 | |
| 9/5/2025 | PERS RETIREMENT PEPRA | 2,817.12 | |
| 9/5/2025 | SURVIVOR BENEFIT | 8.37 | \$ 8,561.43 |
| 9/7/2025 | U.S. BANK EQUIPMENT FINANCE | | |
| 9/7/2025 | COMPUTER/SOFTWARE | 241.31 | \$ 241.31 |
| 9/8/2025 | PG&E | | |
| 9/8/2025 | ELECTRICITY | 1,587.24 | \$ 1,587.24 |
| 9/11/2025 | PG&E | | |
| 9/11/2025 | ELECTRICITY | 7,272.04 | \$ 7,272.04 |
| 9/15/2025 | PG&E | | |
| 9/15/2025 | ELECTRICITY | 2,334.88 | \$ 2,334.88 |
| 9/15/2025 | USA BLUEBOOK | | |
| 9/15/2025 | CHEMICALS | 775.33 | \$ 775.33 |
| 9/15/2025 | KRITZ EXCAVATING & TRUCKING, I | | |
| 9/15/2025 | MAINTENANCE FIXED EQUIPMENT | 2,540.69 | \$ 2,540.69 |
| 9/15/2025 | ROY ARNOLD | | |
| 9/15/2025 | CELL PHONE/INTERNET ALLOWANCE | 80.00 | \$ 80.00 |
| 9/15/2025 | RDO EQUIPMENT CO. | | |
| 9/15/2025 | MAINTENANCE FIXED EQUIPMENT | 598.15 | \$ 598.15 |
| 9/15/2025 | SAN MIGUEL ROLL OFF COMPANY, I | | |
| 9/15/2025 | MAINTENANCE FIXED EQUIPMENT | 1,020.38 | |
| 9/15/2025 | MAINTENANCE FIXED EQUIPMENT | 1,270.99 | \$ 2,291.37 |
| 9/15/2025 | LAHR ELECTRIC MOTORS, INC | | |
| 9/15/2025 | MAINTENANCE FIXED EQUIPMENT | 3,727.18 | \$ 3,727.18 |
| 9/15/2025 | SPRING STREET AUTO, INC. | | |
| 9/15/2025 | VEHICLES | 96.75 | \$ 96.75 |

**HERITAGE RANCH COMMUNITY SERVICES DISTRICT
WARRANT REGISTER
September 2025**

| DATE | NAME OF PAYEE | ITEM AMOUNT | WARRANT AMOUNT |
|-------------|-------------------------------|------------------------|---------------------------|
| 9/15/2025 | NAPA AUTO PARTS | | |
| 9/15/2025 | VEHICLES | 323.50 | |
| 9/15/2025 | VEHICLES | 170.41 | \$ 493.91 |
| 9/15/2025 | KRISTEN GELOS | | |
| 9/15/2025 | CELL PHONE/INTERNET ALLOWANCE | 80.00 | \$ 80.00 |
| 9/15/2025 | SCOTT DUFFIELD | | |
| 9/15/2025 | CELL PHONE/INTERNET ALLOWANCE | 80.00 | |
| 9/15/2025 | TRAINING & TRAVEL | 180.00 | \$ 260.00 |
| 9/15/2025 | BRIAN VOGEL | | |
| 9/15/2025 | CELL PHONE/INTERNET ALLOWANCE | 80.00 | \$ 80.00 |
| 9/15/2025 | TROY SHOGRN | | |
| 9/15/2025 | CELL PHONE/INTERNET ALLOWANCE | 80.00 | |
| 9/15/2025 | MEDICAL REIMBURSEMENT | 330.00 | \$ 410.00 |
| 9/15/2025 | DOUGLAS GROSHART | | |
| 9/15/2025 | SPICE INTEGRATION | | |
| 9/15/2025 | PROFESSIONAL SERVICES | 2,700.00 | \$ 2,700.00 |
| 9/15/2025 | AMAZON | | |
| 9/15/2025 | MAINTENANCE FIXED EQUIPMENT | 871.92 | \$ 871.92 |
| 9/15/2025 | JERED MARTY | | |
| 9/15/2025 | CELL PHONE/INTERNET ALLOWANCE | 80.00 | \$ 80.00 |
| 9/15/2025 | AIRGAS USA, LLC | | |
| 9/15/2025 | SUPPLIES | 172.77 | \$ 172.77 |
| 9/15/2025 | HYDROSCIENCE ENGINEERS INC | | |
| 9/15/2025 | WRRF PROJECT | 9,022.00 | \$ 9,022.00 |
| 9/15/2025 | THE JAM LAW GROUP | | |
| 9/15/2025 | LEGAL & ATTORNEY | 3,778.80 | \$ 3,778.80 |
| 9/15/2025 | AUSTIN GRAY | | |
| 9/15/2025 | CELL PHONE/INTERNET ALLOWANCE | 80.00 | \$ 80.00 |
| 9/15/2025 | JASON GULARTE | | |
| 9/15/2025 | CELL PHONE/INTERNET ALLOWANCE | 80.00 | \$ 80.00 |

**HERITAGE RANCH COMMUNITY SERVICES DISTRICT
WARRANT REGISTER
September 2025**

| DATE | NAME OF PAYEE | ITEM AMOUNT | WARRANT AMOUNT |
|-------------|--------------------------------|------------------------|---------------------------|
| 9/19/2025 | R. ARNOLD NET PAYROLL | 3,748.74 | \$ 3,748.74 |
| 9/19/2025 | T. SHOGREN NET PAYROLL | 2,990.08 | \$ 2,990.08 |
| 9/19/2025 | J. MARTY NET PAYROLL | 2,297.39 | \$ 2,297.39 |
| 9/19/2025 | A. GRAY NET PAYROLL | 1,736.09 | \$ 1,736.09 |
| 9/19/2025 | J. GULARTE NET PAYROLL | 1,803.34 | \$ 1,803.34 |
| 9/19/2025 | K. GELOS NET PAYROLL | 3,356.17 | \$ 3,356.17 |
| 9/19/2025 | S. DUFFIELD NET PAYROLL | 4,444.83 | \$ 4,444.83 |
| 9/19/2025 | B. VOGEL NET PAYROLL | 3,290.99 | \$ 3,290.99 |
| 9/19/2025 | D. GROSHART NET PAYROLL | 4,706.71 | \$ 4,706.71 |
| 9/19/2025 | INTERNAL REVENUE SERVICE | | |
| 9/19/2025 | FEDERAL WITHHOLDING TAXES | 3,918.48 | |
| 9/19/2025 | MEDICARE | 1,165.28 | \$ 5,083.76 |
| 9/19/2025 | EMPLOYMENT DEVELOPMENT DEPARTM | | |
| 9/19/2025 | SDI | 482.18 | |
| 9/19/2025 | STATE WITHHOLDING | 1,431.11 | \$ 1,913.29 |
| 9/19/2025 | CALPERS RETIREMENT SYSTEM | | |
| 9/19/2025 | PERS-IRC 457 CONTRIBUTIONS | 370.00 | |
| 9/19/2025 | PERS-IRC 457 CONTRIBUTIONS | 1,193.07 | |
| 9/19/2025 | PERS RETIREMENT | 1,903.04 | |
| 9/19/2025 | PERS RETIREMENT TIER 2 | 2,196.43 | |
| 9/19/2025 | PERS RETIREMENT PEPRA | 2,817.12 | |
| 9/19/2025 | SURVIVOR BENEFIT | 8.37 | \$ 8,488.03 |

**HERITAGE RANCH COMMUNITY SERVICES DISTRICT
WARRANT REGISTER
September 2025**

| DATE | NAME OF PAYEE | ITEM AMOUNT | WARRANT AMOUNT |
|-------------|--------------------------------|------------------------|---------------------------|
| 9/23/2025 | CALPERS RETIREMENT SYSTEM | | |
| 9/23/2025 | CALPERS UNFUNDED LIABILITY | 11,740.08 | \$ 11,740.08 |
| 9/25/2025 | AT&T | | |
| 9/25/2025 | MAINTENANCE FIXED EQUIPMENT | 80.48 | \$ 80.48 |
| 9/25/2025 | CHARTER COMMUNICATIONS | | |
| 9/25/2025 | INTERNET | 131.25 | \$ 131.25 |
| 9/25/2025 | OAK HILL MRKT | | |
| 9/25/2025 | OFFICE SUPPLIES | 3.09 | \$ 3.09 |
| 9/25/2025 | JOHN ELLSWORTH CO | | |
| 9/25/2025 | FIXED EQUIP. | 202.48 | \$ 202.48 |
| 9/25/2025 | PORTOLA HOTEL | | |
| 9/25/2025 | TRAINING&TRAVEL | 294.80 | \$ 294.80 |
| 9/25/2025 | LOWE'S | | |
| 9/25/2025 | STRUCUTRES & GROUNDS | 96.17 | \$ 96.17 |
| 9/25/2025 | RING CENTRAL | | |
| 9/25/2025 | TELEPHONE | 295.92 | \$ 295.92 |
| 9/25/2025 | STARLINK | | |
| 9/25/2025 | INTERNET | 232.00 | \$ 232.00 |
| 9/25/2025 | O'REILLY AUTO PARTS | | |
| 9/25/2025 | VEHICLES | 56.53 | \$ 56.53 |
| 9/25/2025 | ALAMEDA ELECTRICAL DISTRIBUTOR | | |
| 9/25/2025 | MAINTENANCE FIXED EQUIPMENT | (378.66) | |
| 9/25/2025 | MAINTENANCE FIXED EQUIPMENT | 741.11 | |
| 9/25/2025 | MAINTENANCE FIXED EQUIPMENT | 331.04 | \$ 693.49 |
| 9/29/2025 | J.B. DEWAR. INC. | | |
| 9/29/2025 | FUEL & OIL | 2,599.86 | \$ 2,599.86 |
| 9/30/2025 | GREAT WESTERN ALARM | | |
| 9/30/2025 | ALARM & ANSWERING SERVICE | 344.32 | \$ 344.32 |
| 9/30/2025 | CONSOLIDATED ELECTRICAL DISTRI | | |
| 9/30/2025 | MAINTENANCE FIXED EQUIPMENT | 41.97 | \$ 41.97 |

