



HERITAGE RANCH COMMUNITY SERVICES DISTRICT BOARD OF DIRECTORS REGULAR MEETING MINUTES

August 20, 2026

1. CALL TO ORDER / FLAG SALUTE

President Barker called the meeting to order at 4:00 p.m. and led the flag salute.

2. ROLL CALL

Secretary Gelos called the roll. Director Swanson was absent. All other directors were in attendance.

Staff Present: General Manager, Scott Duffield, District Engineer, Doug Groshart, District Counsel, Craig Steele, and Operations Manager Roy Arnold.

3. PUBLIC COMMENT ON MATTERS NOT ON THE AGENDA

There were no public comments.

4. CONSENT ITEMS

- a. Meeting Minutes: Receive/approve minutes of regular meeting of July 16, 2026.**
- b. Warrant Register: Receive/approve July 2026 warrants.**
- c. Treasurer's Report: Receive/file July 2026 report.**
- d. Fiscal Report: Receive/file July 2026 status report.**
- e. Office Report: Receive/file July 2026 report.**
- f. District Engineer Report: Receive/file August 2026 report.**
- g. Operations Manager Report: Receive/file August 2026 report.**
- h. Updates regarding disinfection byproducts.**

There were no public comments.

Upon a motion by Director Burgess, seconded by Director Yaffee, the Board approved Items 4(a) through 4(h) as presented following a voice vote:

Ayes: Barker, Burgess, Camou, Yaffee

Absent: Swanson

5. BUSINESS ITEMS

- a. Submittal for approval the updated Heritage Ranch Community Major Incident Management Plan dated August 1, 2026.**

There were no public comments.

Manager Duffield and Steve Negro provided a brief summary of the item and answered any questions from the Board.

Upon a motion of Director Yaffee, seconded by Director Camou, the Board approved the updated Heritage Ranch Community Major Incident Management Plan dated August 1, 2026 following a roll-call vote:

Ayes: Barker, Burgess, Camou, Yaffee

Absent: Swanson

b. Submittal for approval Resolution 26-10 Delegating Authority to the General Manager to Approve and Execute Construction Contract Change Orders Within Certain Limits.

There were no public comments.

Manager Duffield provided a brief summary of the item and answered any questions from the Board.

Upon a motion of Director Burgess, with the amendment to add the wording “in any calendar month”, seconded by Director Camou, the Board approved Resolution 26-10 Delegating Authority to the General Manager to Approve and Execute Construction Contract Change Orders Within Certain Limits as amended following a roll-call vote:

Ayes: Barker, Burgess, Camou, Yaffee

Absent: Swanson

c. Receive and file Water Resource Recovery Facility Project updates.

There were no public comments.

Manager Duffield provided a brief summary of the item and answered any questions from the Board.

The Board received and filed the Water Resource Recovery Facility Project updates.

6. GENERAL MANAGER REPORT

There were no public comments.

Manager Duffield presented the report and answered any questions from the Board.

The Board received and filed the General Manager report.

7. COMMITTEE / DIRECTOR REPORTS (oral reports)

There were no committee or director reports.

8. FUTURE AGENDA ITEMS

There were no public comments.

No additional future agenda items were requested.

9. ADJOURNMENT

Upon a motion by Director Burgess, seconded by Director Yaffee, the meeting was adjourned at 5:19 p.m.

Minutes submitted by: Kristen Gelos, *Secretary, Board of Directors*

Minutes approved by:

HERITAGE RANCH COMMUNITY SERVICES DISTRICT
WARRANT REGISTER
August 2026

DATE	NAME OF PAYEE	ITEM AMOUNT	WARRANT AMOUNT
8/3/2026	CALPERS HEALTH BENEFITS EMPLOYEE PAID HEALTH BENEFIT EMPLOYEE PAID HEALTH BENEFIT	904.08 904.08	\$ 1,808.16
8/3/2026	CALPERS HEALTH BENEFITS CALPERS HEALTH BENEFITS	20,102.44	\$ 20,102.44
8/4/2026	GREAT WESTERN ALARM ALARM / ANSWERING SERVICE	356.32	\$ 356.32
8/4/2026	COUNTY OF SLO AUDITOR CONTROLL LAFCO 2026-27	10,991.62	\$ 10,991.62
8/4/2026	HOME DEPOT CREDIT SERVICES MAINTENANCE FIXED EQUIPMENT	193.04	\$ 193.04
8/4/2026	USA BLUEBOOK MAINTENANCE FIXED EQUIPMENT	544.08	\$ 544.08
8/4/2026	UNDERGROUND SERVICE ALERT DUES & SUBSCRIPTIONS	300.00	\$ 300.00
8/4/2026	FGL ENVIRONMENTAL LAB TESTING LAB TESTING LAB TESTING	323.00 72.00 44.00	\$ 439.00
8/4/2026	CENTRAL COAST IRRIGATION & SUP MAINTENANCE FIXED EQUIPMENT	52.87	\$ 52.87
8/4/2026	ROY ARNOLD CELL PHONE/INTERNET ALLOWANCE	80.00	\$ 80.00
8/4/2026	ANTHONY'S TIRE STORE VEHICLES	248.39	\$ 248.39
8/4/2026	FLUID RESOURCE MANAGEMENT PROFESSIONAL SERVICES	1,000.00	\$ 1,000.00
8/4/2026	NAPA AUTO PARTS VEHICLES	5.85	\$ 5.85
8/4/2026	KRISTEN GELOS CELL PHONE/INTERNET ALLOWANCE	80.00	\$ 80.00

HERITAGE RANCH COMMUNITY SERVICES DISTRICT
WARRANT REGISTER
August 2026

DATE	NAME OF PAYEE	ITEM AMOUNT	WARRANT AMOUNT
8/4/2026	CORE & MAIN LP METERS & EQUIPMENT	364.65	\$ 364.65
8/4/2026	ALL TECH SERIVCES, INC. EQUIPMENT RENT/LEASE	1,012.26	\$ 1,012.26
8/4/2026	SCOTT DUFFIELD CELL PHONE/INTERNET ALLOWANCE LICENSES & PERMITS	80.00 56.51	\$ 136.51
8/4/2026	WESTERN EXTERMINATOR STRUCTURES & GROUNDS	144.43	\$ 144.43
8/4/2026	BRIAN VOGEL CELL PHONE/INTERNET ALLOWANCE	80.00	\$ 80.00
8/4/2026	TROY SHOGREN CELL PHONE/INTERNET ALLOWANCE UNIFORM ALLOWANCE	80.00 69.77	\$ 149.77
8/4/2026	DOUGLAS GROSHART CELL PHONE/INTERNET ALLOWANCE MEDICAL REIMBURSEMENT MEDICAL REIMBURSEMENT	80.00 1,624.80 375.20	\$ 2,080.00
8/4/2026	A.M. PECHE & ASSOCIATES LLC PROFESSIONAL SERVICES	500.00	\$ 500.00
8/4/2026	AMAZON MAINTENANCE FIXED EQUIPMENT FUEL & OIL / FIXED EQUIPMENT MAINTENANCE FIXED EQUIPMENT VEHICLE PURCHASE - MAVERICK #2	107.25 437.71 8.57 618.80	\$ 1,172.33
8/4/2026	JERED MARTY CELL PHONE/INTERNET ALLOWANCE	80.00	\$ 80.00
8/4/2026	JASON GULARTE CELL PHONE/INTERNET ALLOWANCE	80.00	\$ 80.00
8/4/2026	MARZ SOLAR PANEL CLEANING LLC MAINTENANCE FIXED EQUIPMENT	2,062.00	\$ 2,062.00

HERITAGE RANCH COMMUNITY SERVICES DISTRICT
WARRANT REGISTER
August 2026

DATE	NAME OF PAYEE	ITEM AMOUNT	WARRANT AMOUNT
8/4/2026	VC3, INC. PROFESSIONAL SERVICES	1,322.14	\$ 1,322.14
8/4/2026	NICK OTTO CELL & INTERNET ALLOWANCE	80.00	\$ 80.00
8/4/2026	AQUEOUS VETS, LLC DBP PROJECT	124,608.50	\$ 124,608.50
8/4/2026	W. M. LYLES CO. WRRF PROJECT	822,262.62	\$ 822,262.62
8/4/2026	BAY FOUNDATION OF MORRO BAY PROFESSIONAL SERVICES	12,000.00	\$ 12,000.00
8/6/2026	PITNEY BOWES GLOBAL FINANCIAL POSTAGE METER LEASE	161.79	\$ 161.79
8/7/2026	R. ARNOLD NET PAYROLL	3,458.22	\$ 3,458.22
8/7/2026	B. VOGEL NET PAYROLL	3,572.18	\$ 3,572.18
8/7/2026	T. SHOGREN NET PAYROLL	3,922.41	\$ 3,922.41
8/7/2026	J. MARTY NET PAYROLL	2,198.49	\$ 2,198.49
8/7/2026	J. GULARTE NET PAYROLL	2,274.33	\$ 2,274.33
8/7/2026	N. OTTO NET PAYROLL	2,497.06	\$ 2,497.06
8/7/2026	K. GELOS NET PAYROLL	3,669.34	\$ 3,669.34
8/7/2026	D. BURGESS NET PAYROLL	92.35	\$ 92.35
8/7/2026	B. BARKER NET PAYROLL	92.35	\$ 92.35

