



## **HERITAGE RANCH COMMUNITY SERVICES DISTRICT BOARD OF DIRECTORS REGULAR MEETING MINUTES**

May 21, 2026

### **1. CALL TO ORDER / FLAG SALUTE**

President Barker called the meeting to order at 4:00 p.m. and led the flag salute.

### **2. ROLL CALL**

Secretary Gelos called the roll. Director Burgess and Director Yaffee were absent. All other directors were in attendance.

Staff Present: General Manager, Scott Duffield, District Engineer, Doug Groshart, and District Counsel, Craig Steele via Zoom.

### **3. PUBLIC COMMENT ON MATTERS NOT ON THE AGENDA**

There were no public comments.

Director Yaffee arrived at 4:02.

### **4. PUBLIC HEARINGS**

#### **a. Submittal for approval Resolution 26-04 Confirming Water and Sewer Standby Charges for Property within the District for Fiscal Year 2026/27.**

There were no public comments.

Manager Duffield presented the item and answered any questions the board had.

Upon the motion of Director Camou and seconded by Director Swanson, the board approved Resolution 26-04 as presented following a roll call vote:

Ayes: Barker, Camou, Swanson, Yaffee

Absent: Burgess

### **5. CONSENT ITEMS**

**a. Meeting Minutes: Receive/approve minutes of regular meeting of April 16, 2026.**

**b. Warrant Register: Receive/approve April 2026 warrants.**

**c. Treasurer's Report: Receive/file April 2026 report.**

**d. Fiscal Report: Receive/file April 2026 status report.**

**e. Office Report: Receive/file April 2026 report.**

**f. District Engineer Report: Receive/file May 2026 report.**

**g. Operations Manager Report: Receive/file May 2026 report.**

**h. Updates regarding disinfection byproducts.**

There were no public comments.

Upon the motion of Director Yaffee and seconded by Director Camou, the board approved all items as presented following a voice vote:

Ayes: Barker, Camou, Swanson, Yaffee  
Absent: Burgess

## **6. BUSINESS ITEMS**

### **a. Receive and file the first draft of the FY 2026/27 Budget and provide direction to staff.**

There were no public comments.

Manager Duffield provided a brief summary of the item and answered any questions the Board had.

The report was received and filed.

### **b. Receive and file Water Resource Recovery Facility Project updates.**

Public Comment: Catie Garcia spoke.

Manager Duffield provided a brief summary and PowerPoint presentation of the item and answered any questions the Board had.

The report was received and filed.

## **7. GENERAL MANAGER REPORT**

There were no public comments.

Manager Duffield presented the item and answered questions from the board.

The report was received and filed.

## **8. COMMITTEE / DIRECTOR REPORTS (oral reports)**

There were no committee / director reports.

## **9. FUTURE AGENDA ITEMS**

Public Comment: Cheryl Fox and Catie Garcia both spoke.

The board requested staff research and determine if a presentation from LAFCO is appropriate to be put on a future agenda, regarding Road Powers for the District.

## **10. ADJOURN TO CLOSED SESSION**

### **Pursuant to Government Code §54957.6: Conference With Labor Negotiators – Memorandum of Understanding**

There were no public comments.

Upon a motion by Director Camou and Seconded by Director Barker, the Board adjourned to closed session at 5:00 p.m.

## **11. RECONVENE TO OPEN SESSION**

The board reconvened to open session at 5:15 p.m. There was no reportable action.

## 12.ADJOURNMENT

Upon a motion by Director Yaffee, and seconded by Director Swanson, the meeting adjourned at 5:15 p.m.

**Minutes submitted by:** Kristen Gelos, *Secretary, Board of Directors*

**Minutes approved by:** Bill Barker, *President, Board of Directors*