



HERITAGE RANCH COMMUNITY SERVICES DISTRICT BOARD OF DIRECTORS REGULAR MEETING MINUTES

March 19, 2026

1. CALL TO ORDER / FLAG SALUTE

President Barker called the meeting to order at 4:00 p.m. and led the flag salute.

2. ROLL CALL

Secretary Gelos called the roll. Director Camou was absent. All other directors were in attendance.

Staff Present: General Manager, Scott Duffield, District Engineer, Doug Groshart, and District Counsel, Chelsea O'Sullivan.

3. PUBLIC COMMENT ON MATTERS NOT ON THE AGENDA

Katie Garcia & Todd Jenkins, Heritage Ranch residents, spoke.

Manager Duffield provided an update on the Sewer Treatment Plant odor.

4. CONSENT ITEMS

- a. Meeting Minutes: Receive/approve minutes of regular meeting of February 19, 2026.**
- b. Warrant Register: Receive/approve February 2026 warrants.**
- c. Treasurer's Report: Receive/file February 2026 report.**
- d. Fiscal Report: Receive/file February 2026 status report.**
- e. Office Report: Receive/file February 2026 report.**
- f. District Engineer Report: Receive/file March 2026 report.**
- g. Operations Manager Report: Receive/file March 2026 report.**
- h. Updates regarding disinfection byproducts.**
- i. Submittal for approval Resolution 26-03 Initiating Proceedings and Establishing of Water and Sewer Standby Charges for Property within the District for Fiscal Year 2026/27.**

There were no public comments.

Upon the motion of Director Yaffee and seconded by Director Burgess, the board approved all items as presented following a voice vote:

Ayes: Barker, Burgess, Swanson, Yaffee

Absent: Camou

5. BUSINESS ITEMS

- a. Request to extend the professional services agreement for auditing services with Moss, Levy & Hartzheim LLP.**

There were no public comments.

Manager Duffield provided a brief summary of the item and answered any questions the Board had.

Upon the motion of Director Burgess, and seconded by Director Swanson, the board extended the professional services agreement following a roll call vote:

Ayes: Barker, Burgess, Swanson, Yaffee

Absent: Camou

b. Request to authorize the General Manager to issue a purchase order to AqueoUS Vets for equipment for the Disinfection Byproducts Project.

There were no public comments.

Manager Duffield provided a brief summary of the item and answered any questions the Board had.

Upon the motion of Director Swanson, and seconded by Director Burgess, the board authorized the General Manager to issue a purchase order to AqueoUS Vets following a roll call vote:

Ayes: Barker, Burgess, Swanson, Yaffee

Absent: Camou

6. GENERAL MANAGER REPORT

Katie Garcia, Heritage Ranch resident, spoke.

Manager Duffield presented the item and answered questions from the board.

The report was received and filed.

7. COMMITTEE / DIRECTOR REPORTS (oral reports)

There were no committee / director reports.

8. FUTURE AGENDA ITEMS

There were no additional future agenda items requested.

9. ADJOURNMENT

Upon a motion by Director Burgess, and seconded by Director Swanson, the meeting adjourned at 4:47 p.m.

Minutes submitted by: Kristen Gelos, *Secretary, Board of Directors*
Minutes approved by:

**HERITAGE RANCH COMMUNITY SERVICES DISTRICT
WARRANT REGISTER
March 2026**

DATE	NAME OF PAYEE	ITEM AMOUNT	WARRANT AMOUNT
3/3/2026	CALPERS HEALTH BENEFITS EMPLOYEE PAID HEALTH BENEFIT EMPLOYEE PAID HEALTH BENEFIT	754.46 804.33	\$ 1,558.79
3/3/2026	CALPERS HEALTH BENEFITS CALPERS HEALTH BENEFITS	18,448.30	\$ 18,448.30
3/6/2026	R. ARNOLD NET PAYROLL	3,220.09	\$ 3,220.09
3/6/2026	T. SHOGREN NET PAYROLL	3,366.72	\$ 3,366.72
3/6/2026	J. MARTY NET PAYROLL	2,837.23	\$ 2,837.23
3/6/2026	J. GULARTE NET PAYROLL	1,951.77	\$ 1,951.77
3/6/2026	N. OTTO NET PAYROLL	2,180.44	\$ 2,180.44
3/6/2026	K. GELOS NET PAYROLL	3,370.97	\$ 3,370.97
3/6/2026	D. BURGESS NET PAYROLL	92.35	\$ 92.35
3/6/2026	B. BARKER NET PAYROLL	92.35	\$ 92.35
3/6/2026	S. DUFFIELD NET PAYROLL	4,605.32	\$ 4,605.32
3/6/2026	B. VOGEL NET PAYROLL	3,321.01	\$ 3,321.01
3/6/2026	D. GROSHART NET PAYROLL	4,694.15	\$ 4,694.15
3/6/2026	M. CAMOU NET PAYROLL	92.35	\$ 92.35

**HERITAGE RANCH COMMUNITY SERVICES DISTRICT
WARRANT REGISTER
March 2026**

DATE	NAME OF PAYEE	ITEM AMOUNT	WARRANT AMOUNT
3/6/2026	INTERNAL REVENUE SERVICE FEDERAL WITHHOLDING TAXES FICA WITHIHOLDING MEDICARE	3,989.65 37.20 1,212.24	\$ 5,239.09
3/6/2026	EMPLOYMENT DEVELOPMENT DEPARTM ETT SDI SUI STATE WITHHOLDING	2.51 539.51 40.09 1,377.65	\$ 1,959.76
3/6/2026	CALPERS RETIREMENT SYSTEM CALPERS UNIFORM ALLOWANCE PERS-IRC 457 CONTRIBUTIONS PERS-IRC 457 CONTRIBUTIONS PERS RETIREMENT PERS RETIREMENT TIER 2 PERS RETIREMENT PEPRA SURVIVOR BENEFIT	10.53 395.00 1,252.27 1,995.49 2,196.43 2,945.93 8.37	\$ 8,804.02
3/7/2026	U.S. BANK EQUIPMENT FINANCE COMPUTER / SOFTWARE	281.63	\$ 281.63
3/7/2026	J.B. DEWAR. INC. FUEL & OIL	1,803.36	\$ 1,803.36
3/9/2026	STAPLES CREDIT PLAN OFFICE SUPPLIES OFFICE SUPPLIES OFFICE SUPPLIES	292.78 288.41 66.83	\$ 648.02
3/9/2026	GREAT WESTERN ALARM ALARM & ANSWERING SERVICE	346.32	\$ 346.32
3/9/2026	HOME DEPOT CREDIT SERVICES SM TOOLS & EQUIP./FIXED EQUIP.	469.16	\$ 469.16
3/9/2026	USA BLUEBOOK MAINTENANCE FIXED EQUIPMENT	239.21	\$ 239.21
3/9/2026	BRENNTAG PACIFIC, INC CHEMICALS CHEMICALS	1,202.25 5,205.44	\$ 6,407.69

**HERITAGE RANCH COMMUNITY SERVICES DISTRICT
WARRANT REGISTER
March 2026**

DATE	NAME OF PAYEE	ITEM AMOUNT	WARRANT AMOUNT
3/9/2026	FGL ENVIRONMENTAL LAB TESTING	996.00	\$ 996.00
3/9/2026	ROY ARNOLD CELL PHONE/INTERNET ALLOWANCE UNIFORM ALLOWANCE	80.00 284.09	\$ 364.09
3/9/2026	FLUID RESOURCE MANAGEMENT PROFESSIONAL SERVICES	630.00	\$ 630.00
3/9/2026	KRISTEN GELOS CELL PHONE/INTERNET ALLOWANCE	80.00	\$ 80.00
3/9/2026	RHYTHM DESIGN UNIFORMS	98.00	\$ 98.00
3/9/2026	TRACTOR SUPPLY CO. FIXED EQUIP/SUPPLIES/CHEMICALS	559.72	\$ 559.72
3/9/2026	MATRIX IMAGING SOLUTIONS MARCH BILLING	1,631.26	\$ 1,631.26
3/9/2026	SCOTT DUFFIELD CELL PHONE/INTERNET ALLOWANCE MEDICAL REIMBURSEMENT	80.00 531.75	\$ 611.75
3/9/2026	WESTERN EXTERMINATOR STRUCTURES & GROUNDS	132.50	\$ 132.50
3/9/2026	BRIAN VOGEL CELL PHONE/INTERNET ALLOWANCE MEDICAL REIMBURSEMENT UNIFORM ALLOWANCE	80.00 204.00 299.55	\$ 583.55
3/9/2026	TROY SHOGREN CELL PHONE/INTERNET ALLOWANCE UNIFORM ALLOWANCE	80.00 44.67	\$ 124.67
3/9/2026	DOUGLAS GROSHART CELL PHONE/INTERNET ALLOWANCE	80.00	\$ 80.00
3/9/2026	AUTOMATION DIRECT LS # 2 PROJECT	68.64	\$ 68.64