HERITAGE RANCH COMMUNITY SERVICES DISTRICT
WARRANT REGISTER
August 2026

DATE	NAME OF PAYEE	ITEM AMOUNT	WARRANT AMOUNT
8/7/2026	S. DUFFIELD NET PAYROLL	4,803.99	\$ 4,803.99
8/7/2026	D. GROSHART NET PAYROLL	4,870.55	\$ 4,870.55
8/7/2026	M. CAMOU NET PAYROLL	92.35	\$ 92.35
8/7/2026	M. YAFFEE NET PAYROLL	92.35	\$ 92.35
8/7/2026	H. COLLINS NET PAYROLL	1,776.20	\$ 1,776.20
8/7/2026	U.S. BANK EQUIPMENT FINANCE COMPUTER / SOFTWARE	281.63	\$ 281.63
8/7/2026	INTERNAL REVENUE SERVICE FEDERAL WITHHOLDING TAXES FICA WITHHOLDING MEDICARE	4,438.47 49.60 1,348.58	\$ 5,836.65
8/7/2026	EMPLOYMENT DEVELOPMENT DEPARTM SDI STATE WITHHOLDING	599.36 1,478.37	\$ 2,077.73
8/7/2026	CALPERS RETIREMENT SYSTEM CALPERS UNIFORM ALLOWANCE PERS-IRC 457 CONTRIBUTIONS PERS-IRC 457 CONTRIBUTIONS PERS RETIREMENT PERS RETIREMENT TIER 2 PERS RETIREMENT PEPPRA SURVIVOR BENEFIT	10.52 395.00 1,252.27 2,125.23 2,281.91 3,447.45 9.30	\$ 9,521.68
8/13/2026	PG&E ELECTRICITY	2,165.07	\$ 2,165.07
8/15/2026	JORANDA MARKETING, INC. / JAN- STRUCTURES & GROUNDS	304.60	\$ 304.60
8/17/2026	AT&T MAINTENANCE FIXED EQUIPMENT	81.48	\$ 81.48

HERITAGE RANCH COMMUNITY SERVICES DISTRICT
WARRANT REGISTER
August 2026

DATE	NAME OF PAYEE	ITEM AMOUNT	WARRANT AMOUNT
8/17/2026	CHARTER COMMUNICATIONS INTERNET	130.00	\$ 130.00
8/17/2026	UBIQUITI MAINT. FIXED EQUIP	54.46	\$ 54.46
8/17/2026	LOWE'S MAINTENANCE FIXED EQUIPMENT	101.26	\$ 101.26
8/17/2026	RING CENTRAL TELEPHONE	335.13	\$ 335.13
8/17/2026	STARLINK INTERNET	280.00	\$ 280.00
8/17/2026	STAPLES CREDIT PLAN OFFICE SUPPLIES	69.25	\$ 69.25
8/17/2026	MCCLATCHY COMPANY LLC ADVERTISING	501.08	\$ 501.08
8/17/2026	PG&E ELECTRICITY	8,453.84	\$ 8,453.84
8/17/2026	USA BLUEBOOK MAINTENANCE FIXED EQUIPMENT MAINTENANCE FIXED EQUIPMENT MAINTENANCE FIXED EQUIPMENT	1,547.62 3,862.55 839.45	\$ 6,249.62
8/17/2026	BRENNTAG PACIFIC, INC CHEMICALS	4,517.99	\$ 4,517.99
8/17/2026	FGL ENVIRONMENTAL LAB TESTING	996.00	\$ 996.00
8/17/2026	STAR DRUG TESTING, INC PROFESSIONAL SERVICES	65.00	\$ 65.00
8/17/2026	ANTHONY'S TIRE STORE VEHICLES	153.54	\$ 153.54
8/17/2026	ABALONE COAST ANALYTICAL, INC. LAB TESTING	3,595.00	\$ 3,595.00

**HERITAGE RANCH COMMUNITY SERVICES DISTRICT
WARRANT REGISTER
August 2026**

DATE	NAME OF PAYEE	ITEM AMOUNT	WARRANT AMOUNT
8/17/2026	RINCON CONSULTANTS, INC. WRRF PROJECT WRRF PROJECT	10,211.37 6,580.71	\$ 16,792.08
8/17/2026	MID-STATE REPAIR SERVICE VEHICLES	947.48	\$ 947.48
8/17/2026	TROY SHOGREN MEDICAL REIMBURSEMENT	429.00	\$ 429.00
8/17/2026	SPEEDY COASTAL MESSENGER, INC. LAB TESTING	550.00	\$ 550.00
8/17/2026	AMAZON CHEMICALS UNIFORMS FY 2026/27	209.13 313.80	\$ 522.93
8/17/2026	HYDROSCIENCE ENGINEERS INC WRRF PROJECT	115,508.05	\$ 115,508.05
8/17/2026	VC3, INC. PROFESSIONAL SERVICES	1,533.74	\$ 1,533.74
8/17/2026	OIL CHANGERS VEHICLES	66.75	\$ 66.75
8/17/2026	RWG LAW LEGAL & ATTORNEY	1,799.50	\$ 1,799.50
8/17/2026	NICK OTTO UNIFORM ALLOWANCE	32.57	\$ 32.57
8/21/2026	R. ARNOLD NET PAYROLL	3,458.22	\$ 3,458.22
8/21/2026	B. VOGEL NET PAYROLL	3,572.18	\$ 3,572.18
8/21/2026	T. SHOGREN NET PAYROLL	3,072.53	\$ 3,072.53
8/21/2026	J. MARTY NET PAYROLL	3,139.62	\$ 3,139.62

HERITAGE RANCH COMMUNITY SERVICES DISTRICT
WARRANT REGISTER
August 2026

DATE	NAME OF PAYEE	ITEM AMOUNT	WARRANT AMOUNT
8/21/2026	J. GULARTE NET PAYROLL	2,014.61	\$ 2,014.61
8/21/2026	N. OTTO NET PAYROLL	3,154.31	\$ 3,154.31
8/21/2026	K. GELOS NET PAYROLL	3,669.34	\$ 3,669.34
8/21/2026	S. DUFFIELD NET PAYROLL	4,641.43	\$ 4,641.43
8/21/2026	D. GROSHART NET PAYROLL	4,870.55	\$ 4,870.55
8/21/2026	H. COLLINS NET PAYROLL	1,776.20	\$ 1,776.20
8/21/2026	INTERNAL REVENUE SERVICE FEDERAL WITHHOLDING TAXES MEDICARE	4,378.90 1,344.20	\$ 5,723.10
8/21/2026	EMPLOYMENT DEVELOPMENT DEPARTM SDI STATE WITHHOLDING	602.58 1,453.01	\$ 2,055.59
8/21/2026	CALPERS RETIREMENT SYSTEM PERS-IRC 457 CONTRIBUTIONS PERS-IRC 457 CONTRIBUTIONS PERS RETIREMENT PERS RETIREMENT TIER 2 PERS RETIREMENT PEPRA SURVIVOR BENEFIT	395.00 1,252.27 2,125.23 2,281.91 3,447.45 9.30	\$ 9,511.16
8/24/2026	CALPERS RETIREMENT SYSTEM CALPERS UNFUNDED LIABILITY	13,259.00	\$ 13,259.00
TOTAL ALL WARRANTS			\$1,285,781.89

**HERITAGE RANCH COMMUNITY SERVICES DISTRICT
TREASURER'S REPORT
August 2026**

SUMMARY REPORT OF ALL ACCOUNTS

Beginning Balance:	\$ 9,096,189
Ending Balance:	\$ 9,040,770
Variance:	\$ (55,420)
Interest Earnings for the Month Reported:	\$ 22,698
Interest Earnings Fiscal Year-to-Date:	\$ 48,384

ANALYSIS OF REVENUES

Total operating income for water and sewer was:	\$ 368,068
Non-operating income was:	\$ 1,102,488
Franchise fees paid to the District by San Miguel Garbage was:	\$ 5,434
Interest earnings for the LAIF account was:	\$ -
Interest earnings for the California CLASS account was:	\$ 3,218
Interest earnings for the Five Star Bank checking account was:	\$ 33
Interest earnings for the Five Star Bank DWR Loan Services account was:	\$ 168
Interest earnings for the Five Star Bank DWR Reserve account was:	\$ 429
Interest earnings for the Mechanics Bank money market account was:	\$ 0

ANALYSIS OF EXPENSES

Five Star Bank checking account total warrants, fees, and Electronic Fund Transfers was:	\$ 163,310
--	------------

STATEMENT OF COMPLIANCE

This report was prepared in accordance with the Heritage Ranch Community Services District Statement of Investment Policy. All investment activity was within policy limits. There are sufficient funds to meet the next 30 days obligations. Attached is a status report of all accounts and related bank statements.

