



HERITAGE RANCH COMMUNITY SERVICES DISTRICT

4870 Heritage Road, Paso Robles, California 93446
(805) 227-6230 • (805) 227-6231

BOARD MEETING AGENDA

Thursday, December 18, 2025

DISTRICT OFFICE, HERITAGE RANCH, CA

Board Members:

Bill Barker, Vice President
Dan Burgess, Director
Michael Camou, President
Tom Swanson, Director
Masen Yaffee, Director

- 1. 4:00 P.M. CALL TO ORDER / FLAG SALUTE**
- 2. ROLL CALL**
- 3. ELECTION OF BOARD OFFICERS**
Election of a Board President and Vice President for 2026.
- 4. PUBLIC COMMENT ON MATTERS NOT ON THE AGENDA**

This Public comment period provides an opportunity for members of the Public to address the Board on matters of interest within the jurisdiction of the District that are not listed on the agenda. If a member of the public wishes to speak at this time, Public comment is limited to three (3) minutes. When recognized by the Presiding Officer, proceed to the podium, and state your name for the record.

5. CONSENT ITEMS

Public comment. Members of the Public wishing to speak on Consent Items may do so when recognized by the Presiding Officer. If a member of the Public wishes to speak at this time, Public comment is limited to three (3) minutes. When recognized by the Presiding Officer, proceed to the podium, and state your name for the record.

The consent agenda consists of routine matters on which there is generally no opposition or need for discussion. Any matter may be removed from the consent agenda and placed on the business agenda at the request of any Director.

Staff recommend the consent agenda be approved by a single motion:

- a. Meeting Minutes: Receive/approve minutes of regular meeting of November 20, 2025.
- b. Warrant Register: Receive/approve November 2025 warrants.
- c. Treasurer's Report: Receive/file November 2025 report.
- d. Fiscal Report: Receive/file November 2025 status report.
- e. Office Report: Receive/file November 2025 report.
- f. District Engineer Report: Receive/file December 2025 report.
- g. Operations Manager Report: Receive/file December 2025 report.
- h. Updates regarding disinfection byproducts.
- i. Board of Directors Calendar: Receive/approve 2026 Calendar.

6. BUSINESS ITEMS

Public comment. Members of the Public wishing to speak on Business Items may do so when recognized by the Presiding Officer. If a member of the Public wishes to speak at this time, Public comment is limited to three (3) minutes. When recognized by the Presiding Officer, proceed to the podium, and state your name for the record.

- a. Accept the Independent Auditor's Report and Financial Statements for the Year Ended June 30, 2025, prepared and to be presented by Moss, Levy & Hartzheim LLP.
- b. Request to authorize the General Manager to execute the notice of award and execute an agreement in the amount of \$14,560,000.00 for construction of the Water Resource Recovery Facility project to W.M. Lyles Co., pending securing interim financing.
- c. Submittal for approval Resolution 25-14 Approving a Term Sheet in Connection with the Issuance of Certain Obligations to Finance Wastewater System Improvements.

7. GENERAL MANAGER REPORT

8. COMMITTEE / DIRECTOR REPORTS (oral reports)

9. FUTURE AGENDA ITEMS

As determined by the majority of the Board. Upcoming or future agenda items and tentative dates include but are not limited to:

- Approve WRRF interim financing – 1/15/26
- Adopt Multi-Jurisdictional Hazard Mitigation Plan Update – tbd

10. ADJOURNMENT

The next regular Board of Directors meeting is scheduled for Thursday, January 15, 2026.

Heritage Ranch Community Services District
Board of Directors Meeting December 18, 2025

Notes:

- All comments concerning any item on the agenda are to be directed to the Presiding Officer.
- Any document pertaining to an open session item on this agenda which is distributed to the Board of Directors is available for public review at the time the subject writing or document is distributed or at least 72 hours before the meeting date whichever occurs first on the District's website at: <https://heritageranchcsd.ca.gov/board-meetings>.
- Copies of the staff reports or written materials relating to each open session item on this agenda are available for public inspection and reproduction at District cost.
- In compliance with the Americans with Disabilities Act (ADA), the Heritage Ranch Community Services District is committed to including the disabled in all its services, programs and activities. If you need special assistance to participate in this meeting, please contact the Board Secretary at 805-227-6230 at least 72 hours prior to the meeting to enable the District to make reasonable arrangements to insure accessibility to the meeting.