



Heritage Ranch Community Services District

4870 Heritage Road, Paso Robles, California 93446

(805) 227-6230 • (805) 227-6231

BOARD MEETING AGENDA

Thursday, September 19, 2019

DISTRICT OFFICE, HERITAGE RANCH, CA

Board Members:

Bill Barker, President

Dan Burgess, Vice President

Devin Capps, Director

Reg Cousineau, Director

Martin Rowley, Director

1. 4:00 PM OPEN SESSION / CALL TO ORDER / FLAG SALUTE
2. ROLL CALL
3. PUBLIC COMMENT ON ITEMS NOT ON THE AGENDA

It is the policy of the Board to refer concerns from members of the Public to the District Manager for investigation and resolution, if appropriate. Presentations are limited to three minutes. In compliance with the Brown Act the Board may not take action on any matter that is not on the agenda. The public will be offered an opportunity to comment on agenda items when the items are presented.

4. DISCUSSION ITEMS

- a. Hearing to consider a request from Annette Kovacevich for a variance from the application of the District Code of Ordinances regarding minimum bills.

(Action required: 1) receive staff report; 2) open public comment; 3) close public comment; 4) discussion, motion, voice vote)

- b. Request to approve the purchase of a John Deere 310L backhoe loader from Coastline Equipment for a cost not to exceed \$107,000.

(Action required: 1) receive staff report; 2) open public comment; 3) close public comment; 4) discussion, motion, voice vote)

- c. Request to approve draft contract documents for the Photovoltaic System Project, and direct staff to advertise for proposals.

(Action required: 1) receive staff report; 2) open public comment; 3) close public comment; 4) discussion, motion, voice vote)

5. CONSENT ITEMS

The following items are considered routine and may be approved by one motion if no member of the Board wishes an item be removed. If discussion is desired, an item may be removed from the Consent Agenda by a Board member and will be considered separately. If an item is removed for discussion a motion must be made for approval.

- a. Meeting Minutes: Receive/approve minutes of regular meeting of August 15, 2019.
- b. Warrant Register: Receive/approve August 2019 warrants.
- c. Treasurer's Report: Receive/file August 2019 report.
- d. Fiscal Report: Receive/file August 2019 status report.
- e. Manager's Report: Receive/file August 2019 report.
- f. Staff Reports: Receive/file August 2019 reports.

6. DIRECTORS/MANAGER COMMENTS

This item is the opportunity for Board Members or Staff to make brief announcements or reports, ask questions related to District business and for Directors to request Staff to report back on a particular matter or place an item on the agenda.

7. ADJOURNMENT

(Action required: by motion and voice vote, adjourn meeting)

The next regular Board of Directors meeting is scheduled for Thursday, October 17, 2019.

Notes:

- All comments concerning any item on the agenda are to be **directed to the Board President**.
- Any document pertaining to an open session item on this agenda which is distributed to the Board of Directors is available for public review at the time the subject writing or document is distributed or at least 72 hours before the meeting date whichever occurs first at the District Office, 4870 Heritage Road, Paso Robles, CA.
- Copies of the staff reports or written materials relating to each open session item on this agenda are available for public inspection and reproduction at District cost.
- In compliance with the Americans with Disabilities Act (ADA), the Heritage Ranch Community Services District is committed to including the disabled in all of its services, programs and activities. If you need special assistance to participate in this meeting, please contact the Board Secretary at 227-6230 at least 72 hours prior to the meeting to enable the District to make reasonable arrangements to insure accessibility to the meeting.