HERITAGE RANCH COMMUNITY SERVICES DISTRICT
STATUS REPORT FOR ALL ACCOUNTS
August 2026

BEGINNING BALANCE ALL ACCOUNTS	\$ 9,096,189.20
---------------------------------------	------------------------

OPERATING CASH IN DRAWER	\$ 300.00
---------------------------------	------------------

FIVE STAR BANK DWR LOAN REPAYMENT (1994-2029):

BEGINNING BALANCE 7/31/2026	28,942.96	
QUARTERLY DEPOSIT	51,814.00	
INTEREST EARNED	167.94	
SEMI-ANNUAL PAYMENT	(25,907.00)	
ENDING BALANCE 8/31/2026		\$ 55,017.90

FIVE STAR BANK DWR RESERVE ACCOUNT

BEGINNING BALANCE 7/31/2026	131,482.63	
INTEREST EARNED	428.62	
ENDING BALANCE 8/31/2026		\$ 131,911.25

FIVE STAR BANK SDWSRF LOAN SERVICES ACCOUNT

BEGINNING BALANCE 7/31/2026	2,263.30	
QUARTERLY DEPOSIT	29,370.00	
INTEREST EARNED	49.09	
SEMI-ANNUAL PAYMENT	(14,685.00)	
ENDING BALANCE 8/31/2026		\$ 16,997.39

FIVE STAR BANK SDWSRF RESERVE ACCOUNT

BEGINNING BALANCE 7/31/2026	68,040.77	
INTEREST EARNED	221.81	
ENDING BALANCE 8/31/2026		\$ 68,262.58

BANNER BANK WRRF CHECKING ACCOUNT

BEGINNING BALANCE 7/31/2026	40.00	
TOTAL CHECKS, FEES AND EFT'S	(35.00)	
REVENUE TRANSFER <i>From Banner Bank WRRF Loan Account</i>	954,563.00	
REVENUE TRANSFER <i>To Five Star Money Market</i>	(954,528.00)	
ENDING BALANCE 8/31/2026		\$ 40.00

BANNER BANK WRRF RESERVE ACCOUNT

BEGINNING BALANCE 7/31/2026	1,241,748.86	
INTEREST EARNED	19.69	
INTEREST PAYMENT	(98,729.37)	
ENDING BALANCE 8/31/2026		\$ 1,143,039.18

HERITAGE RANCH COMMUNITY SERVICES DISTRICT
STATUS REPORT FOR ALL ACCOUNTS
August 2026

MECHANICS BANK MONEY MARKET ACCOUNT

BEGINNING BALANCE 7/31/2026	7,519.73	
DEPOSIT REVENUE - CASH	2,309.03	
INTEREST EARNED	0.12	
ENDING BALANCE 8/31/2026		\$ 9,828.88

FIVE STAR BANK - MONEY MARKET

BEGINNING BALANCE 7/31/2026	6,169,676.00	
INTEREST EARNED	18,559.50	
TOTAL CHECKS, FEES AND EFT'S	(1,040,592.00)	
REVENUE TRANSFER <i>From Banner Bank Checking</i>	954,528.00	
ENDING BALANCE 8/31/2026		\$ 6,102,171.50

FIVE STAR BANK - CHECKING

BEGINNING BALANCE 7/31/2026	163,309.70	
DEPOSIT REVENUE & MISCELLANEOUS INCOME	1,398,556.28	
INTEREST EARNED	32.77	
TOTAL CHECKS, FEES AND EFT'S	(1,334,781.64)	
ENDING BALANCE 8/31/2026		\$ 227,117.11

LOCAL AGENCY INVESTMENT FUND (LAIF)

BEGINNING BALANCE 7/31/2026	271,697.80	
INTEREST EARNED	-	
ENDING BALANCE 8/31/2026		\$ 271,697.80

CALIFORNIA CLASS

BEGINNING BALANCE 7/31/2026	1,011,167.45	
INTEREST EARNED	3,218.48	
ENDING BALANCE 8/31/2026		\$ 1,014,385.93

ENDING BALANCE ALL ACCOUNTS		\$ 9,040,769.52
DIFFERENCE FROM LAST MONTH	Decrease	\$ (55,419.68)

HERITAGE RANCH COMMUNITY SERVICES DISTRICT - CONSOLIDATED BUDGET
2026/27 Budget

OPERATING REVENUE	Budget FY 26/27	Actual August	Actual Year to Date	Percentage Year to Date	Variance Explanation
Water Fees	2,052,970	201,376	407,747	20%	
Sewer Fees	1,920,185	161,851	297,131	15%	
Hook-Up Fees	2,400	0	0	0%	
Turn on Fees	3,500	375	600	17%	
Late Fees	20,820	4,466	8,630	41%	Fluctuates based on activity
Plan Check & Inspection	1,600	0	0	0%	Fluctuates based on activity
Miscellaneous Income	500	0	0	0%	Fluctuates based on activity
TOTAL OPERATING	\$4,001,975	\$368,068	\$714,109	18%	

FRANCHISE REVENUE					
Solid Waste Franchise Fees	47,819	5,434	5,434	11%	
TOTAL FRANCHISE	\$47,819	\$5,434	\$5,434	11%	

TOTAL OPERATING \$4,049,794 \$373,502 \$719,542 18%

NON-OPERATING REVENUE					
Standby Charges	242,200	0	0	0%	
Property Tax	519,995	0	0	0%	
Interest	200,000	22,698	48,384	24%	Fluctuates based on activity
Connection Fees	28,232	0	0	0%	Fluctuates based on activity
TOTAL NON-OPERATING	\$990,427	\$22,698	\$48,384	5%	

RESERVE REVENUE					
Capital Reserves	6,046,370	334,097	354,379	6%	
Operating Reserves	12,488,954	745,693	847,950	7%	
TOTAL RESERVE	\$18,535,324	\$1,079,790	\$1,202,329	6%	

TOTAL NON-OPERATING \$19,525,751 \$1,102,488 \$1,250,712 6%

TOTAL ALL REVENUE	\$23,575,545	\$1,475,990	\$1,970,255	8%	
--------------------------	---------------------	--------------------	--------------------	-----------	--

HERITAGE RANCH COMMUNITY SERVICES DISTRICT - CONSOLIDATED BUDGET
2026/27 Budget

OPERATING EXPENSES

SALARIES AND BENEFITS	Budget FY 26/27	Actual August	Actual Year to Date	Percentage Year to Date	Variance Explanation
Salaries	1,158,439	89,082	177,460	15%	
Health Insurance	230,886	18,505	34,580	15%	
Health Insurance - Retirees	59,416	4,765	9,531	16%	
Pers Retirement	208,355	22,348	44,678	21%	
OPEB Funding/Transfer	35,000	0	0	0%	
Standby	34,380	2,385	4,717	14%	
Overtime	1,857	0	0	0%	
Workers Comp. Ins.	32,318	0	0	0%	
Directors' Fees	18,000	400	700	4%	
Medicare/FICA	17,320	1,371	2,724	16%	
Car Allowance	3,000	250	500	17%	
SUI/ETT	1,000	0	0	0%	
Uniforms	8,761	416	553	6%	
TOTAL SALARIES & BENEFITS	\$1,808,732	\$139,522	\$275,443	15%	

UTILITIES

Electricity	146,924	10,619	10,619	7%	
Propane	1,715	0	0	0%	
Water Purchase	28,600	0	0	0%	Paid Semiannually
Telephone/Internet	14,400	1,465	2,185	15%	
TOTAL UTILITIES	\$191,639	\$12,084	\$12,804	7%	

MAINTENANCE & SUPPLIES

Chemicals	93,190	4,727	13,379	14%	
Computer/Software	39,658	282	8,052	20%	
Equip. Rental/Lease	2,834	1,012	1,012	36%	
Fixed Equip.	293,763	9,845	11,670	4%	
Fuel & Oil	17,548	1,796	3,972	23%	
Lab Testing	69,022	5,580	5,777	8%	
Office Supplies	1,755	69	116	7%	
Parks & Recreation	0	0	0	0%	
Struct./Grnds.	17,477	449	754	4%	
Small Tools/Equip.	3,510	0	0	0%	
Supplies	5,364	0	92	2%	
Meters/Equip.	14,038	365	365	3%	
Vehicles	7,020	1,422	1,422	20%	
TOTAL MAINT. & SUP.	\$565,179	\$25,547	\$46,611	8%	

HERITAGE RANCH COMMUNITY SERVICES DISTRICT - CONSOLIDATED BUDGET
2026/27 Budget

GENERAL & ADMINISTRATION	Budget FY 26/27	Actual August	Actual Year to Date	Percentage Year to Date	Variance Explanation
Ads./Advertising	1,687	501	501	30%	
Alarm/Answering Service	4,680	356	705	15%	
Audit	20,000	0	0	0%	
Bank Charges/Fees	500	35	70	0%	
Consulting/Engineering	10,000	0	0	0%	
Dues/Subscription	11,714	300	300	3%	
Elections	10,000	0	0	0%	
Insurance	55,350	0	53,359	96%	
LAFCO	9,604	10,992	10,992	114%	Paid Annually
Legal/Attorney	28,122	1,800	1,800	6%	
Licenses/Permits	33,925	57	2,861	8%	
Plan Check & Inspection	1,600	0	0	0%	
Postage/Billing	17,548	162	162	1%	
Professional Service	104,469	16,421	17,247	17%	
Tax Collection	7,414	0	0	0%	
Staff Training & Travel	14,039	0	1,273	9%	
Board Training & Travel	19,125	0	0	0%	
TOTAL G & A	\$349,777	\$30,623	\$89,268	26%	

CAPITAL PROJECTS & EQUIPMENT

Structures/Improvements	18,378,625	1,079,171	1,167,474	6%	
Equipment	156,699	619	34,855	22%	
TOTAL CAPITAL EXPENSE	\$18,535,324	1,079,790	1,202,329	6%	

DEBT

State Loan Payment	103,628	0	0	0%	paid semiannually
State Loan Payment Phase II	58,740	0	0	0%	paid semiannually
Western Alliance Lease-PVS	152,670	0	0	0%	paid semiannually
TOTAL DEBT	\$315,038	\$0	\$0		

FUNDED DEPRECIATION	\$288,000	\$24,000	\$48,000	17%	
UNFUNDED DEPRECIATION	\$0	\$0	\$0	0%	

TOTAL EXPENSE	\$22,053,689	\$1,311,566	\$1,674,455	8%	
----------------------	---------------------	--------------------	--------------------	-----------	--

CAPACITY CHARGES TRANSFER	\$28,232	\$0	\$0	0%	
---------------------------	----------	-----	-----	----	--

SOLID WASTE FEES TRANSFER	-\$36,899	-\$1,534	-\$8,866	24%	
---------------------------	-----------	----------	----------	-----	--

FUND TOTAL	\$1,530,523	\$165,959	\$304,666		
-------------------	--------------------	------------------	------------------	--	--