**HERITAGE RANCH COMMUNITY SERVICES DISTRICT
WARRANT REGISTER
March 2026**

DATE	NAME OF PAYEE	ITEM AMOUNT	WARRANT AMOUNT
3/9/2026	EVOQUA WATER TECHNOLOGIES LLC MAINTENANCE FIXED EQUIPMENT	1,501.50	\$ 1,501.50
3/9/2026	JERED MARTY CELL PHONE/INTERNET ALLOWANCE	80.00	\$ 80.00
3/9/2026	JASON GULARTE CELL PHONE/INTERNET ALLOWANCE	80.00	\$ 80.00
3/9/2026	VEGA AMERICAS, INC. LIFT STATION #2 PROJECT	1,372.47	\$ 1,372.47
3/9/2026	VC3, INC. PROFESSIONAL SERVICES COMPUTER/SOFTWARE	1,106.60 98.30	\$ 1,204.90
3/9/2026	RWG LAW LEGAL & ATTORNEY	4,041.50	\$ 4,041.50
3/9/2026	NICK OTTO CELL & INTERNET ALLOWANCE	80.00	\$ 80.00
3/11/2026	AUZAT, KAREN US REFUND	1,900.00	\$ 1,900.00
3/15/2026	JORANDA MARKETING, INC. / JAN- STRUCTURES & GROUNDS	304.60	\$ 304.60
3/19/2026	AT&T MAINTENANCE FIXED EQUIPMENT	81.48	\$ 81.48
3/19/2026	RADWELL INT. MAINT FIXED EQUIP	528.29	\$ 528.29
3/19/2026	ROCKAUTO VEHICLES	341.11	\$ 341.11
3/19/2026	CAL COAST MACHINERY SMALL TOOLS & EQUIPMENT	104.41	\$ 104.41
3/19/2026	OCCUPATIONAL APPAREL UNIFORMS	151.59	\$ 151.59

**HERITAGE RANCH COMMUNITY SERVICES DISTRICT
WARRANT REGISTER
March 2026**

DATE	NAME OF PAYEE	ITEM AMOUNT	WARRANT AMOUNT
3/19/2026	RING CENTRAL TELEPHONE	296.09	\$ 296.09
3/19/2026	STARLINK INTERNET	290.00	\$ 290.00
3/19/2026	COAST EQUIPMENT CO. SMALL TOOLS & EQUIPMENT	349.24	\$ 349.24
3/19/2026	TWINGATE INC. COMPUTER / SOFTWARE	360.00	\$ 360.00
3/19/2026	AT&T TELEPHONE	89.78	\$ 89.78
3/19/2026	USA BLUEBOOK MAINTENANCE FIXED EQUIPMENT MAINTENANCE FIXED EQUIPMENT MAINTENANCE FIXED EQUIPMENT	558.35 527.78 580.70	\$ 1,666.83
3/19/2026	COUNTY OF SAN LUIS OBISPO PROFESSIONAL SVCS X-CONNECT	434.30	\$ 434.30
3/19/2026	LAHR ELECTRIC MOTORS, INC MAINTENANCE FIXED EQUIPMENT	5,104.57	\$ 5,104.57
3/19/2026	FLUID RESOURCE MANAGEMENT PROFESSIONAL SERVICES	878.75	\$ 878.75
3/19/2026	ABALONE COAST ANALYTICAL, INC. LAB TESTING	2,940.00	\$ 2,940.00
3/19/2026	CORE & MAIN LP MAINTENANCE FIXED EQUIPMENT	1,037.43	\$ 1,037.43
3/19/2026	WESTERN EXTERMINATOR STRUCTURES & GROUNDS	132.50	\$ 132.50
3/19/2026	MID-STATE REPAIR SERVICE VEHICLES	348.38	\$ 348.38
3/19/2026	SPEEDY COASTAL MESSENGER, INC. LAB TESTING	860.00	\$ 860.00

**HERITAGE RANCH COMMUNITY SERVICES DISTRICT
WARRANT REGISTER
March 2026**

DATE	NAME OF PAYEE	ITEM AMOUNT	WARRANT AMOUNT
3/19/2026	AUTOMATION DIRECT LS #2 PROJECT	36.47	\$ 36.47
3/19/2026	SPICE INTEGRATION LS # 2 PROJECT	1,480.12	\$ 1,480.12
3/19/2026	AMAZON UNIFORMS	31.38	
	MAINTENANCE FIXED EQUIPMENT	38.50	
	MAINTENANCE FIXED EQUIPMENT	32.16	\$ 102.04
3/19/2026	ACTUARIAL RETIREMENT CONSULTIN PROFESSIONAL SERVICES	4,000.00	\$ 4,000.00
3/19/2026	HYDROSCIENCE ENGINEERS INC WRRF PROJECT	11,107.00	
	WRRF PROJECT	19,083.13	\$ 30,190.13
3/20/2026	R. ARNOLD NET PAYROLL	3,220.09	\$ 3,220.09
3/20/2026	T. SHOGREN NET PAYROLL	3,465.78	\$ 3,465.78
3/20/2026	J. MARTY NET PAYROLL	2,112.21	\$ 2,112.21
3/20/2026	J. GULARTE NET PAYROLL	2,156.45	\$ 2,156.45
3/20/2026	N. OTTO NET PAYROLL	2,247.42	\$ 2,247.42
3/20/2026	K. GELOS NET PAYROLL	3,370.97	\$ 3,370.97
3/20/2026	S. DUFFIELD NET PAYROLL	4,442.76	\$ 4,442.76
3/20/2026	B. VOGEL NET PAYROLL	3,321.01	\$ 3,321.01
3/20/2026	D. GROSHART NET PAYROLL	4,694.15	\$ 4,694.15

**HERITAGE RANCH COMMUNITY SERVICES DISTRICT
WARRANT REGISTER
March 2026**

DATE	NAME OF PAYEE	ITEM AMOUNT	WARRANT AMOUNT
3/20/2026	INTERNAL REVENUE SERVICE FEDERAL WITHHOLDING TAXES MEDICARE	3,908.16 1,184.56	\$ 5,092.72
3/20/2026	EMPLOYMENT DEVELOPMENT DEPARTM ETT SDI SUI STATE WITHHOLDING	2.58 531.00 41.22 1,339.28	\$ 1,914.08
3/20/2026	CALPERS RETIREMENT SYSTEM PERS-IRC 457 CONTRIBUTIONS PERS-IRC 457 CONTRIBUTIONS PERS RETIREMENT PERS RETIREMENT TIER 2 PERS RETIREMENT PEPRA SURVIVOR BENEFIT	395.00 1,252.27 1,995.48 2,196.43 2,945.93 8.37	\$ 8,793.48
3/23/2026	PG&E ELECTRICITY	16,201.70	\$ 16,201.70
3/23/2026	PG&E ELECTRICITY	5,258.67	\$ 5,258.67
3/24/2026	CALPERS RETIREMENT SYSTEM CALPERS UNFUNDED LIABILITY	11,740.08	\$ 11,740.08
3/24/2026	J. BRUCE KIES - CONTRACTOR/CON VERTICAL INTAKE NO. 2 PHASE 2	36,158.12	\$ 36,158.12
3/31/2026	GREAT WESTERN ALARM STRUCTURES & GROUNDS	346.32	\$ 346.32
3/31/2026	HOME DEPOT CREDIT SERVICES MAINTENANCE FIXED EQUIPMENT MAINTENANCE FIXED EQUIPMENT	209.32 227.36	\$ 436.68
3/31/2026	BRENNTAG PACIFIC, INC CHEMICALS	1,370.77	\$ 1,370.77
3/31/2026	FARM SUPPLY COMPANY MAINTENANCE FIXED EQUIPMENT	505.13	\$ 505.13

**HERITAGE RANCH COMMUNITY SERVICES DISTRICT
WARRANT REGISTER
March 2026**

DATE	NAME OF PAYEE	ITEM AMOUNT	WARRANT AMOUNT
3/31/2026	AMERICAN WATER WORKS ASSOCIATI DUES & SUBSCRIPTIONS	539.00	\$ 539.00
3/31/2026	NAPA AUTO PARTS MAINTENANCE FIXED EQUIPMENT	114.12	\$ 114.12
3/31/2026	ALPHA ELECTRICAL SERVICE MAINTENANCE FIXED EQUIPMENT	3,068.80	\$ 3,068.80
3/31/2026	CORE & MAIN LP MAINTENANCE FIXED EQUIPMENT	192.64	\$ 192.64
3/31/2026	RINCON CONSULTANTS, INC. WRRF PROJECT	3,385.00	\$ 3,385.00
3/31/2026	BURT INDUSTRIAL SUPPLY MAINTENANCE FIXED EQUIPMENT	219.32	\$ 219.32
3/31/2026	AMAZON MAINTENANCE FIXED EQUIPMENT CHEMICALS	6.32 408.88	\$ 415.20
3/31/2026	EVOQUA WATER TECHNOLOGIES LLC MAINTENANCE FIXED EQUIPMENT	1,501.50	\$ 1,501.50
3/31/2026	DEPARTMENT OF INDUSTRIAL RELAT LICENSES & PERMITS	195.00	\$ 195.00
3/31/2026	U.S. BANK EQUIPMENT FINANCE COMPUTER/SOFTWARE	281.63	\$ 281.63
3/31/2026	VC3, INC. COMPUTERS/SOFTWARE	565.89	\$ 565.89
3/31/2026	SITELOGIQ MAINTENANCE FIXED EQUIPMENT	3,640.72	\$ 3,640.72
3/31/2026	CENTRAL COAST CONCRETE LIFT STATION #2 PROJECT	3,480.00	\$ 3,480.00
3/31/2026	STATE WATER RESOURCES CONTROL LICENSES & PERMITS	60.00	\$ 60.00

