



HERITAGE RANCH COMMUNITY SERVICES DISTRICT BOARD OF DIRECTORS REGULAR MEETING MINUTES

March 19, 2026

1. CALL TO ORDER / FLAG SALUTE

President Barker called the meeting to order at 4:00 p.m. and led the flag salute.

2. ROLL CALL

Secretary Gelos called the roll. Director Camou was absent. All other directors were in attendance.

Staff Present: General Manager, Scott Duffield, District Engineer, Doug Groshart, and District Counsel, Chelsea O'Sullivan.

3. PUBLIC COMMENT ON MATTERS NOT ON THE AGENDA

Katie Garcia & Todd Jenkins, Heritage Ranch residents, spoke.

Manager Duffield provided an update on the Sewer Treatment Plant odor.

4. CONSENT ITEMS

- a. **Meeting Minutes: Receive/approve minutes of regular meeting of February 19, 2026.**
- b. **Warrant Register: Receive/approve February 2026 warrants.**
- c. **Treasurer's Report: Receive/file February 2026 report.**
- d. **Fiscal Report: Receive/file February 2026 status report.**
- e. **Office Report: Receive/file February 2026 report.**
- f. **District Engineer Report: Receive/file March 2026 report.**
- g. **Operations Manager Report: Receive/file March 2026 report.**
- h. **Updates regarding disinfection byproducts.**
- i. **Submittal for approval Resolution 26-03 Initiating Proceedings and Establishing of Water and Sewer Standby Charges for Property within the District for Fiscal Year 2026/27.**

There were no public comments.

Upon the motion of Director Yaffee and seconded by Director Burgess, the board approved all items as presented following a voice vote:

Ayes: Barker, Burgess, Swanson, Yaffee

Absent: Camou

5. BUSINESS ITEMS

- a. **Request to extend the professional services agreement for auditing services with Moss, Levy & Hartzheim LLP.**

There were no public comments.

Manager Duffield provided a brief summary of the item and answered any questions the Board had.

Upon the motion of Director Burgess, and seconded by Director Swanson, the board extended the professional services agreement following a roll call vote:

Ayes: Barker, Burgess, Swanson, Yaffee

Absent: Camou

b. Request to authorize the General Manager to issue a purchase order to AqueoUS Vets for equipment for the Disinfection Byproducts Project.

There were no public comments.

Manager Duffield provided a brief summary of the item and answered any questions the Board had.

Upon the motion of Director Swanson, and seconded by Director Burgess, the board authorized the General Manager to issue a purchase order to AqueoUS Vets following a roll call vote:

Ayes: Barker, Burgess, Swanson, Yaffee

Absent: Camou

6. GENERAL MANAGER REPORT

Katie Garcia, Heritage Ranch resident, spoke.

Manager Duffield presented the item and answered questions from the board.

The report was received and filed.

7. COMMITTEE / DIRECTOR REPORTS (oral reports)

There were no committee / director reports.

8. FUTURE AGENDA ITEMS

There were no additional future agenda items requested.

9. ADJOURNMENT

Upon a motion by Director Burgess, and seconded by Director Swanson, the meeting adjourned at 4:47 p.m.

Minutes submitted by: Kristen Gelos, *Secretary, Board of Directors*

Minutes approved by: Bill Barker, *President, Board of Directors*