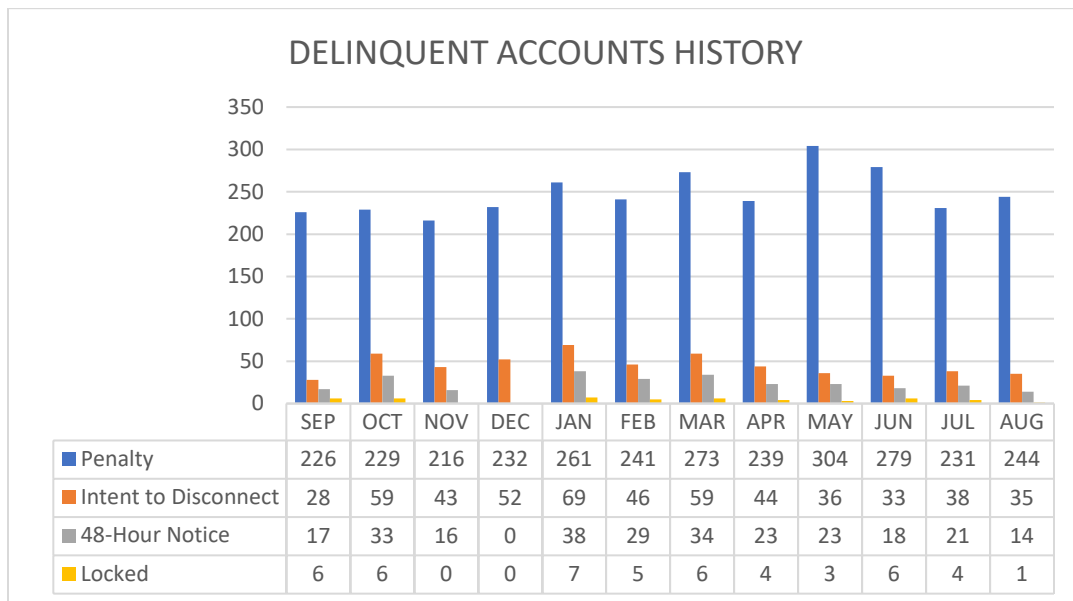
HERITAGE RANCH COMMUNITY SERVICES DISTRICT OFFICE REPORT AUGUST 2026

Utility Billing

- On September 1st, 1,942 bills were processed for a total dollar amount of \$366,666 for water and sewer user fees for the month of August.

The table below reflects the following data over a twelve-month period:

- Number of late penalties posted for bills that were due by August 25th
- Intent To Disconnect letters mailed to customers that were more than 60 days delinquent
- 48-hour notices issued
- Number of meters locked off for non-payment



Customer Service Orders

- Staff completed the following service orders for the month:
 - Occupant Change – 6
 - Swap/Pull Meter – 1
 - Unlock – 4
 - Leak – 3
 - Lock Meter - 1
 - Misc. - 2

Administration

- Nothing significant to report.

HERITAGE RANCH COMMUNITY SERVICES DISTRICT

District Engineer Report For the Month of September 2026

In addition to normal engineering and administrative duties, below are updates for several areas of work:

Operations Support

- Working with Operations Staff re:
 - GAC project operation, design of new GAC project
 - PRV project installation on Equestrian
 - Lift Station 3 project scoping
 - Startup, operation and controls integration for Vertical Intake No. 2

Capital Improvement Projects

Projects / equipment replacement budgeted for this fiscal year and their status:
(Note: projects are listed in the order shown on the Capital and Equipment Budget spreadsheet)

- Lift Station 1-5 Rehabilitation: Lift Station 2 is fully operational and working well. Lift Station 3 is in the planning stages, with pump selection, project scoping and scheduling underway. Additional work on lift stations 1, 4 and 5 are in the early stages of design/development.
- Pressure Reducing Valves (Waterview/Equestrian): Lower Waterview PRV complete and operational. Equestrian PRV insertion valves are complete. The next step is the installation of the new vault, lid, valves and piping. Staff will install the piping portion of the work. Equipment is on order and we are awaiting delivery before scheduling installation.
- Raw Water Vertical Intake No. 2: Vertical Intake No. 2 is complete and operational.
- DBP Project: The equipment is in fabrication with AqueoUS Vets. We are working with them to fine tune the selection of the specific GAC we will be using once the equipment is installed. Construction should take place in late 2026/early 2027. Staff are working with structural and electrical consulting engineers to determine the scope and design requirements for the proposed project. We will be completing the piping/valving/equipment design in-house.
- Wastewater Collection System Model & I/I: Staff continue to work on reducing I/I into the collection system and have begun discussions with consultants regarding a formal study.
- Pump Station Covers (design): No further work has been completed on this project at this time.

- Electric Gate at Corp Yard: Work has not begun on this project.
- Rebuild Treater Water Pumps: Work has not begun on this project.

Additional Tasks

- Development: Responding to requests for existing water and sewer system documents as they come up. Discussing existing systems and future developments with potential developers as they make contact.

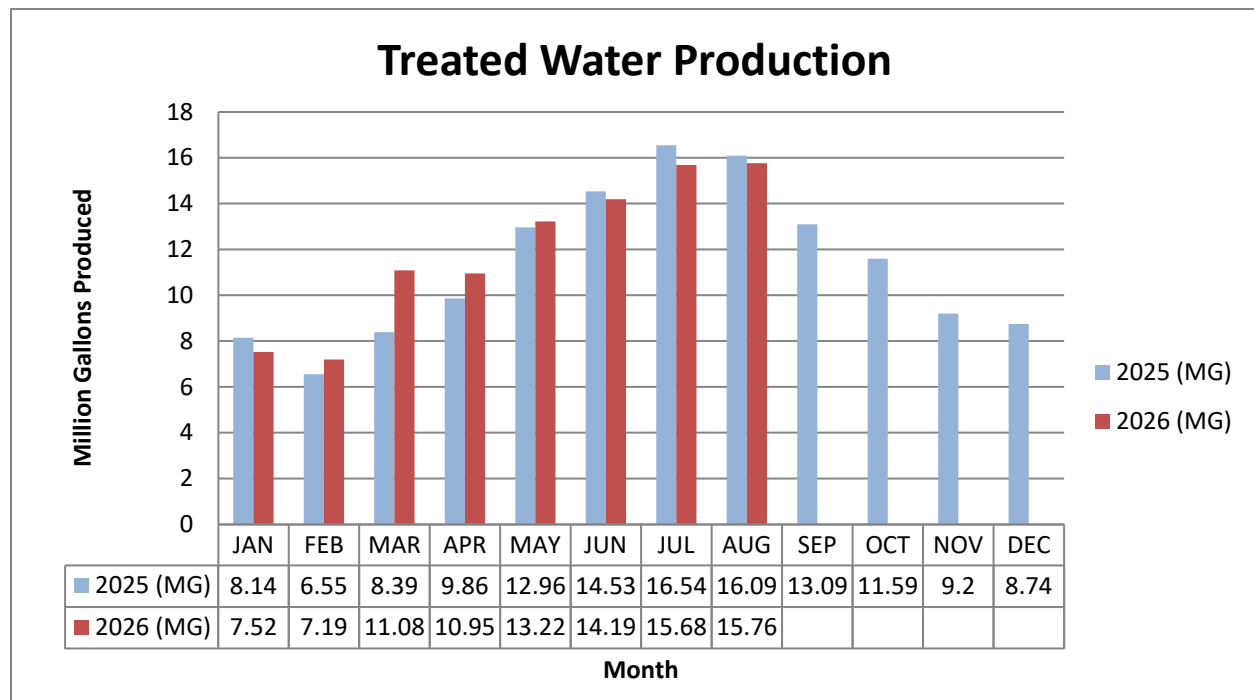
Project Name	Original CIP Budget	Estimated Design Completion	Estimated Construction Completion
Lift Station 1-5 Rehab (Construction Phase)	\$550,000	LS 2 - Complete LS 3 - TBD LS 1 - TBD	LS 2 - Complete LS 3 - TBD LS 1 - TBD
Water System SCADA Upgrade	\$300,000	Complete	Complete
Pressure Reducing Valves (Waterview, Equestrian)	\$175,000	Complete	Waterview - Complete Equestrian - Estimated completion by 9/30/26
Raw Water Vertical Intake No. 2	\$225,000	Complete	Complete
DBP Project	\$1,000,000	October, 2026	Late 2026/Early 2027
Wastewater Collection System SCADA Upgrade	\$200,000	Complete	Complete
Wastewater Collection System Model & I/I	\$75,000	TBD	TBD
Pump Station Covers (Design and Construction)	\$85,000	TBD	TBD
Electric Gate at Corp Yard	\$50,000	TBD	TBD
Rebuild Treated Water Pumps	\$50,000	TBD	TBD
Total	\$2,710,000		

HERITAGE RANCH COMMUNITY SERVICES DISTRICT

Operations Report For the Month of September 2026

In addition to normal operations duties, below are other tasks / updates for several areas of work:

Water production:



Water treatment

- Produced 15.68 million gallons of treated water.
- It was discovered our 1300-gallon bulk chlorine tank developed a hair line fracture. Tank was immediately drained and a new tank was installed and put back online.
- All 4 filters were pressure washed and cleaned.
- Rust abatement and painting are still ongoing on all piping and filter housing at water treatment plant.
- Tweaks were made to new Vertical intake allowing operators more control with auto/ manual modes and automation.
- Weed abatement at water treatment plant and solar compounds is still ongoing.
- Performed weekly calibrations on turbidimeters.
- Collected monthly DBP samples.

Water distribution

- Repaired 1" IPS service line leak on longhorn lane
- Flushing was performed in all pressure zones to ensure fresh water throughout the system.
- Replaced concrete collars at wharf heads and valve cans due to customer complaint regarding road safety.
- Relocated sample station #7 to accommodate WRRF project
- Performed maintenance on road repair patches created by water leaks.
- Fabricated and replaced the hatch lid on top of the 450k reservoir tank.