**HERITAGE RANCH COMMUNITY SERVICES DISTRICT
WARRANT REGISTER
September 2025**

| DATE | NAME OF PAYEE | ITEM AMOUNT | WARRANT AMOUNT |
|-------------|--------------------------------|------------------------|---------------------------|
| 9/30/2025 | AT&T | | |
| 9/30/2025 | TELEPHONE | 88.88 | \$ 88.88 |
| 9/30/2025 | BLAKES INC | | |
| 9/30/2025 | SUPPLIES | 29.40 | |
| 9/30/2025 | MAINTENANCE FIXED EQUIPMENT | 111.96 | \$ 141.36 |
| 9/30/2025 | USA BLUEBOOK | | |
| 9/30/2025 | CHEMICALS | 364.95 | \$ 364.95 |
| 9/30/2025 | UNDERGROUND SERVICE ALERT | | |
| 9/30/2025 | DUES & SUBSCRIPTIONS | 300.00 | \$ 300.00 |
| 9/30/2025 | KRITZ EXCAVATING & TRUCKING, I | | |
| 9/30/2025 | MAINTENANCE FIXED EQUIPMENT | 503.73 | \$ 503.73 |
| 9/30/2025 | BRENNTAG PACIFIC, INC | | |
| 9/30/2025 | CHEMICALS | 4,120.17 | |
| 9/30/2025 | CHEMICALS | 2,971.54 | \$ 7,091.71 |
| 9/30/2025 | SAN MIGUEL ROLL OFF COMPANY, I | | |
| 9/30/2025 | MAINTENANCE FIXED EQUIPMENT | 1,335.27 | |
| 9/30/2025 | MAINTENANCE FIXED EQUIPMENT | 1,151.39 | \$ 2,486.66 |
| 9/30/2025 | FLUID RESOURCE MANAGEMENT | | |
| 9/30/2025 | PROFESSIONAL SERVICES | 868.75 | \$ 868.75 |
| 9/30/2025 | NAPA AUTO PARTS | | |
| 9/30/2025 | MAINTENANCE FIXED EQUIPMENT | 22.70 | |
| 9/30/2025 | VEHICLES | 35.31 | |
| 9/30/2025 | VEHICLES | 130.03 | \$ 188.04 |
| 9/30/2025 | CORE & MAIN LP | | |
| 9/30/2025 | MAINTENANCE FIXED EQUIPMENT | 622.91 | \$ 622.91 |
| 9/30/2025 | BURT INDUSTRIAL SUPPLY | | |
| 9/30/2025 | MAINTENANCE FIXED EQUIPMENT | 35.02 | \$ 35.02 |
| 9/30/2025 | WESTERN EXTERMINATOR | | |
| 9/30/2025 | STRUCTURES & GROUNDS | 132.50 | \$ 132.50 |
| 9/30/2025 | TROY SHOGREN | | |
| 9/30/2025 | UNIFORM ALLOWANCE | 299.01 | \$ 299.01 |

**HERITAGE RANCH COMMUNITY SERVICES DISTRICT
WARRANT REGISTER
September 2025**

| DATE | NAME OF PAYEE | ITEM AMOUNT | WARRANT AMOUNT |
|---------------------------|--------------------------------|------------------------|---------------------------|
| 9/30/2025 | MULTI W SYSTEMS, INC. | | |
| 9/30/2025 | LS1-5 REHAB PROJECT_LS2 | 42,047.49 | \$ 42,047.49 |
| 9/30/2025 | JORANDA MARKETING, INC. / JAN- | | |
| 9/30/2025 | STRUCTURES & GROUNDS | 304.60 | \$ 304.60 |
| 9/30/2025 | AMAZON | | |
| 9/30/2025 | MAINTENANCE FIXED EQUIPMENT | 27.86 | \$ 27.86 |
| 9/30/2025 | EVOQUA WATER TECHNOLOGIES LLC | | |
| 9/30/2025 | MAINTENANCE FIXED EQUIPMENT | 4,504.50 | |
| 9/30/2025 | MAINTENANCE FIXED EQUIPMENT | 1,501.50 | \$ 6,006.00 |
| 9/30/2025 | OTTO ELECTRICAL, INC | | |
| 9/30/2025 | VERTICAL INTAKE #2 PROJECT | 15,640.00 | \$ 15,640.00 |
| 9/30/2025 | PETERSON, ALTON & EL | | |
| 9/30/2025 | US REFUND | 12.85 | \$ 12.85 |
| TOTAL ALL WARRANTS | | | \$ 267,811.58 |

**HERITAGE RANCH COMMUNITY SERVICES DISTRICT
TREASURER'S REPORT
SEPTEMBER 2025**

SUMMARY REPORT OF ALL ACCOUNTS

| | |
|---|--------------|
| Beginning Balance: | \$ 4,764,439 |
| Ending Balance: | \$ 4,780,530 |
| Variance: | \$ 16,091 |
| Interest Earnings for the Month Reported: | \$ 15,233 |
| Interest Earnings Fiscal Year-to-Date: | \$ 49,249 |

ANALYSIS OF REVENUES

| | |
|---|------------|
| Total operating income for water and sewer was: | \$ 317,916 |
| Non-operating income was: | \$ 99,423 |
| Franchise fees paid to the District by San Miguel Garbage was: | \$ 4,075 |
| Interest earnings for the LAIF account was: | \$ - |
| Interest earnings for the California CLASS account was: | \$ 13,457 |
| Interest earnings for the Five Star Bank checking account was: | \$ 17 |
| Interest earnings for the Five Star Bank DWR Loan Services account was: | \$ 9 |
| Interest earnings for the Five Star Bank DWR Reserve account was: | \$ 444 |
| Interest earnings for the Mechanics Bank money market account was: | \$ 0 |

ANALYSIS OF EXPENSES

| | |
|--|------------|
| Five Star Bank checking account total warrants, fees, and Electronic Fund Transfers was: | \$ 239,994 |
|--|------------|

STATEMENT OF COMPLIANCE

This report was prepared in accordance with the Heritage Ranch Community Services District Statement of Investment Policy. All investment activity was within policy limits. There are sufficient funds to meet the next 30 days obligations. Attached is a status report of all accounts and related bank statements.

**HERITAGE RANCH COMMUNITY SERVICES DISTRICT
STATUS REPORT FOR ALL ACCOUNTS
SEPTEMBER 2025**

BEGINNING BALANCE ALL ACCOUNTS **\$4,764,438.56**

OPERATING CASH IN DRAWER **\$ 300.00**

FIVE STAR BANK DWR LOAN REPAYMENT (1994-2029):

| | | |
|------------------------------------|----------|--------------------|
| BEGINNING BALANCE 8/31/2025 | 2,464.21 | |
| QUARTERLY DEPOSIT | | |
| INTEREST EARNED | 8.63 | |
| SEMI-ANNUAL PAYMENT | | |
| ENDING BALANCE 9/30/2025 | | \$ 2,472.84 |

FIVE STAR BANK DWR RESERVE ACCOUNT

| | | |
|------------------------------------|------------|----------------------|
| BEGINNING BALANCE 8/31/2025 | 126,770.28 | |
| INTEREST EARNED | 443.90 | |
| ENDING BALANCE 9/30/2025 | | \$ 127,214.18 |

FIVE STAR BANK SDWSRF LOAN SERVICES ACCOUNT

| | | |
|------------------------------------|-----------|---------------------|
| BEGINNING BALANCE 8/31/2025 | 16,414.93 | |
| QUARTERLY DEPOSIT | | |
| INTEREST EARNED | 57.48 | |
| SEMI-ANNUAL PAYMENT | | |
| ENDING BALANCE 9/30/2025 | | \$ 16,472.41 |

FIVE STAR BANK SDWSRF RESERVE ACCOUNT

| | | |
|------------------------------------|-----------|---------------------|
| BEGINNING BALANCE 8/31/2025 | 65,602.18 | |
| INTEREST EARNED | 229.72 | |
| ENDING BALANCE 9/30/2025 | | \$ 65,831.90 |

MECHANICS BANK MONEY MARKET ACCOUNT

| | | |
|---|------------|--------------------|
| BEGINNING BALANCE 8/31/2025 | 11,260.16 | |
| DEPOSIT REVENUE - CASH | 1,873.38 | |
| INTEREST EARNED | 0.08 | |
| REVENUE TRANSFER <i>To Five Star Checking</i> | (6,531.47) | |
| ENDING BALANCE 9/30/2025 | | \$ 6,602.15 |

FIVE STAR BANK - MONEY MARKET

| | | |
|---|------------|----------------------|
| BEGINNING BALANCE 8/31/2025 | 208,498.05 | |
| INTEREST EARNED | 1,019.20 | |
| REVENUE TRANSFER <i>From Five Star Checking</i> | 120,000.00 | |
| ENDING BALANCE 9/30/2025 | | \$ 329,517.25 |