**HERITAGE RANCH COMMUNITY SERVICES DISTRICT
WARRANT REGISTER
March 2026**

DATE	NAME OF PAYEE	ITEM AMOUNT	WARRANT AMOUNT
3/31/2026	USA BLUEBOOK		
	CHEMICALS	556.85	
	CHEMICALS	854.89	
	SUPPLIES	167.73	\$ 1,579.47
TOTAL ALL WARRANTS			\$ 280,445.64

**HERITAGE RANCH COMMUNITY SERVICES DISTRICT
TREASURER'S REPORT
March 2026**

SUMMARY REPORT OF ALL ACCOUNTS

Beginning Balance:	\$ 8,704,259
Ending Balance:	\$ 8,830,496
Variance:	\$ 126,237
Interest Earnings for the Month Reported:	\$ 22,706
Interest Earnings Fiscal Year-to-Date:	\$ 155,310

ANALYSIS OF REVENUES

Total operating income for water and sewer was:	\$ 284,619
Non-operating income was:	\$ 132,500
Franchise fees paid to the District by San Miguel Garbage was:	\$ 4,234
Interest earnings for the LAIF account was:	\$ -
Interest earnings for the California CLASS account was:	\$ 12,267
Interest earnings for the Five Star Bank checking account was:	\$ 17
Interest earnings for the Five Star Bank DWR Loan Services account was:	\$ 9
Interest earnings for the Five Star Bank DWR Reserve account was:	\$ 427
Interest earnings for the Mechanics Bank money market account was:	\$ 0

ANALYSIS OF EXPENSES

Five Star Bank checking account total warrants, fees, and Electronic Fund Transfers was:	\$ 254,836
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STATEMENT OF COMPLIANCE

This report was prepared in accordance with the Heritage Ranch Community Services District Statement of Investment Policy. All investment activity was within policy limits. There are sufficient funds to meet the next 30 days obligations. Attached is a status report of all accounts and related bank statements.

**HERITAGE RANCH COMMUNITY SERVICES DISTRICT
STATUS REPORT FOR ALL ACCOUNTS**

March 2026

BEGINNING BALANCE ALL ACCOUNTS **\$8,704,258.94**

OPERATING CASH IN DRAWER **\$ 300.00**

FIVE STAR BANK DWR LOAN REPAYMENT (1994-2029):

BEGINNING BALANCE 2/28/2026	2,749.53	
QUARTERLY DEPOSIT	-	
INTEREST EARNED	9.07	
SEMI-ANNUAL PAYMENT		
ENDING BALANCE 3/31/2026		\$ 2,758.60

FIVE STAR BANK DWR RESERVE ACCOUNT

BEGINNING BALANCE 2/28/2026	129,388.59	
INTEREST EARNED	426.92	
ENDING BALANCE 3/31/2026		\$ 129,815.51

FIVE STAR BANK SDWSRF LOAN SERVICES ACCOUNT

BEGINNING BALANCE 2/28/2026	16,675.87	
QUARTERLY DEPOSIT	-	
INTEREST EARNED	55.02	
SEMI-ANNUAL PAYMENT	-	
ENDING BALANCE 3/31/2026		\$ 16,730.89

FIVE STAR BANK SDWSRF RESERVE ACCOUNT

BEGINNING BALANCE 2/28/2026	66,957.13	
INTEREST EARNED	220.93	
ENDING BALANCE 3/31/2026		\$ 67,178.06

BANNER BANK WRRF CHECKING ACCOUNT

BEGINNING BALANCE 2/28/2026	-	
INTEREST EARNED		
REVENUE TRANSFER <i>To Five Star Money Market</i>	(133,706.00)	
REVENUE TRANSFER <i>From Banner Bank WRRF Loan Account</i>	133,706.00	
ENDING BALANCE 3/31/2026		\$ -

BANNER BANK WRRF RESERVE ACCOUNT

BEGINNING BALANCE 2/28/2026	1,241,644.77	
INTEREST EARNED	21.09	
ENDING BALANCE 3/31/2026		\$1,241,665.86

**HERITAGE RANCH COMMUNITY SERVICES DISTRICT
STATUS REPORT FOR ALL ACCOUNTS**

March 2026

MECHANICS BANK MONEY MARKET ACCOUNT

BEGINNING BALANCE 2/28/2026	6,750.25	
DEPOSIT REVENUE - CASH	4,073.10	
INTEREST EARNED	0.14	
ENDING BALANCE 3/31/2026		\$ 10,823.49

FIVE STAR BANK - MONEY MARKET

BEGINNING BALANCE 2/28/2026	2,809,916.69	
INTEREST EARNED	9,689.08	
REVENUE TRANSFER <i>From Five Star Checking</i>	200,000.00	
REVENUE TRANSFER <i>From Banner Bank Checking</i>	133,671.00	
ENDING BALANCE 3/31/2026		\$3,153,276.77

FIVE STAR BANK - CHECKING

BEGINNING BALANCE 2/28/2026	254,836.38	
DEPOSIT REVENUE & MISCELLANEOUS INCOME	347,077.32	
INTEREST EARNED	16.64	
TOTAL CHECKS, FEES AND EFT'S	(581,394.99)	
ENDING BALANCE 3/31/2026		\$ 20,535.35

LOCAL AGENCY INVESTMENT FUND (LAIF)

BEGINNING BALANCE 2/28/2026	266,459.99	
INTEREST EARNED	-	
ENDING BALANCE 3/31/2026		\$ 266,459.99

CALIFORNIA CLASS

BEGINNING BALANCE 2/28/2026	3,908,684.15	
INTEREST EARNED	12,266.88	
ENDING BALANCE 3/31/2026		\$3,920,951.03

ENDING BALANCE ALL ACCOUNTS		\$8,830,495.55
DIFFERENCE FROM LAST MONTH	Increase	\$ 126,236.61

**HERITAGE RANCH COMMUNITY SERVICES DISTRICT
QUARTERLY TREASURER'S REPORT
JANUARY 1, 2026 – MARCH 31, 2026**

SUMMARY REPORT OF ALL ACCOUNTS

Beginning Balance	\$	5,148,161.62
Ending Balance	\$	8,830,495.55
Variance	\$	3,682,334
Interest Earnings	\$	54,980.98

STATEMENT OF COMPLIANCE

This report was prepared in accordance with the HRCSD Statement of Investment Policy. All investment activity was within policy limits. There are sufficient funds to meet the next 180-day obligations. Attached is a status report of all accounts and related bank statements. For more information contact the District Office.

ACCOUNT PROFILE INFORMATION

1. Operating cash in drawer: Maintained to make change for cash transactions.
2. Five Star Bank DWR Loan Repayments: Quarterly deposits are made into the account. Semi-annual payments are made from the account by the bank, which functions as our fiscal agent, to DWR for repayment of a \$2 million loan to partially finance our water treatment plant and water pumping facilities. The interest rate at the end of the quarter was 3.95%. Statements are received monthly.
3. Five Star Bank DWR Reserve: The purpose of the Reserve Account was to build up over ten years an amount equal to debt service for one year, a DWR requirement. The interest rate at the end of the quarter was 3.95%. Statements are received monthly.
4. Five Star Bank SDWSRF (Safe Drinking Water State Revolving Fund) Loan Repayments: Quarterly deposits are made into the account. Semi-annual payments are made from the account by the bank, which functions as our fiscal agent, to SDWSRF for repayment of a \$714,000 loan to finance upgrades at the water treatment plant. The fund will provide for a twenty (20) year repayment period at a 1.7875 percent interest rate. The interest rate at the end of the quarter was 3.95%. Statements are received monthly.
5. Five Star Bank SDWSRF Reserve: The purpose of the Reserve Account was to build up over ten years an amount equal to debt service for one year, a SDWSRF requirement. The interest rate at the end of the quarter was 3.95%. Statements are received monthly.
6. Banner Bank WRRF Checking Account: The purpose of this account is to receive deposits from the Water Resource Recovery Facility project Banner Bank Loan Account as requisition requests are approved by USDA. The deposited funds are used to pay costs associated with the project. Payments may be made directly from

this account; however, in practice all funds will be immediately transferred to one of the other treasury accounts that have higher interest rates. This account does not earn interest.

7. Banner Bank WRRF Reserve Account: This reserve account was required by Banner Bank as a condition of the loan agreement for the Water Resource Recovery Facility project. This reserve account will be used to make the loan interest payments due on August 1, 2026, February 1, 2027, and August 1, 2027. Any amount remaining in the reserve account after August 1, 2027, will be transferred to the Banner Bank checking account to be used for project costs. The interest rate at the end of the month was 0.02%.
8. Mechanics Bank Money Market: This account handles all cash transactions as Five Star Bank does not have a local branch. Any amount above the minimum required by the bank will be transferred to Five Star bank checking account. The interest rate at the end of the quarter was 0.02%. Statements are received monthly.
9. Five Star Bank Money Market: The interest rate at the end of the quarter was 3.95%. The purpose of this account is to facilitate cash flow and maximize interest within our Five Star Bank accounts. Statements are received monthly.
10. Five Star Bank Checking: Variable interest-bearing account currently at 0.10%, at Five Star branch in Roseville used for most of our transactions such as payroll, accounts receivable and accounts payable. Statements are received monthly.
11. LAIF: Local Agency Investment Fund, a variable interest-bearing investment fund administered by the California State Treasurer. LAIF Account interest rate at the end of the quarter was 3.95%. Statements are received monthly.
12. California Class: Joint Powers Authority Investment pool, a variable interest-bearing investment fund. The majority of our funds are retained in this account. CA Class Account interest rate at the end of the quarter was 3.6955%. Statements are received monthly.