Wastewater collection

- Replaced concrete collar for lift station 10 force main drains
- Jetted man hole and partial lateral on big bear lane.
- Took pump 2 out of service at lift station 7 due to contactor failures
- Performed monthly lift station checks, replaced bulbs and cleaned check valves

Wastewater treatment

- Treated 3.175 million gallons of wastewater
- Took time schedule order samples for this quarter
- Repaired 2" transmission line in right sand filter
- Repaired 2" broadcast sprinkler in right sand filter
- Collected state required grease and oil samples.
- Collected all state required Bac T samples along with BOD samples.

Vehicles and equipment

- Recall for new service truck and inspection performed by Ford dealership

HERITAGE RANCH COMMUNITY SERVICES DISTRICT

MEMORANDUM

TO: Board of Directors

FROM: Scott Duffield, General Manager
Doug Groshart, District Engineer

DATE: September 17, 2026

SUBJECT: Discussion and direction regarding disinfection byproducts.

Background

The District water system previously exceeded the maximum contaminant level for haloacetic acids, a disinfection byproduct. Your Board has been updated regularly on this issue.

Discussion

Sample data

The reportable data required by the Division of Drinking Water (DDW) is the Locational Running Annual Average (LRAA) by calendar quarter. The maximum contaminant level (MCL) for TTHM is 80 ppb and for HAA5 it is 60 ppb.

The most recent reportable LRAA for TTHM is 61 ppb at the Black Horse Lane location and 57 ppb at the Wood Duck Lane location; both under the MCL.

The most recent reportable LRAA for HAA5 is 52 ppb at the Black Horse Lane location and 51 ppb at the Wood Duck Lane location; both under the MCL.

Results for individual months and what the LRAA is for the most recent twelve months (not reportable) at both locations can be seen in the tables and graphs on the following page.

Operations and project updates

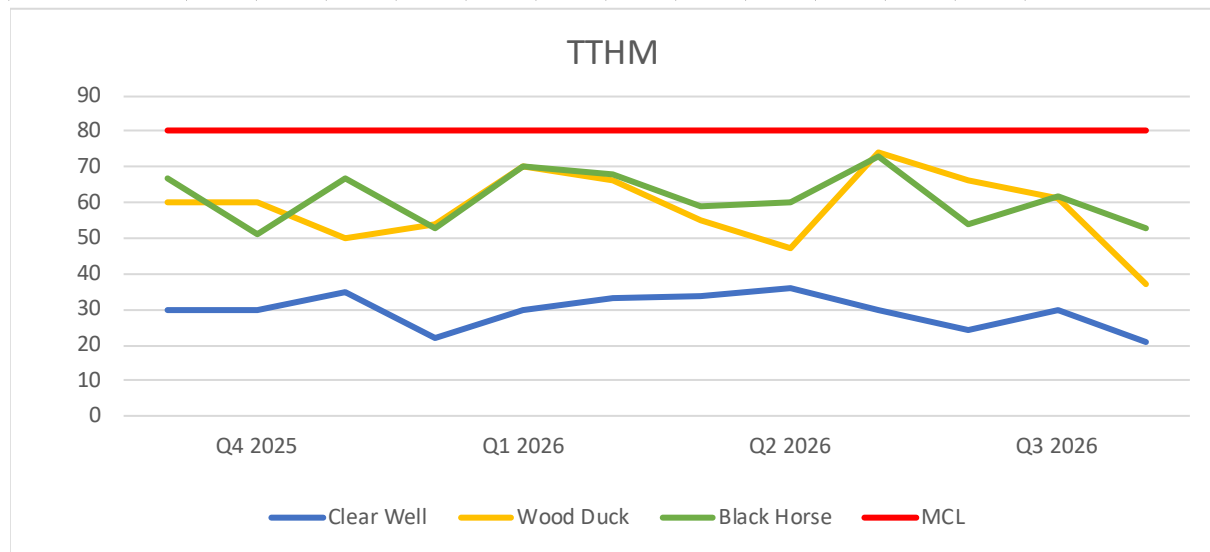
The Operations staff has made no major operational changes to the water treatment process since last month's report; however, staff continue to adjust the system PRVs to improve overall circulation throughout the system. New GAC vessels were installed on May 27, 2026, and put into service. The current batch of GAC is the seventh batch we have used.

As of September 9, 2026, 105 days since the new ones were placed online, the GAC vessels were removing 12% of the organics from the flow being sent to them (approximately 115 gpm or 20% of the total flow.)

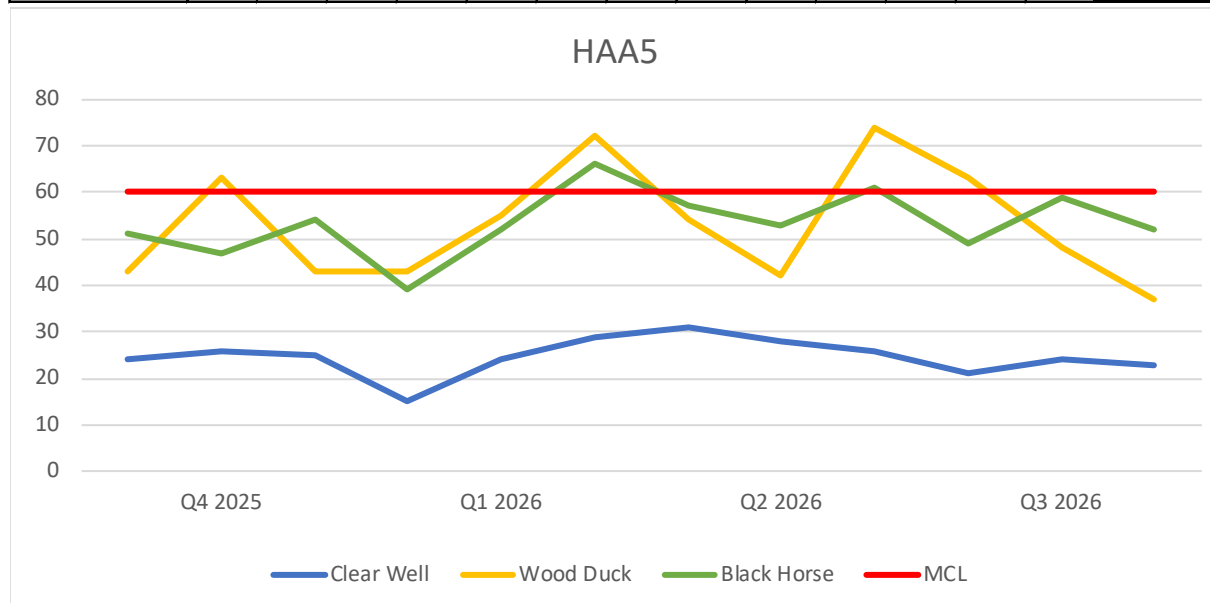
Vertical Intake 2 is installed and functioning well. The intake is operating in the expected flow range of 70-100 gpm. This range was determined by the Geotechnical Engineer in their

final report based on the well flow test after the intake was originally drilled. For updates regarding the permanent GAC project, please refer to this month's District Engineer Report.

TTHM	Q3 2025	Q4 2025				Q1 2026			Q2 2026			Q3 2026			LRAA
Clear Well	30	30	35	22	30	33	34	36	30	24	30	21			
Wood Duck	60	60	50	54	70	66	55	47	74	66	61	37			58
Black Horse	67	51	67	53	70	68	59	60	73	54	62	53			61
MCL	80	80	80	80	80	80	80	80	80	80	80	80	80	80	80



HAA5	Q3 2025	Q4 2025				Q1 2026			Q2 2026			Q3 2026			LRAA
Clear Well	24	26	25	15	24	29	31	28	26	21	24	23			
Wood Duck	43	63	43	43	55	72	54	42	74	63	48	37			53
Black Horse	51	47	54	39	52	66	57	53	61	49	59	52			53
MCL	60	60	60	60	60	60	60	60	60	60	60	60	60	60	60



HERITAGE RANCH COMMUNITY SERVICES DISTRICT

MEMORANDUM

TO: Board of Directors

FROM: Scott Duffield, General Manager
Kristen Gelos, Administrative Manager

DATE: September 17, 2026

SUBJECT: Submittal for approval Resolution 26-11 fixing the employer contribution at an equal amount for employees and annuitants under the Public Employees' Medical and Hospital Care Act.

Recommendation

It is recommended that the Board of Directors approve Resolution 26-11 fixing the employer contribution at an equal amount for employees and annuitants under the Public Employees' Medical and Hospital Care Act.

Background

The District entered into agreement with CalPERS for medical coverage in 1992. The Resolution stipulates the District will contribute the total amount of insurance premiums for employees and retirees and their dependents.

In 2002, the Board adopted Resolution 02-13 setting health benefits vesting requirements for future retirees. The vesting applies to all employees hired on or after January 2003 and requires the retiree to have worked at least twenty years under the CalPERS system including at least five with the District and limited the employer's contribution to the average cost of CalPERS' various plans.

In 2006, the Board adopted Resolution 06-04 establishing health plans the District will fund for future retirees. The intent of this Resolution is to limit liability to the least expensive HMO or PPO.

In 2010, the Board adopted Resolution 10-01 establishing health plans the District will fund for employees and annuitants. The intent of this Resolution was to limit liability to the least expensive HMO or PPO.

In 2016, the Board adopted Resolution 16-10 fixing the employer contribution at an equal amount for employees and annuitants under the Public Employees' Medical and Hospital Care Act.

Discussion

The District needs to provide an amended resolution to CalPERS indicating the specified health plan(s) the District covers for employees and annuitants under the Public Employees' Medical and Hospital Care Act if those health plan(s) change from the previous resolution. The health plans for calendar year 2027 to be covered by the District pursuant to District policy are shown in the table below.