**HERITAGE RANCH COMMUNITY SERVICES DISTRICT
STATUS REPORT FOR ALL ACCOUNTS
SEPTEMBER 2025**

FIVE STAR BANK - CHECKING

| | | |
|---|--------------|----------------------|
| BEGINNING BALANCE 8/31/2025 | 239,994.49 | |
| DEPOSIT REVENUE & MISCELLANEOUS INCOME | 425,044.00 | |
| INTEREST EARNED | 17.48 | |
| TOTAL CHECKS, FEES AND EFT'S | (426,062.66) | |
| REVENUE TRANSFER <i>From Mechanics Bank</i> | 6,531.47 | |
| REVENUE TRANSFER <i>To Five Star Money Market</i> | (120,000.00) | |
| ENDING BALANCE 9/30/2025 | | \$ 125,524.78 |

LOCAL AGENCY INVESTMENT FUND (LAIF)

| | | |
|------------------------------------|------------|----------------------|
| BEGINNING BALANCE 8/31/2025 | 260,822.84 | |
| INTEREST EARNED | - | |
| ENDING BALANCE 9/30/2025 | | \$ 260,822.84 |

CALIFORNIA CLASS

| | | |
|------------------------------------|--------------|-----------------------|
| BEGINNING BALANCE 8/31/2025 | 3,832,314.51 | |
| INTEREST EARNED | 13,456.91 | |
| ENDING BALANCE 9/30/2025 | | \$3,845,771.42 |

| | | |
|------------------------------------|-----------------|-----------------------|
| ENDING BALANCE ALL ACCOUNTS | | \$4,780,529.77 |
| DIFFERENCE FROM LAST MONTH | Increase | \$ 16,091.21 |

**HERITAGE RANCH COMMUNITY SERVICES DISTRICT
QUARTERLY TREASURER'S REPORT
JULY 1, 2025 – SEPTEMBER 30, 2025**

SUMMARY REPORT OF ALL ACCOUNTS

| | | |
|-------------------|----|--------------|
| Beginning Balance | \$ | 4,625,928.94 |
| Ending Balance | \$ | 4,780,529.77 |
| Variance | \$ | 154,600.83 |
| Interest Earnings | \$ | 49,249.00 |

STATEMENT OF COMPLIANCE

This report was prepared in accordance with the HRCSD Statement of Investment Policy. All investment activity was within policy limits. There are sufficient funds to meet the next 180-day obligations. Attached is a status report of all accounts and related bank statements. For more information contact the District Office.

ACCOUNT PROFILE INFORMATION

1. Operating cash in drawer: Maintained to make change for cash transactions.
2. Five Star Bank DWR Loan Repayments: Quarterly deposits are made into the account. Semi-annual payments are made from the account by the bank, which functions as our fiscal agent, to DWR for repayment of a \$2 million loan to partially finance our water treatment plant and water pumping facilities. The interest rate at the end of the quarter was 4.34%. Statements are received monthly.
3. Five Star Bank DWR Reserve: The purpose of the Reserve Account was to build up over ten years an amount equal to debt service for one year, a DWR requirement. The interest rate at the end of the quarter was 4.34%. Statements are received monthly.
4. Five Star Bank SDWSRF (Safe Drinking Water State Revolving Fund) Loan Repayments: Quarterly deposits are made into the account. Semi-annual payments are made from the account by the bank, which functions as our fiscal agent, to SDWSRF for repayment of a \$714,000 loan to finance upgrades at the water treatment plant. The fund will provide for a twenty (20) year repayment period at a 1.7875 percent interest rate. The interest rate at the end of the quarter was **Error! Reference source not found.**34%. Statements are received monthly.
5. Five Star Bank SDWSRF Reserve: The purpose of the Reserve Account was to build up over ten years an amount equal to debt service for one year, a SDWSRF requirement. The interest rate at the end of the quarter was **Error! Reference source not found.**34%. Statements are received monthly.
6. Mechanics Bank Money Market: This account handles all cash transactions as Five Star Bank does not have a local branch. Any amount above the minimum required by the bank will be transferred to Five Star bank checking account. The interest rate at the end of the quarter was 0.02%. Statements are received monthly.

7. Five Star Bank Money Market: The interest rate at the end of the quarter was **Error! Reference source not found.**34%. The purpose of this account is to facilitate cash flow and maximize interest within our Five Star Bank accounts. Statements are received monthly.
8. Five Star Bank Checking: Variable interest-bearing account currently at 0.10%, at Five Star branch in Roseville used for most of our transactions such as payroll, accounts receivable and accounts payable. Statements are received monthly.
9. LAIF: Local Agency Investment Fund, a variable interest-bearing investment fund administered by the California State Treasurer. LAIF Account interest rate at the end of the quarter was **Error! Reference source not found.**34%. Statements are received monthly.
10. California Class: Joint Powers Authority Investment pool, a variable interest-bearing investment fund. The majority of our funds are retained in this account. CA Class Account interest rate at the end of the quarter was 4.2725%. Statements are received monthly.

INTEREST EARNINGS: TRENDS & PROJECTIONS

The number of accounts in this report totals TEN. The interest earnings for those accounts are summarized on the next page. The accounts are referenced by number which corresponds with the Account Profile Information.

SUMMARY OF INTEREST EARNINGS

Account Profile by Reference Number

| | Beginning Balance | Credits | Debits | Interest Earnings | Ending Balance |
|-----------|--------------------------|-----------------------|-------------------------|--------------------------|-----------------------|
| 1 | 300.00 | - | - | - | 300.00 |
| 2 | 28,202.68 | 25,907.00 | -51,814.22 | 177.38 | 2,472.84 |
| 3 | 125,855.26 | 0.00 | 0.00 | 1,358.92 | 127,214.18 |
| 4 | 1,693.62 | 14,685.00 | 0.00 | 93.79 | 16,472.41 |
| 5 | 65,128.67 | 0.00 | 0.00 | 703.23 | 65,831.90 |
| 6 | 8,359.17 | 4,774.11 | -6,531.47 | 0.34 | 6,602.15 |
| 7 | 206,993.13 | 200,000.00 | -80,000.00 | 2,524.12 | 329,517.25 |
| 8 | 127,148.65 | 1,146,698.11 | -1,148,366.70 | 44.72 | 125,524.78 |
| 9 | 257,996.22 | 0.00 | 0.00 | 2,826.62 | 260,822.84 |
| 10 | 3,804,251.54 | 0.00 | 0.00 | 41,519.88 | 3,845,771.42 |
| | \$4,625,928.94 | \$1,392,064.22 | (\$1,286,712.39) | \$49,249.00 | \$4,780,529.77 |

MANAGEMENT BY CONTRACTED PARTIES

For the reporting period, only the Local Agency Investment Fund (LAIF) and California Class (CA Class) are held under the Management By Contracted Parties.

LAIF is a treasury of pooled money made up of deposits from many of the over 5,000 local agencies within California. More than \$25 billion is vested in a variety of ways with a cumulative net yield of a conservative nature. State law requires, and the LAIF Pooled Money Investment Board requires that pooled money first be invested in such a manner to realize the maximum return consistent with safe and prudent management after which yield is considered. In other words, because these are public money invested and managed by others, the investments are low risk, low yield.

CA Class is a Joint Powers Authority investment pool that provides public agencies with the opportunity to invest funds on a cooperative basis in rated pools that are managed in accordance with state law with the primary objective of offering Participants safety, daily and next-day liquidity, and optimized returns.

HRCSD typically has most of its cash (over 90%) deposited in CA Class. This is a common strategy with many local agencies in the state, especially those with cash reserves of less than \$5 million. Complete reports on all investment activities, etc. are received from the CA Class Board monthly, along with an annual report, which are available for inspection at the District office. In addition, an analysis is provided in our Status Report of All Accounts for our share of CA Class deposits monthly.

**HERITAGE RANCH COMMUNITY SERVICES DISTRICT - CONSOLIDATED BUDGET
2025/26 Budget**

| OPERATING REVENUE | Budget FY 25/26 | Actual September | Actual Year to Date | Percentage Year to Date | Variance Explanation |
|--------------------------|----------------------------|-----------------------------|--------------------------------|------------------------------------|------------------------------|
| Water Fees | 1,791,637 | 176,196 | 547,450 | 31% | |
| Sewer Fees | 1,600,609 | 135,111 | 382,623 | 24% | |
| Hook-Up Fees | 2,400 | 600 | 600 | 25% | |
| Turn on Fees | 3,500 | 150 | 575 | 16% | |
| Late Fees | 20,790 | 3,350 | 11,324 | 54% | Fluctuates based on activity |
| Plan Check & Inspection | 1,600 | 1,504 | 4,213 | 263% | |
| Miscellaneous Income | 500 | 1,006 | 3,887 | 777% | |
| TOTAL OPERATING | \$3,421,036 | \$317,916 | \$950,673 | 28% | |

| FRANCHISE REVENUE | | | | | |
|----------------------------|-----------------|----------------|-----------------|------------|--|
| Solid Waste Franchise Fees | 46,336 | 4,075 | 21,696 | 47% | |
| TOTAL FRANCHISE | \$46,336 | \$4,075 | \$21,696 | 47% | |

TOTAL OPERATING \$3,467,372 \$321,992 \$972,368 28%

| NON-OPERATING REVENUE | | | | | |
|------------------------------|------------------|-----------------|-----------------|------------|------------------------------|
| Standby Charges | 242,200 | 0 | 8,478 | 4% | |
| Property Tax | 497,891 | 546 | 13,804 | 3% | |
| Interest | 64,494 | 15,233 | 49,249 | 76% | Fluctuates based on activity |
| Connection Fees | 28,232 | 14,910 | 14,910 | 53% | |
| TOTAL NON-OPERATING | \$832,817 | \$30,689 | \$86,441 | 10% | |

| RESERVE REVENUE | | | | | |
|------------------------|---------------------|-----------------|------------------|-----------|--|
| Capital Reserves | 188,088 | 8,624 | 21,309 | 11% | |
| Operating Reserves | 24,354,883 | 60,110 | 100,428 | 0% | |
| TOTAL RESERVE | \$24,542,971 | \$68,734 | \$121,738 | 0% | |