INTEREST EARNINGS: TRENDS & PROJECTIONS

The number of accounts in this report totals Twelve. The interest earnings for those accounts are summarized on the next page. The accounts are referenced by number which corresponds with the Account Profile Information.

SUMMARY OF INTEREST EARNINGS

Account Profile by Reference Number

	Beginning Balance	Credits	Debits	Interest Earnings	Ending Balance
1	300.00	-	-	-	300.00
2	28,452.47	25,907.00	-51,814.22	213.35	2,758.60
3	128,555.41	-	-	1,260.10	129,815.51
4	1,935.41	14,685.00	-	110.48	16,730.89
5	66,525.97	-	-	652.09	67,178.06
6	0.00	2,203,186.59	-2,203,186.59	-	0.00
7	0.00	1,241,623.00	-	42.86	1,241,665.86
8	12,204.57	6,823.35	-8,204.73	0.30	10,823.49
9	533,963.51	2,603,186.59	-35.00	16,161.67	3,153,276.77
10	227,538.99	1,252,444.49	-1,459,498.55	50.42	20,535.35
11	263,672.02	-	-	2,787.97	266,459.99
12	3,885,013.27	-	-	35,937.76	3,920,951.03
	\$5,148,161.62	\$7,307,264.02	(\$1,467,738.28)	\$54,980.98	\$8,830,495.55

MANAGEMENT BY CONTRACTED PARTIES

For the reporting period, only the Local Agency Investment Fund (LAIF) and California Class (CA Class) are held under the Management By Contracted Parties.

LAIF is a treasury of pooled money made up of deposits from many of the over 5,000 local agencies within California. More than \$25 billion is vested in a variety of ways with a cumulative net yield of a conservative nature. State law requires, and the LAIF Pooled Money Investment Board requires that pooled money first be invested in such a manner to realize the maximum return consistent with safe and prudent management after which yield is considered. In other words, because these are public money invested and managed by others, the investments are low risk, low yield.

CA Class is a Joint Powers Authority investment pool that provides public agencies with the opportunity to invest funds on a cooperative basis in rated pools that are managed in accordance with state law with the primary objective of offering Participants safety, daily and next-day liquidity, and optimized returns.

HRCSD typically has most of its cash (over 90%) deposited in CA Class. This is a common strategy with many local agencies in the state, especially those with cash reserves of less than \$5 million. Complete reports on all investment activities, etc. are received from the CA Class Board monthly, along with an annual report, which are available for inspection at the District office. In addition, an analysis is provided in our Status Report of All Accounts for our share of CA Class deposits monthly.

**HERITAGE RANCH COMMUNITY SERVICES DISTRICT - CONSOLIDATED BUDGET
2025/26 Budget**

OPERATING REVENUE	Budget FY 25/26	Actual March	Actual Year to Date	Percentage Year to Date	Variance Explanation
Water Fees	1,791,637	144,360	1,452,006	81%	
Sewer Fees	1,600,609	135,145	1,192,366	74%	
Hook-Up Fees	2,400	0	600	25%	
Turn on Fees	3,500	200	1,625	46%	
Late Fees	20,790	4,008	33,981	163%	Fluctuates based on activity
Plan Check & Inspection	1,600	0	4,213	263%	
Miscellaneous Income	500	907	11,665	2333%	
TOTAL OPERATING	\$3,421,036	\$284,619	\$2,696,456	79%	

FRANCHISE REVENUE					
Solid Waste Franchise Fees	46,336	4,234	47,616	103%	
TOTAL FRANCHISE	\$46,336	\$4,234	\$47,616	103%	

TOTAL OPERATING \$3,467,372 \$288,853 \$2,744,072 79%

NON-OPERATING REVENUE					
Standby Charges	242,200	12,266	161,481	67%	
Property Tax	497,891	21,357	343,637	69%	
Interest	64,494	22,706	155,310	241%	Fluctuates based on activity
Connection Fees	28,232	0	14,910	53%	
TOTAL NON-OPERATING	\$832,817	\$56,329	\$675,338	81%	

RESERVE REVENUE					
Capital Reserves	223,288	11,571	92,579	41%	
Operating Reserves	24,429,683	64,600	439,470	2%	
TOTAL RESERVE	\$24,652,971	\$76,171	\$532,049	2%	

TOTAL NON-OPERATING \$25,485,788 \$132,500 \$1,207,387 5%

TOTAL ALL REVENUE	\$28,953,160	\$421,353	\$3,951,459	14%	
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**HERITAGE RANCH COMMUNITY SERVICES DISTRICT - CONSOLIDATED BUDGET
2025/26 Budget**

OPERATING EXPENSES

SALARIES AND BENEFITS	Budget FY 25/26	Actual March	Actual Year to Date	Percentage Year to Date	Variance Explanation
Salaries	1,095,291	79,219	729,549	67%	
Health Insurance	247,593	15,157	132,448	53%	
Health Insurance - Retirees	62,535	4,765	42,840	69%	
Pers Retirement	195,963	20,057	186,731	95%	
OPEB Funding/Transfer	35,000	0	0	0%	
Standby	34,380	2,226	21,063	61%	
Overtime	3,985	0	1,339	34%	
Workers Comp. Ins.	34,469	0	25,804	75%	
Directors' Fees	36,000	300	4,500	13%	
Medicare/FICA	16,405	1,217	11,343	69%	
Car Allowance	3,000	250	2,250	75%	
SUI/ETT	1,000	0	454	45%	
Uniforms	8,424	909	4,672	55%	
TOTAL SALARIES & BENEFITS	\$1,774,045	\$124,101	\$1,162,993	66%	

UTILITIES

Electricity	140,535	17,789	117,036	83%	
Propane	1,649	0	668	41%	
Water Purchase	28,600	0	28,600	100%	Paid Semiannually
Telephone/Internet	13,846	1,396	12,890	93%	
TOTAL UTILITIES	\$184,630	\$19,185	\$159,194	86%	

MAINTENANCE & SUPPLIES

Chemicals	89,232	9,991	64,960	73%	
Computer/Software	38,134	1,587	10,741	28%	
Equip. Rental/Lease	2,812	0	0	0%	
Fixed Equip.	210,349	20,308	192,335	91%	
Fuel & Oil	16,873	1,803	14,171	84%	
Lab Testing	66,367	4,796	41,460	62%	
Office Supplies	1,687	648	1,352	80%	
Parks & Recreation	0	0	0	0%	
Struct./Grnds.	16,805	570	5,911	35%	
Small Tools/Equip.	3,375	681	1,961	58%	
Supplies	5,062	185	2,858	56%	
Meters/Equip.	13,498	0	4,887	36%	
Vehicles	6,750	689	10,423	154%	
TOTAL MAINT. & SUP.	\$470,944	\$41,258	\$351,058	75%	

**HERITAGE RANCH COMMUNITY SERVICES DISTRICT - CONSOLIDATED BUDGET
2025/26 Budget**

GENERAL & ADMINISTRATION	Budget FY 25/26	Actual March	Actual Year to Date	Percentage Year to Date	Variance Explanation
Ads./Advertising	1,622	0	963	59%	
Alarm/Answering Service	4,500	693	3,436	76%	
Audit	10,816	0	9,745	90%	
Bank Charges/Fees	0	35	35	0%	
Consulting/Engineering	10,000	0	0	0%	
Dues/Subscription	11,248	539	10,836	96%	
Elections	0	0	0	0%	
Insurance	50,754	0	0	0%	
LAFCO	8,652	0	9,227	107%	Paid Annually
Legal/Attorney	27,040	4,042	22,448	83%	
Licenses/Permits	32,621	255	33,798	104%	
Plan Check & Inspection	1,600	0	0	0%	
Postage/Billing	16,873	1,631	16,887	100%	
Professional Service	100,451	7,050	38,416	38%	
Tax Collection	7,847	0	0	0%	
Staff Training & Travel	13,499	0	5,356	40%	
Board Training & Travel	1,082	0	289	27%	
TOTAL G & A	\$298,605	\$14,244	\$151,436	51%	

CAPITAL PROJECTS & EQUIPMENT

Structures/Improvements	24,582,971	76,171	532,049	2%	
Equipment	70,000	0	0	0%	
TOTAL CAPITAL EXPENSE	\$24,652,971	76,171	532,049	2%	

DEBT

State Loan Payment	103,628	0	103,628	100%	paid semiannually
State Loan Payment Phase II	58,740	0	29,369	50%	paid semiannually
Western Alliance Lease-PVS	152,321	76,212	152,321	100%	paid semiannually
TOTAL DEBT	\$314,689	\$76,212	\$285,318		