2027	
Members	Health Plan Region 2
Basic Enrollments	Blue Shield Trio HMO
Medicare Enrollments	UnitedHealthcare Group Medicare Advantage PPO
Combination Enrollments	Blue Shield Trio and Medicare Advantage

Fiscal Considerations

The FY 2026/27 Budget includes health coverage costs.

Results

Approval of Resolution 26-11 will provide CalPERS with the documentation required to maintain District provided health coverage.

Attachments: Resolution 26-11

FILE: CalPERS

**HERITAGE RANCH COMMUNITY SERVICES DISTRICT
RESOLUTION NO. 26-11**

**A RESOLUTION OF THE BOARD OF DIRECTORS OF THE
HERITAGE RANCH COMMUNITY SERVICES DISTRICT
FIXING THE EMPLOYER CONTRIBUTION AT AN EQUAL AMOUNT FOR
EMPLOYEES AND ANNUITANTS UNDER THE PUBLIC EMPLOYEES' MEDICAL
AND HOSPITAL CARE ACT**

WHEREAS, the Heritage Ranch Community Services District is a contracting agency under Government Code Section 22920 and subject to the Public Employees' Medical and Hospital Care Act (the "Act"); and

WHEREAS, Government Code Section 22892(a) provides that a contracting agency subject to Act shall fix the amount of the employer contribution by resolution; and

WHEREAS, Government Code Section 22892(b) provides that the employer contribution shall be an equal amount for both employees and annuitants, but may not be less than the amount prescribed by Section 22892(b) of the Act; and

NOW, THEREFORE, BE IT RESOLVED AND ORDERED by the Board of Directors of the Heritage Ranch Community Services District that:

- A. The employer contribution for each employee or annuitant shall be the amount necessary to pay the full cost of his/her enrollment, including the enrollment of family members in a health benefits plan up to a maximum of:

2027	
Members	Health Plan Region 2
Basic Enrollments	Blue Shield Trio HMO
Medicare Enrollments	UnitedHealthcare Group Medicare Advantage PPO
Combination Enrollments	Blue Shield Trio and Medicare Advantage

Per month, plus administrative fees and Contingency Reserve Fund assessments.

- B. Heritage Ranch Community Services District has fully complied with any and all applicable provisions of Government Code Section 7507 in electing the benefits set forth above.
- C. The participation of the employees and annuitants of Heritage Ranch Community Services District shall be subject to determination of its status as an "agency of instrumentality of the state or political subdivision of a State" that is eligible to participate in a governmental plan within the meaning of Section 414(d) of the Internal Revenue Code, upon publication of final Regulations pursuant to such Section. If it is determined that Heritage Ranch Community Services District would not qualify as an agency or instrumentality of the State of political subdivision of a State under such final Regulations, CalPERS may be obligated, and reserves the right to terminate the health coverage of all participants of the employer.

- D. The executive body appoint and direct, and it does hereby appoint and direct, the General Manager to file with the Board a verified copy of this resolution, and to perform on behalf of Heritage Ranch Community Services District all functions required of it under the Act.

PASSED, APPROVED AND ADOPTED by the Board of Directors of the Heritage Ranch Community Services District on the 17th day of September 2026, by the following roll call vote.

AYES:

NOES:

ABSTAIN:

ABSENT:

APPROVED:

ATTEST:

**Bill Barker, President
Board of Directors**

**Kristen Gelos, Secretary
Board of Directors**

HERITAGE RANCH COMMUNITY SERVICES DISTRICT

MEMORANDUM

TO: Board of Directors

FROM: Scott Duffield, General Manager

DATE: September 17, 2026

SUBJECT: Request to approve the purchase of one 2027 Ford F-150 from Downtown Ford Sacramento for a not to exceed amount of \$50,212.18.

Recommendation

It is recommended that the Board of Directors approve the purchase of one 2027 Ford F-150 from Downtown Ford Sacramento for a not to exceed amount of \$50,212.18.

Discussion

The current standard-size pickup trucks have reached their useful life and costs for maintaining them are rising significantly. Additionally, the vehicles may not be reliable or safe. **Table 1** provides a brief overview of the existing vehicle fleet.

Table 1

Year	Make & Model	Mileage	Last 30-months of expenses
2003	Toyota Tacoma	135,339	\$1,470
2007	Ford F150 4x2	120,527	\$4,763
2007	Ford F150 4x4	146,195	\$6,615
2009	Ford Ranger	118,218	\$4,580
2009	Ford Ranger	112,880	\$3,271
2022	Ford F550	6,351	\$595
2026	Ford Maverick 01		\$0
2026	Ford Maverick 02		\$0

The selected vehicle is the lowest cost standard-size truck that will do the job needed. Staff requested a quote for the selected vehicle from two sources, National Auto Fleet Group (a Nationally negotiated contract) and Downtown Ford Sacramento (a CA State Contract). **Table 2** summarizes the prices of the selected vehicle from the two sources.

Table 2

Attachment	Vendor	Make/Model	Price (with tax, fees)	Maintenance Plan (5-yr)	Total
A	Downtown Ford Sacramento (State Contract)	2027 Ford F-150 XL 4x2 SuperCab	\$49,713.18	\$499.00	\$50,212.18
B	National Auto Fleet Group (National Contract)	2027 Ford F-150 XL 4x2 SuperCab	\$53,201.71	not available	\$53,201.71

The selected vendor, Downtown Ford Sacramento through the State Contract, also provides a 5-year maintenance plan at a nominal cost and the total is still less than the National Contract price.

Fiscal Considerations

The FY 2026/27 Budget includes \$50,000 allocated for this vehicle replacement. Downtown Ford offers a \$500 discount with payment within 20-days of invoice.

Results

Approval of the recommended action will allow for the continued maintenance, repair and reliability of the District's water and sewer systems.

Attachments: A – Downtown Ford Sacramento quote
B – National Auto Fleet Group quote

File: Vehicles and Equipment

ATTACHMENT A



B 9 2 2 6 -2

525 N16TH STREET, SACRAMENTO, CA 95811

PHONE: 916-299-3529

QUOTE

Customer

Name HERITAGE RANCH COMMUNITY SERVICES DIST
 Address 4870 HERITAGE ROAD
 City PASO ROBLES State CA Zip 93446
 Phone ATTN: SCOTT B. DUFFIELD

DATE 9/2/2026
 SALES REP BETHANY
 PHONE 916-848-3177
 FOB SACRAMENTO

Qty	X1K	Unit Price	TOTAL
1	2027 F150 SUPERCAB PICKUP 4X2	\$39,646.00	\$39,646.00
	STATE OF CALIFORNIA CONTRACT: 1-22-23-20F		
	CLIN: 23		
	EXTERIOR COLOR: YZ - OXFORD WHITE		
OPTIONS	PRICING BELOW SUBJECT TO CHANGE		
1	998 - 3.5L V6 ECOBOOST ENGINE	\$2,220.00	\$2,220.00
1	T7C - ALL TERRAIN TIRES	\$645.00	\$645.00
1	94S - LED WARNING STROBES - AMBER	\$695.00	\$695.00
1	96W - SPRAY IN BEDLINER	\$625.00	\$625.00
1	90P - ALUMINUM CROSSBED TOOLBOX	\$1,055.00	\$1,055.00
1	53T - TRAILER TOW HAUL PACKAGE	\$1,060.00	\$1,060.00
1	MAINTNANCE PLAN	\$499.00	\$499.00
1	DOC FEE	\$85.00	\$85.00
	SALES TAX CALCULATED AT: 7.250%		
	BASED ON REGISTRATION ADDRESS		

SubTotal \$46,530.00

DELIVERY \$300.00

SALES TAX \$3,373.43

CA Tire Tax \$8.75

TOTAL \$50,212.18**Payment Details**

- ☐ Cash
☒ Check
☐ Credit Card

Name _____

CC # _____

Expires _____

Office Use Only

\$500 DISCOUNT WITH PAYMENT IN 20 DAYS

ATTACHMENT B



National Auto Fleet Group

A Division of Chevrolet of Watsonville

490 Auto Center Drive, Watsonville, CA 95076

(855) 289-6572 • (831) 480-8497 Fax

Fleet@NationalAutoFleetGroup.com

9/3/2026

Government Quote ID: **44486**

Order Cut Off Date: **TBA**

Scott Duffield
HERITAGE RANCH COMMUNITY SERVICES DISTRICT
Administration

4870 Heritage Road

PASO ROBLES, California, 93446

Dear Scott Duffield,

National Auto Fleet Group is pleased to quote the following vehicle(s) for your consideration.

One (1) New/Unused (2027 Ford F-150 (X1K) XL 2WD SuperCab 6.5' Box 145" WB,) and delivered to your specified location, each for

	One Unit (MSRP)	One Unit	Total % Savings	Total Savings
Contract Price	\$51,195.00	\$49,597.17	3.121 %	\$1,597.83
Tax (7.2500 %)		\$3,595.79		
Tire fee		\$8.75		
Total		\$53,201.71		

- per the attached specifications.

This vehicle(s) is available under the **Sourcewell Contract 081325-NAF** . Please reference this Contract number on all purchase orders to National Auto Fleet Group. Payment terms are Net 30 days after receipt of vehicle.

Thank you in advance for your consideration. Should you have any questions, please do not hesitate to call.