TOTAL NON-OPERATING \$25,375,788 \$99,423 \$208,178 1%

| | | | | | |
|--------------------------|---------------------|------------------|--------------------|-----------|--|
| TOTAL ALL REVENUE | \$28,843,160 | \$421,415 | \$1,180,546 | 4% | |
|--------------------------|---------------------|------------------|--------------------|-----------|--|

**HERITAGE RANCH COMMUNITY SERVICES DISTRICT - CONSOLIDATED BUDGET
2025/26 Budget**

OPERATING EXPENSES

| SALARIES AND BENEFITS | Budget FY 25/26 | Actual September | Actual Year to Date | Percentage Year to Date | Variance Explanation |
|--------------------------------------|----------------------------|-----------------------------|--------------------------------|------------------------------------|-----------------------------|
| Salaries | 1,095,291 | 76,402 | 229,806 | 21% | |
| Health Insurance | 247,593 | 15,537 | 48,025 | 19% | |
| Health Insurance - Retirees | 62,535 | 4,830 | 14,498 | 23% | |
| Pers Retirement | 195,963 | 20,158 | 64,100 | 33% | |
| OPEB Funding/Transfer | 35,000 | 0 | 0 | 0% | |
| Standby | 34,380 | 2,125 | 6,406 | 19% | |
| Overtime | 3,985 | 306 | 1,224 | 31% | |
| Workers Comp. Ins. | 34,469 | 0 | 29,616 | 86% | |
| Directors' Fees | 36,000 | 400 | 1,100 | 3% | |
| Medicare/FICA | 16,405 | 1,180 | 3,546 | 22% | |
| Car Allowance | 3,000 | 250 | 750 | 25% | |
| SUI/ETT | 1,000 | 0 | 0 | 0% | |
| Uniforms | 8,424 | 388 | 3,265 | 39% | |
| TOTAL SALARIES & BENEFITS | \$1,774,045 | \$121,577 | \$402,336 | 23% | |

UTILITIES

| | | | | | |
|------------------------|------------------|-----------------|-----------------|------------|-------------------|
| Electricity | 140,535 | 11,194 | 28,938 | 21% | |
| Propane | 1,649 | 0 | 0 | 0% | |
| Water Purchase | 28,600 | 0 | 0 | 0% | Paid Semiannually |
| Telephone/Internet | 13,846 | 1,468 | 4,520 | 33% | |
| TOTAL UTILITIES | \$184,630 | \$12,662 | \$33,458 | 18% | |

MAINTENANCE & SUPPLIES

| | | | | | |
|--------------------------------|------------------|-----------------|------------------|------------|--|
| Chemicals | 89,232 | 16,482 | 26,964 | 30% | |
| Computer/Software | 38,134 | 317 | 4,593 | 12% | |
| Equip. Rental/Lease | 2,812 | 0 | 0 | 0% | |
| Fixed Equip. | 210,349 | 24,661 | 106,989 | 51% | |
| Fuel & Oil | 16,873 | 2,656 | 7,938 | 47% | |
| Lab Testing | 66,367 | 3,731 | 12,938 | 19% | |
| Office Supplies | 1,687 | 99 | 99 | 6% | |
| Parks & Recreation | 0 | 0 | 0 | 0% | |
| Struct./Grnds. | 16,805 | 666 | 1,407 | 8% | |
| Small Tools/Equip. | 3,375 | 0 | 0 | 0% | |
| Supplies | 5,062 | 716 | 1,254 | 25% | |
| Meters/Equip. | 13,498 | 0 | 0 | 0% | |
| Vehicles | 6,750 | 1,481 | 4,356 | 65% | |
| TOTAL MAINT. & SUP. | \$470,944 | \$50,809 | \$166,539 | 35% | |

**HERITAGE RANCH COMMUNITY SERVICES DISTRICT - CONSOLIDATED BUDGET
2025/26 Budget**

| GENERAL & ADMINISTRATION | Budget FY 25/26 | Actual September | Actual Year to Date | Percentage Year to Date | Variance Explanation |
|-------------------------------------|----------------------------|-----------------------------|--------------------------------|------------------------------------|------------------------------|
| Ads./Advertising | 1,622 | 0 | 463 | 29% | Fluctuates based on activity |
| Alarm/Answering Service | 4,500 | 678 | 1,361 | 30% | |
| Audit | 10,816 | 0 | 0 | 0% | |
| Bank Charges/Fees | 0 | 0 | 0 | 0% | |
| Consulting/Engineering | 10,000 | 0 | 0 | 0% | |
| Dues/Subscription | 11,248 | 300 | 300 | 3% | |
| Elections | 0 | 0 | 0 | 0% | |
| Insurance | 50,754 | 0 | 0 | 0% | Paid Annually |
| LAFCO | 8,652 | 0 | 9,227 | 107% | Paid Annually |
| Legal/Attorney | 27,040 | 3,779 | 6,317 | 23% | |
| Licenses/Permits | 32,621 | 0 | 0 | 0% | |
| Plan Check & Inspection | 1,600 | 0 | 0 | 0% | |
| Postage/Billing | 16,873 | 1,632 | 6,378 | 38% | |
| Professional Service | 100,451 | 5,747 | 10,805 | 11% | |
| Tax Collection | 7,847 | 0 | 0 | 0% | |
| Staff Training & Travel | 13,499 | 1,362 | 3,461 | 26% | |
| Board Training & Travel | 1,082 | 0 | 0 | 0% | |
| TOTAL G & A | \$298,605 | \$13,497 | \$38,313 | 13% | |

CAPITAL PROJECTS & EQUIPMENT

| | | | | | |
|------------------------------|---------------------|---------------|----------------|-----------|--|
| Structures/Improvements | 24,472,971 | 68,734 | 121,738 | 0% | |
| Equipment | 70,000 | 0 | 0 | 0% | |
| TOTAL CAPITAL EXPENSE | \$24,542,971 | 68,734 | 121,738 | 0% | |

DEBT

| | | | | | |
|-----------------------------|------------------|-----------------|------------------|-----|-------------------|
| State Loan Payment | 103,628 | 0 | 51,814 | 50% | paid semiannually |
| State Loan Payment Phase II | 58,740 | 0 | 0 | 0% | paid semiannually |
| Western Alliance Lease-PVS | 152,321 | 76,109 | 76,109 | 50% | paid semiannually |
| TOTAL DEBT | \$314,689 | \$76,109 | \$127,923 | | |

| | | | | | |
|-----------------------|-----------|----------|----------|-----|--|
| FUNDED DEPRECIATION | \$288,000 | \$24,000 | \$72,000 | 25% | |
| UNFUNDED DEPRECIATION | \$0 | \$0 | \$0 | 0% | |

| | | | | | |
|----------------------|---------------------|------------------|------------------|-----------|--|
| TOTAL EXPENSE | \$27,873,884 | \$367,388 | \$962,306 | 3% | |
|----------------------|---------------------|------------------|------------------|-----------|--|

CAPACITY CHARGES TRANSFER \$28,232 \$14,910 \$14,910 53%

SOLID WASTE FEES TRANSFER -\$25,630 -\$2,184 \$1,720 -7%

| | | | | | |
|-------------------|------------------|-----------------|------------------|--|--|
| FUND TOTAL | \$966,674 | \$41,302 | \$201,610 | | |
|-------------------|------------------|-----------------|------------------|--|--|

HERITAGE RANCH COMMUNITY SERVICES DISTRICT

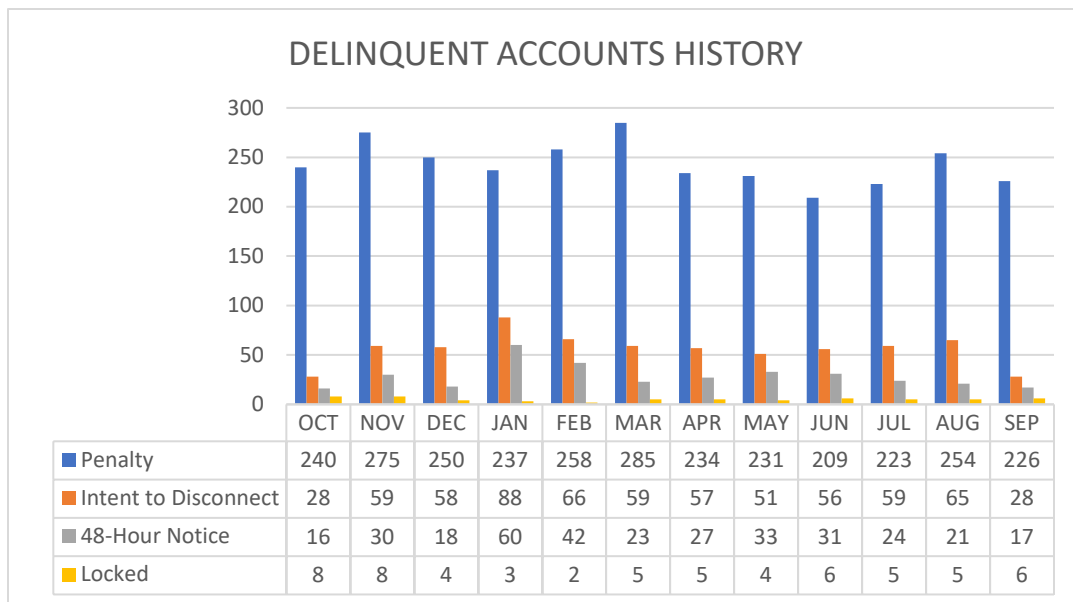
OFFICE REPORT SEPTEMBER 2025

Utility Billing

- On October 1st, 1,939 bills were processed for a total dollar amount of \$311,835 for water and sewer user fees for the month of September.