FUNDED DEPRECIATION	\$288,000	\$24,000	\$216,000	75%	
UNFUNDED DEPRECIATION	\$0	\$0	\$0	0%	

TOTAL EXPENSE	\$27,983,884	\$375,172	\$2,858,048	10%	
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CAPACITY CHARGES TRANSFER \$28,232 \$0 \$14,910 53%

SOLID WASTE FEES TRANSFER -\$25,630 -\$2,149 -\$8,877 35%

FUND TOTAL	\$966,674	\$48,330	\$1,087,378		
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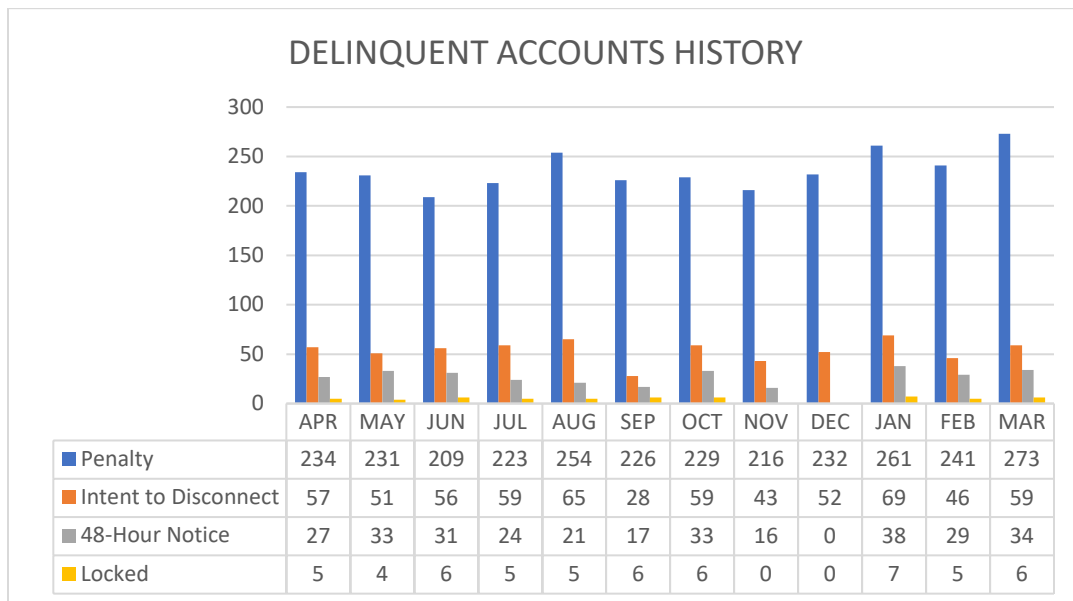
HERITAGE RANCH COMMUNITY SERVICES DISTRICT OFFICE REPORT MARCH 2026

Utility Billing

- On April 1st, 1,940 bills were processed for a total dollar amount of \$294,143 for water and sewer user fees for the month of March.

The table below reflects the following data over a twelve-month period:

- Number of late penalties posted for bills that were due by March 25th
- Intent To Disconnect letters mailed to customers that were more than 60 days delinquent
- 48-hour notices issued
- Number of meters locked off for non-payment



Customer Service Orders

- Staff completed the following service orders for the month:
 - Occupant Change – 8
 - Misc. – 2
 - Unlock – 2
 - Swap/Pull Meter – 1
 - Lock Meter - 6
 - Leak - 2

Administration

- Nothing significant to report.

HERITAGE RANCH COMMUNITY SERVICES DISTRICT

District Engineer Report For the Month of April 2026

In addition to normal engineering and administrative duties, below are updates for several areas of work:

Operations Support

- Working with Operations Staff re:
 - GAC project operation, planning for final GAC project
 - PRV project installation on Equestrian
 - Lift Station 2 construction
 - Lift Station 3 project scoping

Capital Improvement Projects

Projects / equipment replacement budgeted for this fiscal year and their status:
(Note: projects are listed in the order shown on the Capital and Equipment Budget spreadsheet)

- Lift Station 1-5 rehabilitation design phase: Work on Lift Station 2 is complete with the exception of the vault hatch, which will arrive the week of 4/13/26 and be installed by FRM. Staff will review the project with FRM and go over any punch list items to finalize the project. See separate agenda item for a review of this project. Lift Station 3 is in the planning stages, with pump selection and project scoping and schedule underway.
- Pressure Reducing Valves (Waterview/Equestrian): Lower Waterview PRV complete and operational. Equestrian PRV insertion valves are complete. The next step is the installation of the new vault, lid, valves and piping. Staff will install this portion of the work. Likely installation in May 2026.
- Raw Water Vertical Intake No. 2: Contractor has completed most of the project work (wellhead piping, pad, fencing, connection to PS-1 piping, VFD panel). We are awaiting the arrival of the pump. The pump delivery has been delayed and is currently scheduled for mid-May. Staff is working with the vendor to attempt to expedite delivery.
- DBP Project: Staff finalized the purchase order with AqueoUS Vets for the GAC System and is progressing in the design for the final installation. Construction should take place in October 2026.
- Wastewater collection system model & I/I: Staff continue to work on reducing I/I into the collection system.

- Pump Station Covers (design): No further work has been completed on this project at this time.
- Electric Gate at Corp Yard: Work has not begun on this project.
- Rebuild Treater Water Pumps: Work has not begun on this project.

Additional Tasks

- Development: Responding to requests for existing water and sewer system documents as they come up. Discussing existing systems and future developments with potential developers as they make contact.

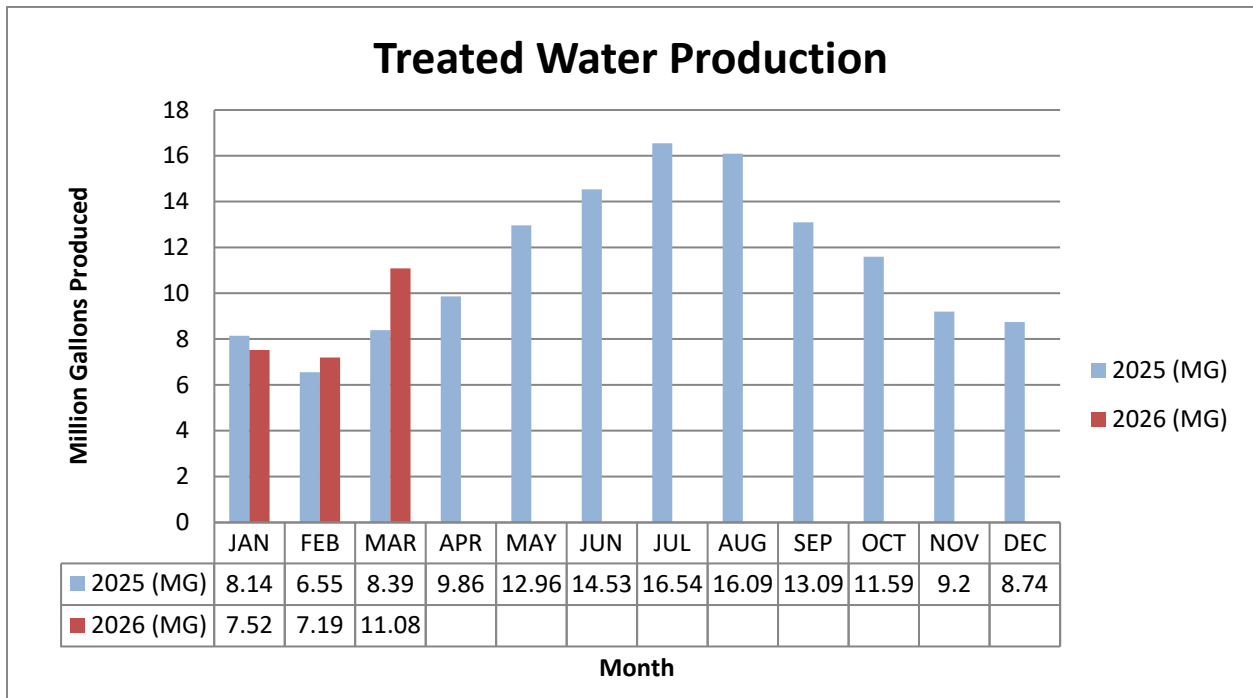
Project Name	Original CIP Budget	Estimated Design Completion	Estimated Construction Completion
Lift Station 1-5 Rehab (Construction Phase)	\$550,000	LS 2 - Complete LS 3 - May 2026 LS 1 - TBD	LS 2 - April 2026 LS 3 - TBD LS 1 - TBD
Water System SCADA Upgrade	\$300,000	Complete	Complete
Pressure Reducing Valves (Waterview, Equestrian)	\$175,000	Complete	Waterview - Complete Equestrian - Estimated completion by 6/30/26
Raw Water Vertical Intake No. 2	\$225,000	Complete	Notice of Award - 10/17/25 Notice to Proceed - 11/14/25 Completion - 5/31/26 (Pending Equipment Arrival)
DBP Project	\$1,000,000	July, 2026	November, 2026
Wastewater Collection System SCADA Upgrade	\$200,000	Complete	Complete
Wastewater Collection System Model & I/I	\$75,000	TBD	TBD
Pump Station Covers (Design and Construction)	\$85,000	TBD	TBD
Electric Gate at Corp Yard	\$50,000	TBD	TBD
Rebuild Treated Water Pumps	\$50,000	TBD	TBD
Total	\$2,710,000		

HERITAGE RANCH COMMUNITY SERVICES DISTRICT

Operations Report For the Month of April 2026

In addition to normal operations duties, below are other tasks / updates for several areas of work:

Water production:



Water treatment

- Produced 11.08 million gallons of treated water.
- Drained and thoroughly cleaned plate settler. Scoured raw water line leading to the plate settler.
- Installed bird netting around Aluminum sulfate tank, to prevent woodpeckers from causing damage to insulation.
- Increased tank volumes in 2-million-gallon reservoir to prep for annual high velocity flushing of distribution system.
- Installed UV screen on online turbidity analyzer to protect from sun damage.
- Performed weekly calibrations on turbidimeters.
- Collected monthly DBP samples.