Sincerely,

Jesse Cooper
Account Manager
Email: Fleet@NationalAutoFleetGroup.com
Office: (855) 289-6572
Fax: (831) 480-8497

Sourcewell

Awarded Contract

Contract # 081325-NAF



GMC

Purchase Order Instructions & Resources

Once units are scheduled by OEM, no cancellations are accepted

In order to finalize your purchase please submit this purchase packet to your governing body for a purchase order approval and submit your purchase order in the following way:

Email: Fleet@NationalAutoFleetGroup.com

Fax: (831) 480-8497

Mail: National Auto Fleet Group

490 Auto Center Drive

Watsonville, CA 95076

We will send a courtesy confirmation for your order and a W-9 if needed.

Additional Resources

Learn how to track your vehicle: www.NAFGETA.com

Use the upfitter of your choice: www.NAFGpartner.com

Vehicle Status: ETA@NationalAutoFleetGroup.com

General Inquiries: Fleet@NationalAutoFleetGroup.com

For general questions or assistance please contact our main office at:

1-855-289-6572

ATTACHMENT B

Vehicle Configuration Options

ENGINE	
Code	Description
998	Engine: 3.5L V6 EcoBoost, -inc: 3.31 Axle Ratio, GVWR: 6,900 lbs Payload Package
TRANSMISSION	
Code	Description
44G	Transmission: Electronic 10-Speed Automatic, (STD)
WHEELS	
Code	Description
64C	Wheels: 17" Silver Steel, (STD)
TIRES	
Code	Description
T7C	Tires: LT265/70R17C BSW A/T
PRIMARY PAINT	
Code	Description
YZ	Oxford White
SEAT TYPE	
Code	Description
AS	Black w/Medium Dark Slate, Vinyl 40/20/40 Front Seat
AXLE RATIO	
Code	Description
XL9	Electronic Locking w/3.55 Axle Ratio
ADDITIONAL EQUIPMENT	
Code	Description
53T	Tow/Haul Package, -inc: Integrated Trailer Brake Controller
425	50-State Emissions, Available option for dealers located in all states for state and local government fleet orders w/ship-to addresses in California emissions states
67T	Integrated Trailer Brake Controller
___	GVWR: 6,900 lbs Payload Package
96W	Tough Bed Spray-In Bedliner
94S	Amber Strobe Color LED Warning Beacons, -inc: By Sound Off Signal, center high-mounted stop light bar and 2 roof mounted beacons that provide 360 degree visibility

ATTACHMENT B

90P	Premium Bright Aluminum Cross Bed Toolbox, -inc: (Model # 127-0-04)
OPTION PACKAGE	
Code	Description
101A	Equipment Group 101A Standard, Available option for dealers located in all states for commercial / rental fleet orders, Available option for dealers located in all states for state and local government fleet orders w/ship-to addresses in California emissions states

2027 Fleet/Non-Retail Ford F-150 XL 2WD SuperCab 6.5' Box 145" WB

WINDOW STICKER

2027 Ford F-150 XL 2WD SuperCab 6.5' Box 145" WB

CODE	MODEL	MSRP
X1K	2027 Ford F-150 XL 2WD SuperCab 6.5' Box 145" WB	\$42,100.00
OPTIONS		
998	Engine: 3.5L V6 EcoBoost, -inc: 3.31 Axle Ratio, GVWR: 6,900 lbs Payload Package	\$2,220.00
44G	Transmission: Electronic 10-Speed Automatic, (STD)	\$0.00
64C	Wheels: 17" Silver Steel, (STD)	\$0.00
T7C	Tires: LT265/70R17C BSW A/T	\$645.00
YZ	Oxford White	\$0.00
AS	Black w/Medium Dark Slate, Vinyl 40/20/40 Front Seat	\$0.00
XL9	Electronic Locking w/3.55 Axle Ratio	\$0.00
53T	Tow/Haul Package, -inc: Integrated Trailer Brake Controller	\$1,060.00
425	50-State Emissions, Available option for dealers located in all states for state and local government fleet orders w/ship-to addresses in California emissions states	INC
67T	Integrated Trailer Brake Controller	INC
—	GVWR: 6,900 lbs Payload Package	INC
96W	Tough Bed Spray-In Bedliner	\$625.00
94S	Amber Strobe Color LED Warning Beacons, -inc: By Sound Off Signal, center high-mounted stop light bar and 2 roof mounted beacons that provide 360 degree visibility	\$695.00
90P	Premium Bright Aluminum Cross Bed Toolbox, -inc: (Model # 127-0-04)	\$1,055.00
101A	Equipment Group 101A Standard, Available option for dealers located in all states for commercial / rental fleet orders, Available option for dealers located in all states for state and local government fleet orders w/ship-to addresses in California emissions states	\$0.00

Please note selected options override standard equipment

SUBTOTAL	\$48,400.00
Advert/ Adjustments	\$0.00
Manufacturer Destination Charge	\$2,795.00
TOTAL PRICE	\$51,195.00

Est City: 17 (2026) MPG
 Est Highway: 25 (2026) MPG
 Est Highway Cruising Range: 900.00 mi

ATTACHMENT B

conditions.

Notes

Quote ID: 44486

ATTACHMENT B

Standard Equipment

MECHANICAL

Engine: 3.0L V6 EcoBoost -inc: 50-State Emissions, Standard equipment on 5.0L V8 (995/EN-AV), Automatically added to 3.0L EcoBoost (99C/EN-YX), 3.5L Ecoboost (998/EN-BM) and 3.5L PowerBoost full hybrid (99D/EN-CN) orders from dealers located in the following California emissions states: California, Colorado, Connecticut, Delaware, Maine, Maryland, Massachusetts, Minnesota, New Jersey, New Mexico, New York, Oregon, Pennsylvania, Rhode Island, Vermont and Washington, Available 3.0L EcoBoost (99C/EN-YX), 3.5L Ecoboost (998/EN-BM) and 3.5L PowerBoost full hybrid (99D/EN-CN) option for dealers in federal / NON-California emissions border states for stock orders and state and local government fleet orders: Arizona, Idaho, Iowa, Kansas, Montana, Nebraska, Nevada, New Hampshire, North Dakota, Ohio, Oklahoma, South Dakota, Texas, Utah, Virginia, West Virginia, Wisconsin, Wyoming, Available option for dealers located in all states for retail orders, (STD) Available option for dealers located in all states for commercial / rental fleet orders, Available option for dealers located in all states for state and local government fleet orders w/ship-to addresses in California emissions states Secondary code: EN-YX

Transmission: Electronic 10-Speed Automatic -inc: SelectShift w/progressive range select and selectable drive modes: normal, ECO, sport, tow/haul, slippery and trail (STD) Secondary code: TR-EU

3.55 Axle Ratio (STD)

EXTERIOR

Wheels: 17" Silver Steel (STD)

Tires: 245/70R17 BSW A/S (STD)

ADDITIONAL EQUIPMENT

Transmission w/Driver Selectable Mode

Rear-Wheel Drive

200 Amp Alternator

70-Amp/Hr 760CCA Maintenance-Free Battery w/Run Down Protection

Class IV Towing Equipment -inc: Hitch and Trailer Sway Control

Trailer Wiring Harness

GVWR: TBD

HD Gas-Pressurized Shock Absorbers

Front Anti-Roll Bar

Electric Power-Assist Steering

Single Stainless Steel Exhaust

36 Gal. Fuel Tank

Double Wishbone Front Suspension w/Coil Springs

Solid Axle Rear Suspension w/Leaf Springs

4-Wheel Disc Brakes w/4-Wheel ABS, Front And Rear Vented Discs, Brake Assist, Hill Hold Control and Electric Parking Brake

ATTACHMENT B

Regular Box Style
Wheels w/Hub Covers
Steel Spare Wheel
Full-Size Spare Tire Stored Underbody w/Crankdown
Black Front Bumper w/Black Rub Strip/Fascia Accent
Black Rear Step Bumper
Black Side Windows Trim
Black Door Handles
Black Power Heated Side Mirrors w/Manual Folding
Fixed Rear Window
Light Tinted Glass
Variable Intermittent Wipers
Aluminum Panels
Black Grille
Tailgate Rear Cargo Access
Reverse Opening Rear Doors
Tailgate/Rear Door Lock Included w/Power Door Locks
Integrated Storage
Auto On/Off Reflector Led Low/High Beam Auto High-Beam Daytime Running Lights Preference Setting Headlamps w/Delay-Off
Cargo Lamp w/High Mount Stop Light
Perimeter/Approach Lights
Headlights-Automatic Highbeams
Radio w/Seek-Scan, Clock, Speed Compensated Volume Control, Steering Wheel Controls, Voice Activation, Radio Data System and External Memory Control
Radio: AM/FM Stereo w/SiriusXM 360L -inc: 6 speakers and auxiliary audio input jack, Note: includes a three (3)-month prepaid subscription, Service is not available in Alaska and Hawaii, Note: all SiriusXM services require a subscription, sold separately by SiriusXM after the trial period, Your SiriusXM service will automatically stop at the end of your trial unless you decide to subscribe, If you decide to continue service, the subscription plan chosen will automatically renew and be charged according to your chosen payment method at the then-current rates, Fees and taxes apply, See the SiriusXM customer agreement & privacy policy at http://www.siriusxm.com/ www.siriusxm.com for full terms and how to cancel, which includes online methods or calling 1-866-635-2349, Available in the 48 contiguous United States, D.C, and Puerto Rico (w/coverage limits and capable receiver), Visit http://www.siriusxm.com/FAQS for most current service area information, Availability of some services and features is subject to device capabilities and location restrictions, All fees, content and features are subject to change, SiriusXM, Pandora and all related logos are trademarks of Sirius XM Radio Inc, and its respective subsidiaries
Streaming Audio
Fixed Antenna
6 Speakers
2 LCD Monitors In The Front
Cloth 40/20/40 Front Seat -inc: 2-way manual driver/passenger and armrest
Driver Seat