The table below reflects the following data over a twelve-month period:

- Number of late penalties posted for bills that were due by September 25th
- Intent To Disconnect letters mailed to customers that were more than 60 days delinquent
- 48-hour notices issued
- Number of meters locked off for non-payment



Customer Service Orders

- Staff completed the following service orders for the month:
 - Occupant Change - 8
 - Locked Meter – 6
 - Turn-Off – 2
 - Unlock Meter – 4
 - Misc. - 1
 - Sewer Problem - 1

Administration

- Staff completed the application process necessary for submitting an Application for a Transparency Certificate of Excellence from the Special District Leadership Foundation (SDLF). This process requires staff to not only comply with specific Government Codes but also provide documentation proving it.

For Example, conducting annual audits, having current policies addressing specific areas (Conflict of Interest, Code of Ethics, Financial Reserves Policy, etc.). The process also allows staff to verify the District website is up to date with current information as well as mandatory posting of specific items. For example, names of staff along with contact information, financial statements, archive of minutes, etc.

The purpose of this certificate is to promote transparency in the operations and governance of special districts to the public / constituents and provide special districts with an opportunity to showcase their efforts in transparency.

HERITAGE RANCH COMMUNITY SERVICES DISTRICT

District Engineer Report For the Month of October 2025

In addition to normal engineering and administrative duties, below are updates for several areas of work:

Operations Support

- Working with Operations Staff re:
 - GAC project operation
 - PRV project installation/scheduling
 - Lift Station project scoping

Capital Improvement Projects

Projects / equipment replacement budgeted for this fiscal year and their status:
(Note: projects are listed in the order shown on the Capital and Equipment Budget spreadsheet)

- Lift Station 1-5 rehabilitation design phase: Staff is proceeding with the replacement of the pumps, rails, base and piping at LS 2. Working with FRM to finalize scope, schedule and budget. Working with operations, contractor and vendors on scoping of LS 3, pump selection, etc. to follow after LS 2. LS 1 will follow LS 3.
- Water System SCADA Upgrade / Telemetry: Water System SCADA portion is complete. The telemetry project was also recently completed.
- Pressure Reducing Valves (Waterview/Equestrian): Lower Waterview PRV complete and operational. Equestrian PRV is in progress. Scheduling with excavation contractor and insertion valve contractor. New vault is ready to ship, awaiting fabrication of the lid for delivery to the site together.
- Raw Water Vertical Intake No. 2: See separate agenda item for update on this project.
- DBP Project: Staff is working on the preliminary design, equipment specification and overall project scoping.
- Wastewater Collection System SCADA Upgrade: This project is complete.
- Wastewater collection system model & I/I: Staff continues to work on reducing I/I into the collection system.

- Pump Station Covers (design): Staff contacted vendors for initial pricing and options.
- Electric Gate at Corp Yard: Work has not begun on this project.
- Rebuild Treater Water Pumps: Work has not begun on this project.

Additional Tasks

- Development: Responding to requests for existing water and sewer system documents as they come up. Discussing existing systems and future developments with potential developers as they make contact.

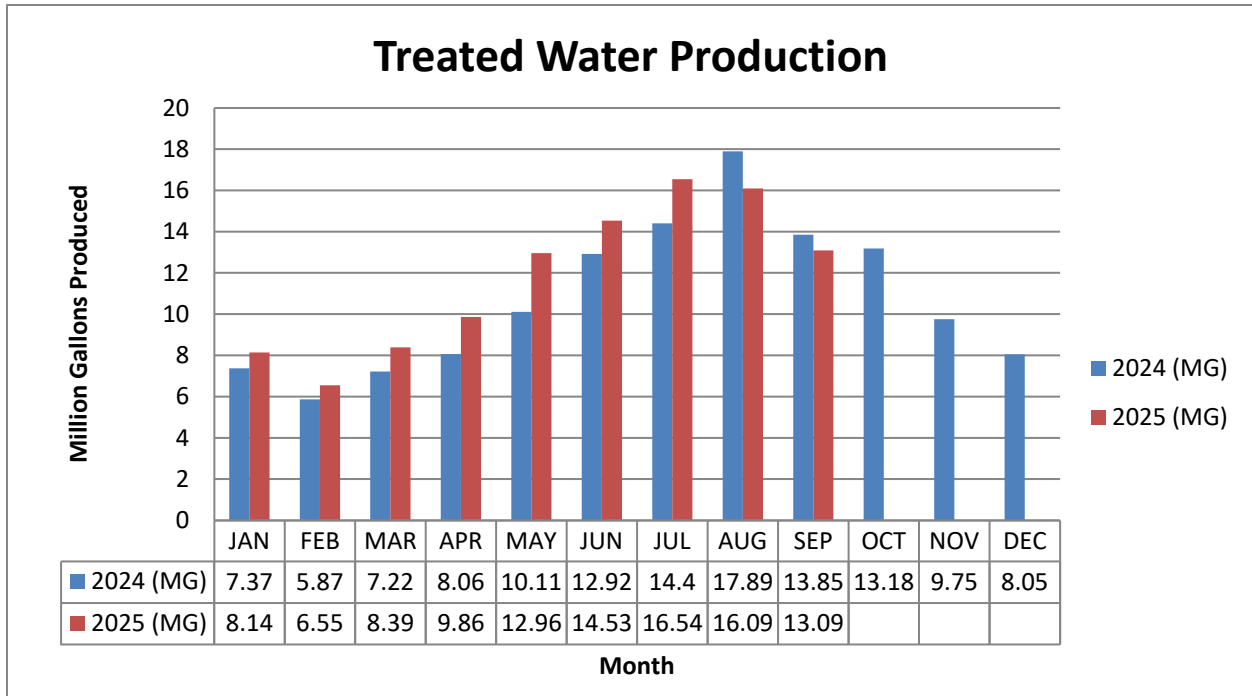
| Project Name | Original CIP Budget | Estimated Design Completion | Estimated Construction Completion |
|--|---------------------|---|--|
| Lift Station 1-5 Rehab (Construction Phase) | \$550,000 | LS 2 - 10/17/25 LS 3 - TBD LS 1 - TBD | LS 2 - TBD LS 3 - TBD LS 1 - TBD |
| Water System SCADA Upgrade | \$300,000 | Complete | Complete |
| Pressure Reducing Valves (Waterview, Equestrian) | \$175,000 | Complete | Waterview - Complete Equestrian - Estimated completion by 11/30/25 |
| Raw Water Vertical Intake No. 2 | \$225,000 | Complete | Notice of Award - 10/17/25 Notice to Proceed - 10/31/25 Completion (90 days) - 1/29/26 |
| DBP Project | \$1,000,000 | TBD | TBD |
| Wastewater Collection System SCADA Upgrade | \$200,000 | Complete | Complete |
| Wastewater Collection System Model & I/I | \$75,000 | TBD | TBD |
| Pump Station Covers (Design and Construction) | \$85,000 | TBD | TBD |
| Electric Gate at Corp Yard | \$50,000 | TBD | TBD |
| Rebuild Treated Water Pumps | \$50,000 | TBD | TBD |
| Total | \$2,710,000 | | |

HERITAGE RANCH COMMUNITY SERVICES DISTRICT

Operations Report For the Month of October 2025

In addition to normal operations duties, below are other tasks / updates for several areas of work:

Water treatment



- Isolated and air scoured individual gallery well intakes located at river intake. This helps clean and remove debris that clogs the intakes.
- Obtained quotes to repair the 2500-gallon aluminum sulfate tank. woodpeckers had damaged the insulation. The division of drinking water requires us to make professional repairs.
- Continued to work with Spice integration to troubleshoot faulty communications with online TOC analyzer. The analyzer itself is functioning normally. But communications have been intermittent. Contacted vendor and was walked through reconfigure procedures. Progress has been made but we are still working on the issue.
- Triple rinsed and Backwashed Filters 1,2,3 To eliminate premature breakthrough in contact clarifier.
- Performed weekly calibrations on turbidimeters.
- Collected monthly DBP samples.

Water distribution

- Worked with the division of drinking water to update some sampling schedules that were changed on their end.
- Repaired (3) service line leaks located on Blackhorse and Gray fox, and Wood duck. All leaks were located on the service lines.
- Installed new Sample station located on bluegill drive to test for chlorination contact time in distribution system.
- Staff were called to water quality complaint on Waterview. Water was inspected and tested. No issues were apparent, but flushing was performed to be diligent.
- Flushed saddleback, Comanche, Blackhorse, and Wood duck to freshen water and maintain a strong residual in the distribution system.
- Performed all water quality labs.
- Collected all state required Bac T samples.

Wastewater collection

- Chlorinated and flushed lift station 10. This cleans and prevents odors from occurring in the system.
- Replaced fuel lines at all lift station generators.
- Placed traps and repellent at multiple lift station generators to prevent rodents from damaging equipment.
- Worked with Spice communications to update and catalog multiple alarms at all lift stations.
- Performed monthly lift station checks.

Wastewater treatment

- Treated 3.22 million gallons of wastewater.
- 40HP aerator was repaired and returned to service. The cord was also replaced and installed.
- Performed Acute toxicity laboratory analysis required by the state and passed.
- Adjusted aerator schedules to adapt to the changing weather conditions.
- Performed maintenance on sand filters raked and chlorinated. located at effluent discharge.
- Collected all state required Bac T samples along with BOD samples.

Vehicles and equipment

- Mid-state performed annual generator maintenance. Multiple issues were found and repaired.
- Replaced door handle on Ford ranger.

HERITAGE RANCH COMMUNITY SERVICES DISTRICT

MEMORANDUM

TO: Board of Directors

FROM: Scott Duffield, General Manager
Doug Groshart, District Engineer

DATE: October 16, 2025

SUBJECT: Discussion and direction regarding disinfection byproducts.