Water distribution

- Repaired leaks on gateway dr., little creek, and Patridge. All leaks were on service lines except little creek was a gasket.
- Performed annual high velocity flushing of the distribution system all tracks were flushed during this process.
- Collected hexavalent chromium sample required by the state.
- Continued flushing and pressure testing all hydrants located within the distribution system.
- Pfas testing had to be reran due to the lab losing half the sample bottles.

Wastewater collection

- Section 2 of the annual sewer main jetting completed
- Rebuild of lift station number 2 complete, new controls, new force main piping and valves, new pumps
- All lift stations vac'd out by contractor as per annual maintenance
- Installed and tested scada system at lift station 2 along with working out system bugs in the rest of the waste water scada.
- Performed monthly lift station checks.

Wastewater treatment

- Treated 3.974 million gallons of wastewater
- Ran trailer mounted air compressor in pond 1 to increase dissolved oxygen
- Received and reinstalled 40HP main aerator in pond 1
- Performed daily doses of Bio Jet 7 bacteria stimulant chemical to pond 1
- Continued to run pond 2 recirculation line from effluent of pond 2 to the influent of pond 1
- Sent out dissolved oxygen probe from pond 2 to In-Situ automation for diagnosis
- Collected state required grease and oil samples.
- Adjusted aerator schedules to adapt to the changing weather conditions.
- Raked sand filters at effluent discharge area.
- Collected all state required Bac T samples along with BOD samples.

Vehicles and equipment

- Tire was repaired on water trailer.

HERITAGE RANCH COMMUNITY SERVICES DISTRICT

MEMORANDUM

TO: Board of Directors

FROM: Scott Duffield, General Manager
Doug Groshart, District Engineer

DATE: April 16, 2026

SUBJECT: Discussion and direction regarding disinfection byproducts.

Background

The District water system was exceeding the maximum contaminant level for haloacetic acids, a disinfection byproduct. Your Board has been updated regularly on this issue.

Discussion

Sample data

The sample data for haloacetic acids (HAA5) over the last several quarters is shown below. This data is for individual samples.

The reportable data required by the Division of Drinking Water (DDW) is the Locational Running Annual Average (LRAA) by calendar quarter. The maximum contaminant level (MCL) for HAA5 is 60 ppb.

The most recent LRAA for HAA5 is 49 ppb at the Black Horse Lane location and 47 ppb at the Wood Duck Lane location; both under the MCL.

Results for individual months at both locations can be seen in the tables and graphs on the following page.

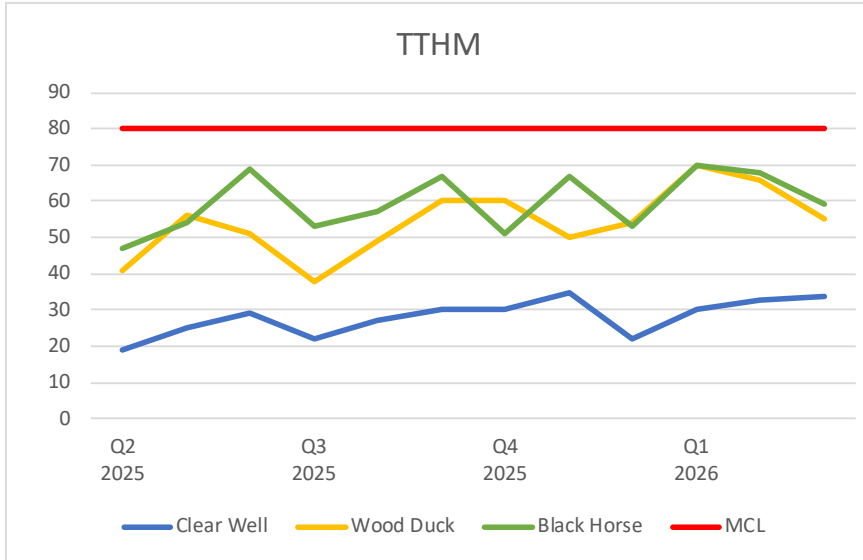
Operations and project updates

The Operations staff has made no major operational changes to the water treatment process since last month's report. New GAC vessels were installed on November 21, 2025, and put into service. The current batch of GAC is the sixth batch we have used.

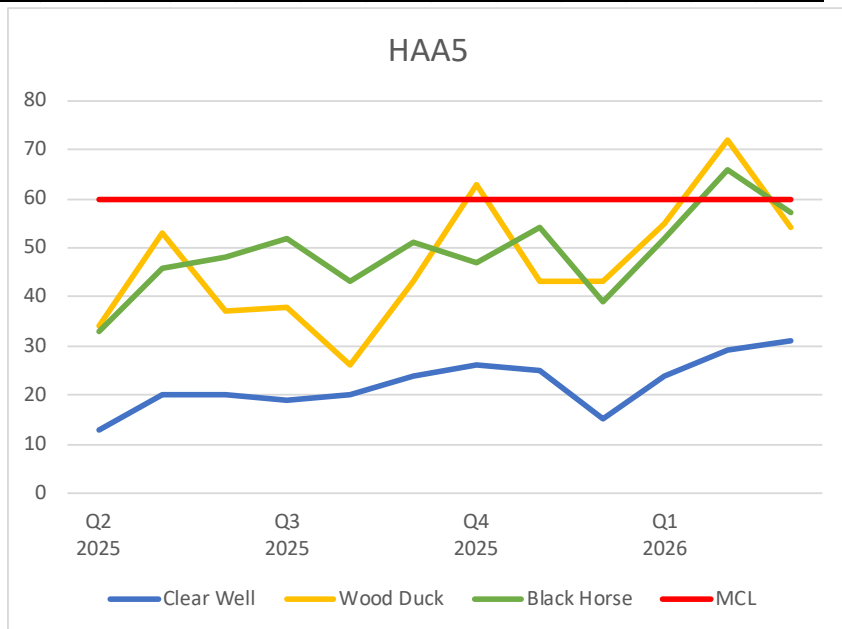
As of April 9, 2026, 139 days since the new ones were placed online, the GAC vessels were removing 19% of the organics from the flow being sent to them (approximately 150 gpm or 20% of the total flow.)

For updates regarding the Vertical Intake No. 2 project and the permanent GAC project, please refer to this month's District Engineer Report.

TTHM	Q2 2025			Q3 2025			Q4 2025			Q1 2026		
Clear Well	19	25	29	22	27	30	30	35	22	30	33	34
Wood Duck	41	56	51	38	49	60	60	50	54	70	66	55
Black Horse	47	54	69	53	57	67	51	67	53	70	68	59
MCL	80	80	80	80	80	80	80	80	80	80	80	80



HAA5	Q2 2025			Q3 2025			Q4 2025			Q1 2026		
Clear Well	13	20	20	19	20	24	26	25	15	24	29	31
Wood Duck	34	53	37	38	26	43	63	43	43	55	72	54
Black Horse	33	46	48	52	43	51	47	54	39	52	66	57
MCL	60	60	60	60	60	60	60	60	60	60	60	60



HERITAGE RANCH COMMUNITY SERVICES DISTRICT

MEMORANDUM

TO: Board of Directors

FROM: Scott Duffield, General Manager

DATE: April 16, 2026

SUBJECT: Request to approve the purchase of two 2026 Ford Mavericks from Downtown Ford Sacramento for a not to exceed amount of \$70,000.00.

Recommendation

It is recommended that the Board of Directors approve the purchase of two 2026 Ford Mavericks from Downtown Ford Sacramento for a not to exceed amount of \$70,000.00.

Discussion

All of the current small and full-size pickup trucks have reached their useful life and costs to maintain them are rising significantly. Additionally, the vehicles are neither reliable nor safe. **Table 1** provides a brief overview of the existing vehicle fleet.

Table 1

Year	Make & Model	Mileage	Last 24-months of expenses
2003	Toyota Tacoma	133,624	\$1,365.28
2007	Ford F150	118,923	\$4,763.25
2007	Ford F150	146,195	\$5,900.46
2009	Ford Ranger	116,170	\$4,234.69
2009	Ford Ranger	111,294	\$3,271.31
2022	Ford F550	6,351	\$595.13

The selected vehicles are the lowest cost small truck vehicles that will do the job needed. Staff requested quotes for two of the selected vehicles from three sources, National Auto Fleet Group (a Nationally negotiated contract), Downtown Ford (a CA State Contract), and Paso Robles Ford. Paso Robles Ford did not respond. **Table 2** summarizes the prices for two of the selected vehicles from the two responsive sources.