ATTACHMENT B

Passenger Seat
60-40 Folding Split-Bench Front Facing Fold-Up Cushion Rear Seat
Manual Tilt/Telescoping Steering Column
Gauges -inc: Speedometer, Odometer, Oil Pressure, Engine Coolant Temp, Tachometer, Transmission Fluid Temp, Trip Odometer and Trip Computer
Power Rear Windows
Front Cupholder
Rear Cupholder
Compass
Remote Keyless Entry w/Integrated Key Transmitter, Illuminated Entry and Panic Button
Cruise Control w/Steering Wheel Controls
Manual Air Conditioning
HVAC -inc: Underseat Ducts
Locking Glove Box
Interior Trim -inc: Cabback Insulator and Chrome Interior Accents
Full Cloth Headliner
Urethane Gear Shifter Material
Day-Night Rearview Mirror
Passenger Visor Vanity Mirror
Mini Overhead Console w/Storage
Front Map Lights
Full Vinyl/Rubber Floor Covering
Cab Mounted Cargo Lights
Smart Device Remote Engine Start
Ford Security Package Tracker System
Ford Connectivity Package (1-Year Included) -inc: (features may vary by make and model) unlimited Wi-Fi hotspot, audio and video streaming, voice assistant and entertainment, Included for one-year from warranty start date, Requires activation via Ford app w/credit card authorization; customer may cancel at any time, Evolving technology/cellular networks/vehicle capability may limit functionality and prevent operation of connected features, Ford may temporarily slow data speeds if such data usage reaches or exceeds 50GB within a billing cycle or due to network limitations, If a customer uses more than 50% of their data usage in a roaming country during a 60-day period, Ford may remove or limit the customer's data plan
SYNC 4 -inc: 12" center display, wireless phone connection, cloud connected, AppLink w/App catalog, 911 Assist, Apple CarPlay and Android Auto compatibility and digital owners manual
Instrument Panel Bin, Dashboard Storage, Driver / Passenger And Rear Door Bins
Power 1st Row Windows w/Driver And Passenger 1-Touch Up/Down
Delayed Accessory Power
Power Door Locks w/Autolock Feature
Driver Information Center
Redundant Digital Speedometer
Trip Computer
Outside Temp Gauge

ATTACHMENT B

Analog Appearance
Front Center Armrest
Seats w/Cloth Back Material
Manual Adjustable Front Head Restraints and Manual Adjustable Rear Head Restraints
Perimeter Alarm
Securilock Anti-Theft Ignition (pats) Immobilizer
Air Filtration
AdvanceTrac w/Roll Stability Control Electronic Stability Control (ESC) And Roll Stability Control (RSC)
ABS And Driveline Traction Control
Side Impact Beams
Dual Stage Driver And Passenger Seat-Mounted Side Airbags
Reverse Sensing System Rear Parking Sensors
BLIS (Blind Spot Information System) Blind Spot
PCA with AEB and Intersection Assist
Cross-Traffic Alert with Reverse Brake Assist
Lane-Keeping System Lane Keeping Assist
Lane-Keeping System Lane Departure Warning
Collision Mitigation-Front
Driver Monitoring-Alert
Tire Specific Low Tire Pressure Warning
Dual Stage Driver And Passenger Front Airbags
Airbag Occupancy Sensor
Safety Canopy System Curtain 1st And 2nd Row Airbags
Outboard Front Lap And Shoulder Safety Belts -inc: Rear Center 3 Point, Height Adjusters and Pretensioners
Reverse Camera Back-Up Camera

HERITAGE RANCH COMMUNITY SERVICES DISTRICT

MEMORANDUM

TO: Board of Directors

FROM: Scott Duffield, General Manager

DATE: September 17, 2026

SUBJECT: Submittal for approval Resolution 26-12 declaring certain items to be surplus property and authorizing disposal.

Recommendation

It is recommended that the Board of Directors approve Resolution 26-12 declaring certain items to be surplus property and authorizing disposal.

Background

It is the practice of the Board to declare surplus property on an as needed basis.

Discussion

Surplus property that has been purchased with public funds, donated to the District, or acquired or owned by the District through other means, is the property of the District and does not belong to individuals, including but not limited to District employees, retirees, and members of the Board of Directors. No individual may personally benefit from the disposition of surplus property or dispose of it in a manner which could result in or give rise to an actual or perceived conflict of interest.

The District will dispose of the surplus property in a manner that is transparent, fiscally responsible, reduces harmful environmental impacts, promotes a reduce-reuse-recycle philosophy, and is in accordance with all applicable local, state, and federal regulations.

The Manager may sell or dispose of surplus property by the following means:

- Sale or donation of the items to another government agency or charity.
- Sale of the items to the highest bidder at a public auction.
- Sale of the items without public bidding to any eligible party paying a fair price.
- Disposal of the items by any other lawful means if the manager determines that the item has no redeemable value.

Fiscal Considerations

Revenue, if any, generated from the disposition of surplus property will be recorded as miscellaneous revenue and will be reported to your Board.

Results

Approval of the recommended action will result in staff advertising surplus property for sale or disposing of surplus property by means deemed appropriate by the General Manager, leading to fiscally responsible and transparent management of the District.

Attachments: Resolution 26-12 Declaring Certain Items to be Surplus Property and
Authorizing Disposal

File: Surplus Property

**HERITAGE RANCH COMMUNITY SERVICES DISTRICT
RESOLUTION NO. 26-12**

**A RESOLUTION OF THE BOARD OF DIRECTORS OF THE HERITAGE RANCH
COMMUNITY SERVICES DISTRICT DECLARING CERTAIN ITEMS TO BE
SURPLUS PROPERTY AND AUTHORIZING DISPOSAL**

WHEREAS, the Heritage Ranch Community Services District (“District”) General Manager has determined that certain items owned by the District are surplus to the District’s needs (“Surplus Property”); and

WHEREAS, this Surplus Property is identified in the attached Exhibit A; and

WHEREAS, the General Manager recommends that the Surplus Property be disposed of in an appropriate manner to be determined by the General Manager.

NOW, THEREFORE, BE IT RESOLVED AND ORDERED by the Board of Directors of the Heritage Ranch Community Services District that the aforementioned property is Surplus Property and the Board authorizes the General Manager to dispose of these items as delineated above.

PASSED, APPROVED AND ADOPTED by the Board of Directors of the Heritage Ranch Community Services District on the 17th day of September 2026, by the following roll call vote.

AYES:

NOES:

ABSTAIN:

ABSENT:

APPROVED: _____
Bill Barker, President
Board of Directors

ATTEST: _____
Kristen Gelos, Secretary
Board of Directors

EXHIBIT A

Heritage Ranch Community Services District
Surplus Property - September 2026

Item No.	Description	Identification No.
1	2007 Ford F150 4x2	1FTRF12W87NA86197
2	2009 Ford Ranger	1FTYR10D99PA00486

HERITAGE RANCH COMMUNITY SERVICES DISTRICT

MEMORANDUM

TO: Board of Directors

FROM: Scott Duffield, General Manager

DATE: September 17, 2026

SUBJECT: Receive and file Water Resource Recovery Facility Project updates.

Background

The District has been working towards the Water Resource Recovery Facility Project (Project) since 2019. The Notice to Proceed with construction was issued to the contractor, W.M. Lyles Co., on February 25, 2026.

Discussion

This report is regarding the Project construction unless otherwise noted.

Scope

A summary of non-construction activities as of September 10, 2026 is:

Submittals = 180 (161 complete, 19 in process)
Requests for Information = 49
General Correspondence = 4
Contract Change Orders = 0

The primary construction site work items this period include piping installation (trench, lay, test, encase, backfill), subgrade, and base grade preparation. The Contractor's supplier, Cloacina, is building the MBR equipment, sludge handling equipment, and effluent pump station equipment at their factory in Arroyo Grande.

Schedule

The construction Contract Time is on schedule. The 3-week-look-ahead schedule dated 9/7/2026 is attached. A summary as of September 10, 2026 is:

Original Contract Time = 545 Days (Completion August 25, 2027)
Adjustment to Days = 0
Updated Contract Time = 545 Days
Contract Time completed = 197 Days
Contract Time completed = 36%

Budget

The construction Contract Price is within budget. A summary as of September 10, 2026 is:

Original Contract Price = \$14,560,000
Adjustment to Contract Price = \$0
Updated Contract Price = \$14,560,000
Contract Price performed = \$5,555,234
Contract Price performed = 38%

Fiscal Considerations

The Project Budget is \$22,752,000. A detailed breakdown of the Project Budget as of September 10, 2026 is shown below.

	Original Budget	Revised Budget	Total Earned to Date	Balance to Finish
Bond Counsel	50,000	95,000	42,000	53,000
Municipal Advisor	55,000	90,000	41,245	48,755
Interim Financing Expenses	519,292	95,350	90,350	5,000
Prepaid Interest		1,241,623	1,241,623	0
Environmental Report Services	141,839	182,643	177,096	5,547
Engineering Services				
Report Phase	63,420	63,420	63,420	0
Design Phase	1,741,798	1,741,798	1,858,234	-116,436
Bidding Phase	22,424	22,424	42,862	-20,438
Construction Phase	1,367,212	1,367,212	237,722	1,129,490
Post-Construction Phase	170,902	170,902	0	170,902
Resident Project Representative	1,504,214	1,504,214	376,306	1,127,908
Materials Testing	25,720	60,000	17,160	42,840
Construction Contract	14,861,000	14,560,000	5,555,234	9,004,766
Change Orders			0	0
Change Orders			0	0
Change Orders			0	0
Project Contingency	2,229,179	1,557,414	0	1,557,414
Total	<u>22,752,000</u>	<u>22,752,000</u>	<u>9,743,252</u>	<u>13,008,747</u>

Attachments: 3-week-look-ahead schedule

File: Projects_WRRF