Background

The District water system was exceeding the maximum contaminant level for haloacetic acids, a disinfection byproduct. Your Board has been updated regularly on this issue.

Discussion

Sample data

The sample data for haloacetic acids (HAA5) over the last several quarters is shown below. This data is for individual samples.

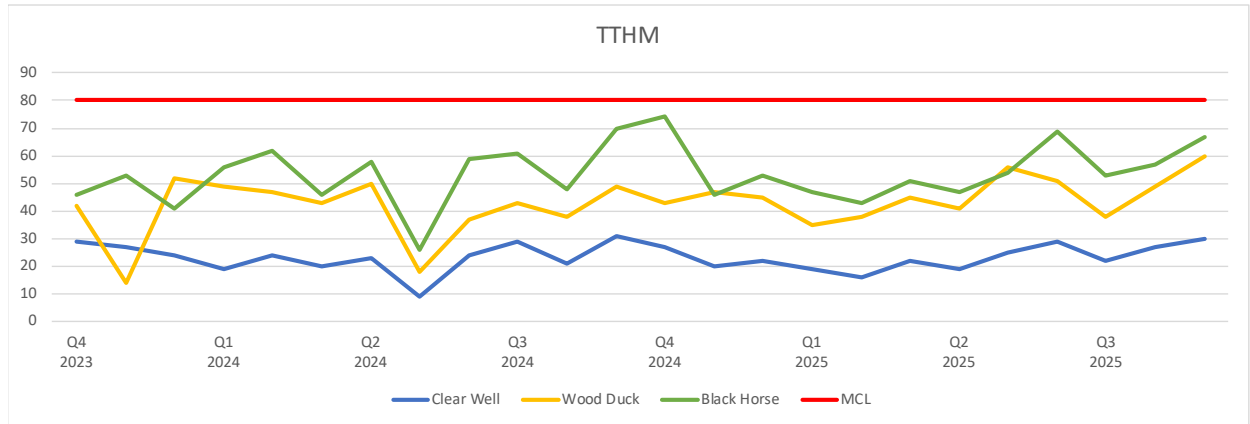
The maximum contaminant level for HAA5 is 60 parts per billion (ppb). In the table below, "Vintake TOC" is the TOC level of the water from the vertical intake; "RW TOC" is the TOC reading for Raw Water; "TW TOC" is the TOC reading for Treated Water; and "GAC Effluent" shows the TOC reading after the GAC vessels and before chlorination.

The reportable data required by the Division of Drinking Water (DDW) is the Locational Running Annual Average (LRAA) by calendar quarter. The maximum contaminant level (MCL) for HAA5 is 60 ppb.

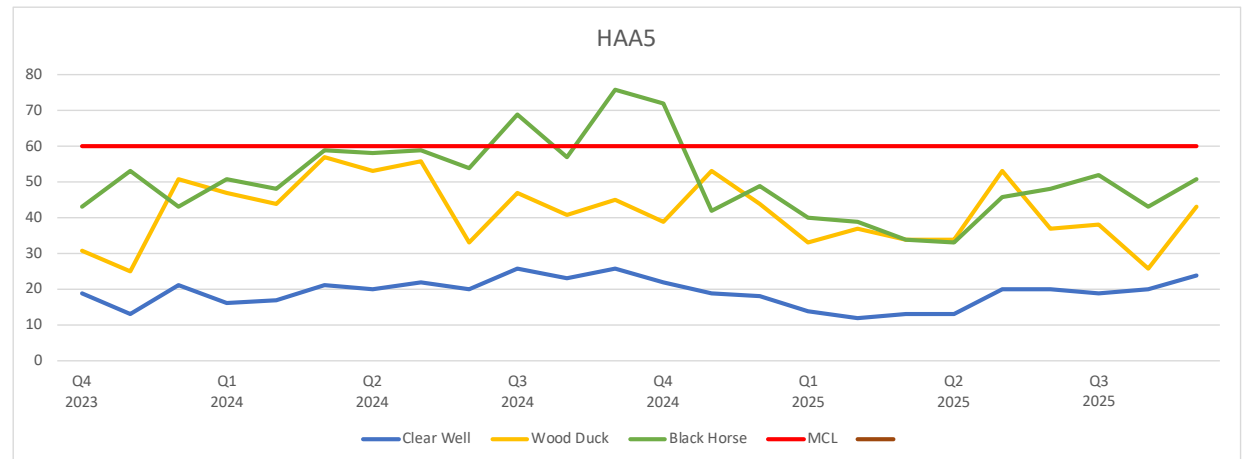
The most recent LRAA for HAA5 is 46 ppb at the Black Horse Lane location and 39 ppb at the Wood Duck Lane location; both under the MCL.

Results for individual months at both locations can be seen in the following tables and graphs.

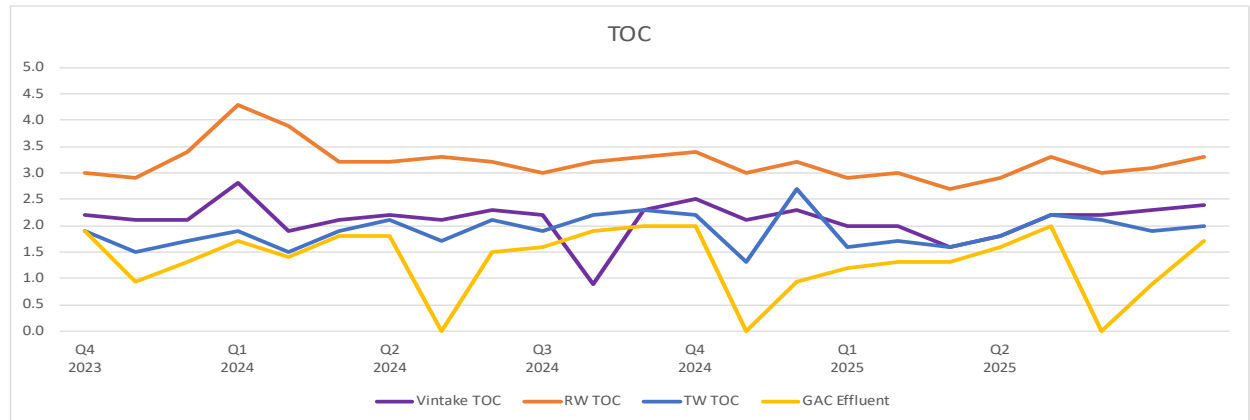
| TTHM | Q4 2023 | | | Q1 2024 | | | Q2 2024 | | | Q3 2024 | | | Q4 2024 | | | Q1 2025 | | | Q2 2025 | | | Q3 2025 | | |
|-------------|---------|----|----|---------|----|----|---------|----|----|---------|----|----|---------|----|----|---------|----|----|---------|----|----|---------|----|----|
| Clear Well | 29 | 27 | 24 | 19 | 24 | 20 | 23 | 9 | 24 | 29 | 21 | 31 | 27 | 20 | 22 | 19 | 16 | 22 | 19 | 25 | 29 | 22 | 27 | 30 |
| Wood Duck | 42 | 14 | 52 | 49 | 47 | 43 | 50 | 18 | 37 | 43 | 38 | 49 | 43 | 47 | 45 | 35 | 38 | 45 | 41 | 56 | 51 | 38 | 49 | 60 |
| Black Horse | 46 | 53 | 41 | 56 | 62 | 46 | 58 | 26 | 59 | 61 | 48 | 70 | 74 | 46 | 53 | 47 | 43 | 51 | 47 | 54 | 69 | 53 | 57 | 67 |
| MCL | 80 | 80 | 80 | 80 | 80 | 80 | 80 | 80 | 80 | 80 | 80 | 80 | 80 | 80 | 80 | 80 | 80 | 80 | 80 | 80 | 80 | 80 | 80 | 80 |



| HAA5 | Q4 2023 | | | Q1 2024 | | | Q2 2024 | | | Q3 2024 | | | Q4 2024 | | | Q1 2025 | | | Q2 2025 | | | Q3 2025 | | |
|-------------|---------|----|----|---------|----|----|---------|----|----|---------|----|----|---------|----|----|---------|----|----|---------|----|----|---------|----|----|
| Clear Well | 19 | 13 | 21 | 16 | 17 | 21 | 20 | 22 | 20 | 26 | 23 | 26 | 22 | 19 | 18 | 14 | 12 | 13 | 13 | 20 | 20 | 19 | 20 | 24 |
| Wood Duck | 31 | 25 | 51 | 47 | 44 | 57 | 53 | 56 | 33 | 47 | 41 | 45 | 39 | 53 | 44 | 33 | 37 | 34 | 34 | 53 | 37 | 38 | 26 | 43 |
| Black Horse | 43 | 53 | 43 | 51 | 48 | 59 | 58 | 59 | 54 | 69 | 57 | 76 | 72 | 42 | 49 | 40 | 39 | 34 | 33 | 46 | 48 | 52 | 43 | 51 |
| MCL | 60 | 60 | 60 | 60 | 60 | 60 | 60 | 60 | 60 | 60 | 60 | 60 | 60 | 60 | 60 | 60 | 60 | 60 | 60 | 60 | 60 | 60 | 60 | 60 |



| TOC | Q4 2023 | | | Q1 2024 | | | Q2 2024 | | | Q3 2024 | | | Q4 2024 | | | Q1 2025 | | | Q2 2025 | | | Q3 2025 | | |
|--------------|---------|-----|-----|---------|-----|-----|---------|-----|-----|---------|-----|-----|---------|-----|-----|---------|-----|-----|---------|-----|-----|---------|-----|--|
| Vintake TOC | 2.2 | 2.1 | 2.1 | 2.8 | 1.9 | 2.1 | 2.2 | 2.1 | 2.3 | 2.2 | 0.9 | 2.3 | 2.5 | 2.1 | 2.3 | 2.0 | 2.0 | 1.6 | 1.8 | 2.2 | 2.2 | 2.3 | 2.4 | |
| RW TOC | 3.0 | 2.9 | 3.4 | 4.3 | 3.9 | 3.2 | 3.2 | 3.3 | 3.2 | 3.0 | 3.2 | 3.3 | 3.4 | 3.0 | 3.2 | 2.9 | 3.0 | 2.7 | 2.9 | 3.3 | 3.0 | 3.1 | 3.3 | |
| TW TOC | 1.9 | 1.5 | 1.7 | 1.9 | 1.5 | 1.9 | 2.1 | 1.7 | 2.1 | 1.9 | 2.2 | 2.3 | 2.2 | 1.3 | 2.7 | 1.6 | 1.7 | 1.6 | 1.8 | 2.2 | 2.1 | 1.9 | 2.0 | |
| GAC Effluent | 1.9 | 0.9 | 1.3 | 1.7 | 1.4 | 1.8 | 1.8 | ND | 1.5 | 1.6 | 1.9 | 2.0 | 2.0 | ND | 0.9 | 1.2 | 1.3 | 1.3 | 1.6 | 2.0 | NM | 0.9 | 1.7 | |



Operations and project updates

The Operations staff has made no major operational changes to the water treatment process since last month's report.