Table 2

Attachment	Vendor	Make/Model	Price (with tax, fees)	Maintenance Plan (5-yr)	Total
A	Downtown Ford (State Contract)	2026 Ford Maverick XL AWD Crew	\$66,503.35	\$998.00	\$67,501.35
B	National Auto Fleet Group (National Contract)	2026 Ford Maverick XL AWD Crew	\$68,181.14	not available	\$68,181.14

The selected vendor, Downtown Ford Sacramento through the State Contract, also provides a 5-year maintenance plan at a nominal cost and the total is still less than the National Contract price. If approved and upon delivery of the new vehicles, staff will reassess the current fleet to determine which of the vehicles will be replaced and return to your Board to surplus them.

Fiscal Considerations

The FY 2025/26 Budget includes \$70,000 allocated for vehicle replacement.

Results

Approval of the recommended action will allow for the continued maintenance, repair and reliability of the District’s water and sewer systems.

Attachments: A – Downtown Ford Sacramento quote
B – National Auto Fleet Group quote

File: Vehicles and Equipment

DOWNTOWN  **SACRAMENTO**

B 3 1 2 2 6 - 9

525 N16TH STREET, SACRAMENTO, CA 95811
PHONE: 916-299-3529

QUOTE

Customer

Name HERITAGE RANCH COMMUNITY SERVICES DIST
Address 4870 HERITAGE ROAD
City PASO ROBLES State CA Zip 93446
Phone ATTN: SCOTT B. DUFFIELD

DATE 3/12/2026
SALES REP BETHANY
PHONE 916-848-3177
FOB SACRAMENTO

Qty	Description	Unit Price	TOTAL
2	2026 FORD MAVERICK CREW CAB PICKKUP FWD - HYBRID STATE OF CALIFORNIA CONTRACT: 1-22-23-20F CLIN: 2 EXTERIOR COLOR: YZ - OXFORD WHITE	\$28,233.00	\$56,466.00
OPTIONS			
	PRICING BELOW SUBJECT TO CHANGE		
2	W8B / 101A - CHANGE TO AWD	\$2,271.00	\$4,542.00
2	MAINTNANCE PLAN	\$499.00	\$998.00
1	DOC FEE	\$85.00	\$85.00
	SALES TAX CALCULATED AT: 7.250% BASED ON REGISTRATION ADDRESS		

SubTotal	\$62,091.00
DELIVERY	\$900.00
SALES TAX	\$4,501.60
CA Tire Tax	\$8.75
TOTAL	\$67,501.35

Payment Details

- Cash
 Check
 Credit Card

Name _____
CC # _____
Expires _____

Office Use Only

\$500 DISCOUNT WITH PAYMENT IN 20 DAYS



National Auto Fleet Group

A Division of Chevrolet of Watsonville

490 Auto Center Drive, Watsonville, CA 95076

(855) 289-6572 • (831) 480-8497 Fax

Fleet@NationalAutoFleetGroup.com

3/10/2026

Quote ID: **34571**

Order Cut Off Date: **TBA**

Mr Scott Duffield
Heritage Ranch Community Services District

4870 Heritage Road

Paso Robles, California, 93446

Dear Scott Duffield,

National Auto Fleet Group is pleased to quote the following vehicle(s) for your consideration.

Two (2) New/Unused (2026 Ford Maverick (W8B) XL AWD SuperCrew 121.1" WB 4.5' Box,) and delivered to your specified location, each for

	One Unit (MSRP)	One Unit	Total % Savings	Extended Unit's (2)	Total Savings
Contract Price	\$32,210.00	\$31,777.92	1.341 %	\$63,555.84	\$864.16
Tax (7.2500 %)		\$2,303.90		\$4,607.80	
Tire fee		\$8.75		\$17.50	
Total		\$34,090.57		\$68,181.14	

- per the attached specifications.

This vehicle(s) is available under the **Sourcewell Contract 081325-NAF** . Please reference this Contract number on all purchase orders to National Auto Fleet Group. Payment terms are Net 20 days after receipt of vehicle.

Thank you in advance for your consideration. Should you have any questions, please do not hesitate to call.

Sincerely,

Jesse Cooper
Account Manager
Email: Fleet@NationalAutoFleetGroup.com
Office: (855) 289-6572
Fax: (831) 480-8497

Standard Quoting Department
Account Manager
Fleet@NationalAutoFleetGroup.com
(855) 289-6572



GMC

Purchase Order Instructions & Resources

Once units are scheduled by OEM, no cancellations are accepted

In order to finalize your purchase please submit this purchase packet to your governing body for a purchase order approval and submit your purchase order in the following way:

Email: Fleet@NationalAutoFleetGroup.com

Fax: (831) 480-8497

Mail: National Auto Fleet Group

490 Auto Center Drive

Watsonville, CA 95076

We will send a courtesy confirmation for your order and a W-9 if needed.

Additional Resources

Learn how to track your vehicle: www.NAFGETA.com

Use the upfitter of your choice: www.NAFGpartner.com

Vehicle Status: ETA@NationalAutoFleetGroup.com

General Inquiries: Fleet@NationalAutoFleetGroup.com

For general questions or assistance please contact our main office at:

1-855-289-6572

Vehicle Configuration Options

ENGINE	
Code	Description
993	Engine: 2.5L Hybrid, (STD)
TRANSMISSION	
Code	Description
44E	Transmission: Power-Split Electric CVT, (STD)
PRIMARY PAINT	
Code	Description
YZ	Oxford White
SEAT TYPE	
Code	Description
9W	Black Onyx/Dark Slate, Front Cloth Bucket Seats, -inc: 6-way manual adjustable driver and 4-way manual adjustable passenger, front floor console w/eShifter, armrest and storage bin
AXLE RATIO	
Code	Description
___	2.91 Axle Ratio, (STD)
OPTION PACKAGE	
Code	Description
101A	Equipment Group 101A

2026 Fleet/Non-Retail Ford Maverick XL AWD SuperCrew 121.1" WB 4.5' Box

WINDOW STICKER

2026 Ford Maverick XL AWD SuperCrew 121.1" WB 4.5' Box		
CODE	MODEL	MSRP
W8B	2026 Ford Maverick XL AWD SuperCrew 121.1" WB 4.5' Box	\$28,145.00
OPTIONS		
993	Engine: 2.5L Hybrid, (STD)	\$0.00
44E	Transmission: Power-Split Electric CVT, (STD)	\$0.00
YZ	Oxford White	\$0.00
9W	Black Onyx/Dark Slate, Front Cloth Bucket Seats, -inc: 6-way manual adjustable driver and 4-way manual adjustable passenger, front floor console w/eShifter, armrest and storage bin	\$0.00
___	2.91 Axle Ratio, (STD)	\$0.00
101A	Equipment Group 101A	\$2,220.00
Please note selected options override standard equipment		
SUBTOTAL		\$30,365.00
	Advert/ Adjustments	\$0.00
	Manufacturer Destination Charge	\$1,845.00
TOTAL PRICE		\$32,210.00
Est City: N/A MPG Est Highway: N/A MPG Est Highway Cruising Range: N/A mi		

Any performance-related calculations are offered solely as guidelines. Actual unit performance will depend on your operating conditions.

Notes

Standard Equipment

MECHANICAL

Engine: 2.5L Hybrid (STD)
Transmission: Power-Split Electric CVT (STD)
2.91 Axle Ratio (STD)

WHEELS

Wheels: 17" Steel w/Sparkle Silver Painted Cover
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ADDITIONAL EQUIPMENT

Engine Auto Stop-Start Feature
Transmission w/Driver Selectable Mode
Automatic Full-Time All-Wheel
45-Amp/Hr 390CCA Maintenance-Free Battery w/Run Down Protection
Regenerative 150 Amp Alternator
Towing Equipment -inc: Trailer Sway Control
1400# Maximum Payload
GVWR: 5,320 lbs
Gas-Pressurized Shock Absorbers
Front And Rear Anti-Roll Bars
Electric Power-Assist Speed-Sensing Steering
13.8 Gal. Fuel Tank
Single Stainless Steel Exhaust
Permanent Locking Hubs
Strut Front Suspension w/Coil Springs
Short And Long Arm Rear Suspension w/Coil Springs
Regenerative 4-Wheel Disc Brakes w/4-Wheel ABS, Front And Rear Vented Discs, Brake Assist, Hill Hold Control and Electric Parking Brake
Lithium Ion (li-Ion) Traction Battery 1.1 kWh Capacity
Regular Box Style
Wheels w/Hub Covers
Tires: P225/65R17 A/S BSW
Tire Mobility Kit
Body-Colored Front Bumper w/Black Rub Strip/Fascia Accent
Black Rear Step Bumper
Black Side Windows Trim and Black Rear Window Trim
Black Door Handles