As of October 9th, 108 days since the new ones were placed online, the GAC vessels were removing 24%% of the organics from the flow being sent to them (approximately 150 gpm or 25% of the total flow.) With the previous batch, at 108 days, we were removing 71% of the organics. It should be noted that the current batch has been in operation during the high demand season, whereas the previous batch was installed in November during the low demand season.

The current batch of GAC is the fifth batch we have used. The average % removal at 60 days' of run time is approximately 26.5%.

For updates regarding the GAC project and Vertical Intake No. 2, please refer to this month's District Engineer Report and the separate agenda item regarding Vertical Intake No. 2.

File: OPERATIONS_DBP

HERITAGE RANCH COMMUNITY SERVICES DISTRICT

MEMORANDUM

TO: Board of Directors

FROM: Scott Duffield, General Manager
Doug Groshart, District Engineer

DATE: October 16, 2025

SUBJECT: Request to award a contract in the amount of \$198,457.00 for construction of the Raw Water Vertical Intake No. 2 Phase 2 to J. Bruce Kies Contractor, and authorize the General Manager to execute a construction agreement, issue a notice to proceed, and authorize a budget adjustment in the amount of \$110,000.00.

Recommendation

It is recommended that the Board of Directors award a contract in the amount of \$198,457.00 for construction of the Raw Water Vertical Intake No. 2 Phase 2 (Phase 2) to J. Bruce Kies Contractor, authorize the General Manager to execute a construction agreement, issue a notice to proceed, and authorize a budget adjustment in the amount of \$110,000.00.

Background

The design phase of the vertical intake project commenced during FY 2024/25. Phase 1 of the project (drilling, casing, etc.) has been completed and at the August 21, 2025 meeting, your Board approved the contract documents for Phase 2 and directed staff to advertise for bids.

Discussion

The scope of Phase 2 is the installation of the pump, piping, electrical, and controls, along with a housekeeping pad and security fencing around the new wellhead. The Engineer's Estimate was \$195,000. There were five bids received by the deadline as shown in the table below. Pursuant to California Public Contract Code award of the contract shall be to the lowest responsible, responsive bidder. J. Bruce Kies Contractor is the apparent lowest responsible, responsive bidder.

| Bidder | Amount |
|------------------------------|--------------|
| J. Bruce Kies Contractor | \$198,457.00 |
| Hartzell General Engineering | \$199,000.00 |
| Laurel Ag & Water | \$242,785.00 |

| | |
|---------------------------|--------------|
| Fluid Resource Management | \$250,050.00 |
| HPS Mechanical | \$305,500.00 |

Fiscal Considerations

The FY 2025/2026 Budget includes \$127,701 for the construction phase of the Raw Water Vertical Intake No. 2, Phase 2 project. The original budget for the project (Phases 1 and 2) was \$225,000, with Phase 1 totaling \$97,299. Costs to date for Phase 2 (including electrical engineering design and drafting services) are \$17,664.98, leaving \$110,036.02 in this year's budget for the project. In order to complete construction (including contractor costs, as-built drafting services and construction electrical engineering services) a budget adjustment of \$110,000.00 is needed.

Results

Approval of the recommended action will initiate construction of Phase 2 of the Raw Water Vertical Intake No. 2 project to further the District's goal of improving water system resiliency, water quality, and water productivity.

Attachments: Bid Evaluation Memorandum

File: Projects_ Raw Water Vertical Intake No. 2

MEMORANDUM

Heritage Ranch Community Services District Raw Water Vertical Intake No. 2 – Phase 2

Date: October 16, 2025
To: Scott Duffield, General Manager
From: Doug Groshart, District Engineer
Subject: Bid Evaluation – Vertical Intake Facility No. 2, Phase 2

SUMMARY: The lowest, responsive, responsible bidder for the subject Project is determined to be J. Bruce Kies Contractor. District Engineer recommends award of this Project to J. Bruce Kies Contractor, in the amount of \$198,457.00.

Background

Bids for the subject Project were received and opened on Wednesday, September 17, 2025, at the HRCSD office. A total of five bids were received, and the bid opening summary is included in this memorandum. Bids were reviewed in detail, for compliance with the bidding instructions and overall bidding requirements. The tables in the following pages summarize the bid analysis and results.

Four of the five bids were deemed responsive and had no issues or discrepancies. HPS Mechanical did not include a signed proposal form in their bid, leading them to be deemed unresponsive. All bidders submitted bid security in the form of bid bonds.

The Engineer's Estimate and budget for the construction of this Project was established by the District Engineer at \$195,930.00.

The bids are summarized in the table on the following page. J. Bruce Kies Contractor's bid is deemed lowest responsible and responsive bid.

DHG

| Bid Item | Bidders | | | | |
|---|----------------------------|---|---------------------|---------------------------|-----------------------------|
| | J. Bruce Kies Contractor | Hartzell General Engineering Contractor | Laurel Ag & Water | Fluid Resource Management | HPS Mechanical |
| Proposal Form (signed) | ✓ | ✓ | ✓ | ✓ | |
| Experience Qualifications Form | ✓ | ✓ | ✓ | ✓ | ✓ |
| Bid Schedule / Acknowledgement of Addenda (if any) | ✓ | ✓ | ✓ | ✓ | ✓ |
| Contractor's Licensing Statement | ✓ | ✓ | ✓ | ✓ | ✓ |
| List of Subcontractors | Awat/Aqua Engineering | Awat/Aqua Engineering | None | All American Drilling | Bakersfield Well & Pump Co. |
| | National Coating & Lining | P&J Electric | - | National Coating & Lining | William B. Saleh |
| | Baldwin Electrical Service | - | - | Fence Factory | BMV, Inc. |
| | - | - | - | - | Big Wakoo Fence |
| List of Material/Equipment Suppliers | Central Coast Fence | - | - | - | P&J Electric |
| Acknowledgement of Insurance Requirements | ✓ | ✓ | ✓ | ✓ | ✓ |
| Bid Security Form and Bid Bond | ✓ | ✓ | ✓ | ✓ | ✓ |
| Non-Collusion Affidavit | ✓ | ✓ | ✓ | ✓ | ✓ |
| Certificate of Bidder Regarding Affirmative Action Program | ✓ | ✓ | ✓ | ✓ | ✓ |
| Proof of Worker's Compensation Insurance | N/A (no employees) | ✓ | ✓ | ✓ | ✓ |
| One photocopy of each license required by the Instructions to Bidders | ✓ | ✓ | ✓ | ✓ | ✓ |
| References (or other Information) | N/A | N/A | N/A | N/A | N/A |
| Proof of Registration with DIR ^a | ✓ | ✓ | ✓ | ✓ | ✓ |
| Bid Deemed Responsive | ✓ | ✓ | ✓ | ✓ | |
| Base Bid | \$198,457.00 | \$199,000.00 | \$242,785.00 | \$259,050.00 | \$305,500.00 |

Raw Water Vertical Intake #2 - Phase 2 - HRCSD

Date: 9/17/2025

Engineer's Estimate

J. Bruce Kies Contractor

Hartzell General Engineering Contractor

California Contractor License # 287686

California Contractor License # 1024896

| Item (includes installation) | Units | Quantity | Unit Price | Item Price | Units | Quantity | Unit Price | Item Price | Lineal foot | Quantity | Unit Price | Item Price |
|--|----------|----------|------------|------------------|----------|----------|--------------|---------------------|-------------|----------|--------------|---------------------|
| 1 Mobilization / de-mobilization and site cleanup. | Lump Sum | 1 | \$7,130 | \$7,130 | Lump Sum | 1 | \$779.00 | \$779.00 | Lump Sum | 1 | \$23,000.00 | \$23,000.00 |
| 2 Vertical Intake Improvements, Pipeline, and Appurtenances - Provide pump, pressure transducer and appurtenances in existing/vertical intake casing, provide casing seal, aboveground and buried piping, valves, fittings, flow meter. Bid item includes concrete wellhead pad and fencing. | Lump Sum | 1 | \$142,800 | \$142,800 | Lump Sum | 1 | \$145,224.00 | \$145,224.00 | Lump Sum | 1 | \$108,000.00 | \$108,000.00 |
| 3 Tie-in to existing piping at Pump Station No. 1 as shown on project drawings. | Lump Sum | 1 | \$17,250 | \$17,250 | Lump Sum | 1 | \$3,337.00 | \$3,337.00 | Lump Sum | 1 | \$9,000.00 | \$9,000.00 |
| 4 Electrical improvements | Lump Sum | 1 | \$28,750 | \$28,750 | Lump Sum | 1 | \$49,117.00 | \$49,117.00 | Lineal foot | 1 | \$59,000.00 | \$59,000.00 |
| CONSTRUCTION SUBTOTAL | | | | \$195,930 | | | | | | | | |
| Contingency@5% | | | | \$9,797 | | | | | | | | |
| CONSTRUCTION TOTAL | | | | \$205,727 | | | | \$198,457.00 | | | | \$199,000.00 |

Raw Water Vertical Intake #2 - Phase 2 - HRCSD

Date: 9/17/2025

Engineer's Estimate

Laurel Ag & Water

Fluid Resource Management

California Contractor License # 1050590

California Contractor License # 937346

| Item (includes installation) | Units | Quantity | Unit Price | Item Price | Units | Quantity | Unit Price | Item Price | Units | Quantity | Unit Price | Item Price |
|--|----------|----------|------------|------------------|----------|----------|--------------|---------------------|-------------|----------|--------------|---------------------|
| 1 Mobilization / de-mobilization and site cleanup. | Lump Sum | 1 | \$7,130 | \$7,130 | Lump Sum | 1 | \$40,860.00 | \$40,860.00 | Lump Sum | 1 | \$15,000.00 | \$15,000.00 |
| 2 Vertical Intake Improvements, Pipeline, and Appurtenances - Provide pump, pressure transducer and appurtenances in existing/vertical intake casing, provide casing seal, aboveground and buried piping, valves, fittings, flow meter. Bid item includes concrete wellhead pad and fencing. | Lump Sum | 1 | \$142,800 | \$142,800 | Lump Sum | 1 | \$145,868.00 | \$145,868.00 | Lump Sum | 1 | \$169,050.00 | \$169,050.00 |
| 3 Tie-in to existing piping at Pump Station No. 1 as shown on project drawings. | Lump Sum | 1 | \$17,250 | \$17,250 | Lump Sum | 1 | \$17,523.00 | \$17,523.00 | Lump Sum | 1 | \$25,000.00 | \$25,000.00 |
| 4 Electrical improvements | Lump Sum | 1 | \$28,750 | \$28,750 | Lump Sum | 1 | \$38,534.00 | \$38,534.00 | Lineal foot | 1 | \$50,000.00 | \$50,000.00 |
| CONSTRUCTION SUBTOTAL | | | | \$195,930 | | | | | | | | |
| Contingency@5% | | | | \$9,797 | | | | | | | | |
| CONSTRUCTION TOTAL | | | | \$205,727 | | | | \$242,785.00 | | | | \$259,050.00 |

Raw Water Vertical Intake #2 - Phase 2 - HRCS D

Date: 9/17/2025

Engineer's Estimate

HPS Mechanical

California Contractor License #793014

| Item (includes installation) | Units | Quantity | Unit Price | Item Price | Units | Quantity | Unit Price | Item Price |
|--|----------|----------|------------|------------------|-------------|----------|---------------|---------------------|
| 1 Mobilization / de-mobilization and site cleanup. | Lump Sum | 1 | \$7,130 | \$7,130 | Lump Sum | 1 | \$ 14,000.00 | \$14,000.00 |
| 2 Vertical Intake Improvements, Pipeline, and Appurtenances - Provide pump, pressure transducer and appurtenances in existing/vertical intake casing; provide casing seal, aboveground and buried piping, valves, fittings, flow meter. Bid item includes concrete wellhead pad and fencing. | Lump Sum | 1 | \$142,800 | \$142,800 | Lump Sum | 1 | \$ 226,500.00 | \$226,500.00 |
| 3 Tie-in to existing piping at Pump Station No. 1 as shown on project drawings. | Lump Sum | 1 | \$17,250 | \$17,250 | Lump Sum | 1 | \$ 5,000.00 | \$5,000.00 |
| 4 Electrical Improvements | Lump Sum | 1 | \$28,750 | \$28,750 | Lineal foot | 1 | \$ 60,000.00 | \$60,000.00 |
| CONSTRUCTION SUBTOTAL | | | | \$195,930 | | | | |
| Continuance@5% | | | | | | | | \$9,797 |
| CONSTRUCTION TOTAL | | | | \$205,727 | | | | \$305,500.00 |

HERITAGE RANCH COMMUNITY SERVICES DISTRICT

General Manager Report For the Month of October 2025

In addition to normal administrative, engineering, and operations duties, below are points for several areas of work:

Administration

- Participated in the CSDA Board October meeting.
- Participated in the CSDA Member Services and Professional Development Committee October meetings.
- Participated in the SLO County Regional Water Management Group October meeting. Staff prepared and submitted a request for an IRWM grant for the GAC project.
- The District received the District Transparency Certificate of Excellence by the Special District Leadership Foundation (SDLF) in recognition of our outstanding efforts to promote transparency and good governance. A special thank you to Kristen who is the initiator and leader of the effort to obtain this recognition!

This award is a testament to the District's commitment to open government. Our staff is to be commended for their contributions that empower the public with information and facilitate engagement and oversight. To receive the award the District demonstrated the completion of essential governance transparency requirements, including conducting ethics training for all board members, properly conducting open and public meetings, and filing financial transactions and compensation reports to the State Controller in a timely manner. The letter from SDLF is attached.

Solid Waste

- Nothing significant to report.

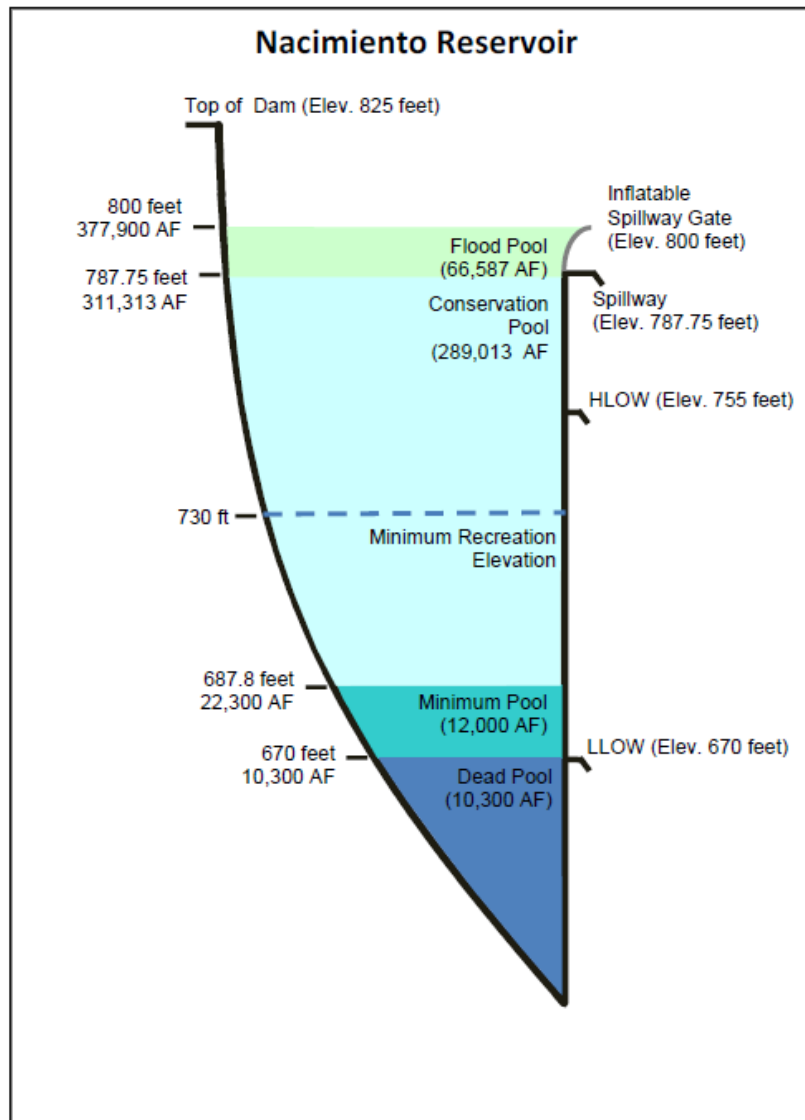
WRRF Project

- The WRRF Ad hoc Committee met to discuss a request for an approved equal for the MBR supplier.
- The Board approved a request for an approved equal for the MBR supplier at a Special Board Meeting on September 30th.
- The project is out to bid as of October 7, 2025. There is a non-mandatory pre-bid meeting scheduled for October 21st, and bids are due no later than November 19, 2025 at 3:00 pm.

Reservoir Status

- As reported by Monterey County Water Resources Agency (MCWRA), as of October 6, 2025, the reservoir was at approximately 746.2 feet in elevation, 37% of capacity, and 138,380-acre feet of storage. MCWRA water releases were shown as 60 cfs.

Nacimiento Reservoir



SDLF



SPECIAL DISTRICT
LEADERSHIP FOUNDATION

October 1, 2025

Heritage Ranch Community Services District
4870 Heritage Road
Paso Robles, CA 93446

RE: District Transparency Certificate of Excellence Approval

Congratulations Heritage Ranch Community Services District, who have successfully completed the Transparency Certificate of Excellence program through the Special District Leadership Foundation (SDLF).

On behalf of the SDLF Board of Directors, I would like to congratulate your district on achieving this important certificate. By completing the District Transparency Certificate of Excellence Program, Heritage Ranch Community Services District has proven its dedication to being fully transparent as well as open and accessible to the public and other stakeholders.

Congratulations and thank you for your dedication to excellence in local government.

Most sincerely,

Sandy Raffelson
-SDLF Board President