Black Manual Side Mirrors w/Manual Folding
Fixed Rear Window
Deep Tinted Glass
Fixed Interval Wipers
Galvanized Steel/Aluminum Panels
Black Grille
Tailgate Rear Cargo Access
Manual Tailgate/Rear Door Lock
Autolamp Auto On/Off Reflector Led Low/High Beam Daytime Running Lights Preference Setting Headlamps w/Delay-Off
Cargo Lamp w/High Mount Stop Light
Auto High Beams
Radio w/Seek-Scan, Clock, Speed Compensated Volume Control, Steering Wheel Controls, Radio Data System and External Memory Control
Radio: AM/FM Stereo w/6 Speakers -inc: 2 front USB ports and 1 rear USB port
6 Speakers
Streaming Audio
Integrated Roof Antenna
SiriusXM w/360L -inc: A 3-month trial subscription is included for all new SiriusXM-equipped Ford vehicles, Service will automatically stop at the end of your trial subscription period unless you decide to continue service, Trial is non-transferrable, If you do not wish to enjoy your trial, you can cancel by calling the number below, All SiriusXM services require a subscription, each sold separately by SiriusXM after the trial period, Service subject to the SiriusXM customer agreement and privacy policy, visit siriusxm.com for complete terms and how to cancel which includes online methods or calling 1-866-635-2349, Some services and features are subject to device capabilities and location availability, Satellite service not available in Alaska and Hawaii, Certain features and/or content may not be available in vehicles w/SiriusXM w/360L unless an active data connection is enabled in the vehicle, Content varies by SiriusXM subscription plan, All fees, content and features are subject to change, SiriusXM and related logos are trademarks of Sirius XM Radio Inc, and its respective subsidiaries
SYNC 4 w/Enhanced Voice Recognition -inc: 13.2" center display, wireless phone connection, cloud connected, AppLink w/App catalog, 911 Assist, Apple CarPlay and Android Auto compatibility, digital owner's manual and conversational voice command recognition
Wireless Phone Connectivity
2 LCD Monitors In The Front
Driver Seat
Passenger Seat
Full Folding Bench Front Facing Fold Forward Seatback Cloth Rear Seat
Manual Tilt/Telescoping Steering Column
Gauges -inc: Speedometer, Odometer, Engine Coolant Temp, Power/Regen, Trip Odometer and Trip Computer
Power Rear Windows
Front Cupholder
Rear Cupholder
Compass

Remote Keyless Entry w/Integrated Key Transmitter, Illuminated Entry and Panic Button
Remote Releases -inc: Power Fuel
Cruise Control w/Steering Wheel Controls
Voice Activated Automatic Air Conditioning
HVAC -inc: Underseat Ducts
Glove Box
Driver Foot Rest
Interior Trim -inc: Colored Instrument Panel Insert, Colored Door Panel Insert and Other Interior Accents
Full Cloth Headliner
Front Cloth Bucket Seats -inc: 6-way manual adjustable driver and 4-way manual adjustable passenger, front floor console w/eShifter, armrest and storage bin
Day-Night Rearview Mirror
Driver And Passenger Visor Vanity Mirrors w/Driver And Passenger Auxiliary Mirror
Full Floor Console w/Covered Storage, Mini Overhead Console w/Storage and 1 12V DC Power Outlet
Front Map Lights
Fade-To-Off Interior Lighting
Full Carpet Floor Covering -inc: Carpet Front Floor Mats
Cargo Features -inc: Tire Mobility Kit
Cab Mounted Cargo Lights
Smart Device Remote Engine Start
Smart Device Integration
Rear View Camera
Pre-Collision Assist w/Automatic Emergency Braking -inc: pedestrian detection, forward collision warning, dynamic brake support, automatic emergency braking (AEB) oncoming and post-collision braking
Intersection Assist
Lane-Keeping System -inc: Lane-Keeping Alert, lane-keeping assist, Driver Alert and road edge detection
Ford Connectivity Package (1-Year Included) -inc: Features may vary by make and model, unlimited Wi-Fi hotspot, audio and video streaming, voice assistant and entertainment, Included for one-year from warranty start date, Requires activation via Ford app w/credit card authorization; customer may cancel at any time, Evolving technology/cellular networks/vehicle capability may limit functionality and prevent operation of connected features, Ford may temporarily slow data speeds if such data usage reaches or exceeds 50G within a billing cycle or due to network limitations, If a customer uses more than 50% of their data usage in a roaming country during a 60-day period, Ford may remove or limit the customer's data plan
Dashboard Storage, Driver / Passenger And Rear Door Bins and 2nd Row Underseat Storage
Power 1st Row Windows w/Driver 1-Touch Down
Delayed Accessory Power
Power Door Locks w/Autolock Feature
Driver Information Center
Redundant Digital Speedometer

Trip Computer
Outside Temp Gauge
Digital/Analog Appearance
Seats w/Cloth Back Material
Manual Adjustable Front Head Restraints and Fixed Rear Head Restraints
Front Center Armrest
1 Seatback Storage Pocket
Securilock Anti-Theft Ignition (pats) Immobilizer
1 12V DC Power Outlet
Air Filtration
AdvanceTrac w/Roll Stability Control Electronic Stability Control (ESC) And Roll Stability Control (RSC)
ABS And Driveline Traction Control
Side Impact Beams
Dual Stage Driver And Passenger Seat-Mounted Side Airbags
Emergency Sos Capability
Tire Specific Low Tire Pressure Warning
Dual Stage Driver And Passenger Front Airbags
Safety Canopy System Curtain 1st And 2nd Row Airbags
Airbag Occupancy Sensor
Driver Knee Airbag
Rear Child Safety Locks
Outboard Front Lap And Shoulder Safety Belts -inc: Rear Center 3 Point, Height Adjusters and Pretensioners

HERITAGE RANCH COMMUNITY SERVICES DISTRICT

MEMORANDUM

TO: Board of Directors

FROM: Scott Duffield, General Manager

DATE: April 16, 2026

SUBJECT: Request to consider voting for a candidate for the vacant Alternate Special District seat on the San Luis Obispo Local Agency Formation Commission.

Recommendation

It is recommended that the Board of Directors consider voting for a candidate for the vacant Alternate Special District seat on the San Luis Obispo Local Agency Formation Commission (LAFCO).

Background

LAFCO is an independent local government agency that has planning and growth powers over all cities, counties, and special districts. San Luis Obispo County special districts have two Regular Commissioners and one Alternate Commissioner on LAFCO. The other LAFCO representatives include two elected officials from cities, two from the County, and one member of the general public.

Discussion

The election period for the Alternate Special District seat on LAFCO ran from September 2, 2025, to November 3, 2025. State regulations require a quorum for the election to be valid. A quorum (at least 18 votes from any district) was not received, and an extension was required. At the conclusion of the extension period that ran from November 6, 2025, to January 5, 2026, there was still no quorum. As allowed by state law, if no quorum is reached at the end of the first extension period, we may tally the votes to determine a candidate. However, the extension period resulted in a tie. Since LAFCO was unable to break the tie, they are required to narrow the field to the top two candidates and hold a runoff election. Even though our district previously submitted a ballot, we will need to resubmit a new one for this runoff election. The candidates are as follows, with resumes and statements of interest attached:

- Owen Davis, San Miguel Community Services District
- John Joyce, Nipomo Community Services District

Your Board previously voted for Owen Davis. The seat term is to December 31, 2030. Attached is all the information to cast a vote, including voting instructions, ballots and nominee information. The deadline for submitting a ballot is May 29, 2026.

Attachments: LAFCO Memorandum and Ballot Forms

File: LAFCO



LAFCO - San Luis Obispo - Local Agency Formation Commission
SLO LAFCO - Serving the Area of San Luis Obispo County

COMMISSIONERS

Chairperson
HEATHER MORENO
County Member

Vice-Chair
DAVID WATSON
Public Member

DAWN ORTIZ-LEGG
County Member

ED WAAGE
City Member

STEVE GREGORY
City Member

ED EBY
Special District Member

NAVID FARDANESH
Special District Member

ALTERNATES

BRUCE GIBSON
County Member

CARLA WIXOM
City Member

VACANT
Special District Member

MICHAEL DRAZE
Public Member

STAFF

ROB FITZROY
Executive Officer

IMELDA MARQUEZ-VAWTER
Senior Analyst

MORGAN BING
Analyst

MELISSA MORRIS
Commission Clerk

HOLLY WHATLEY
Legal Counsel

TO: SPECIAL DISTRICTS

FROM: ROB FITZROY, EXECUTIVE OFFICER

DATE: MARCH 30, 2026

RE: RUNOFF FOR ALTERNATE SPECIAL DISTRICT MEMBER

Background. The election period for the Alternate Special District seat on LAFCO ran from September 2, 2025, to November 3, 2025. State regulations require a quorum for the election to be valid. A quorum (at least 18 votes from any district) was not received, and an extension was required. At the conclusion of the extension period that ran from November 6, 2025, to January 5, 2026, there was still no quorum. As allowed by state law, if no quorum is reached at the end of the first extension period, we may tally the votes to determine a candidate. However, the extension period resulted in a tie. Since we were unable to break the tie, we will be required to narrow the field to the top two candidates and hold a runoff election. **Important: Even if your district previously submitted a ballot, your district will need to resubmit a new one for this runoff election so that we may achieve a quorum.** The candidates are as follows, with resumes and statements of interest attached:

- Owen Davis, San Miguel Community Services District
- John Joyce, Nipomo Community Services District

Instructions and Details. Each district may submit one ballot for one of the nominees listed above. See the attached ballot for your use. **BALLOTS ARE DUE MAY 29, 2026, by 5PM.** If your District wishes to submit a ballot, please place this item on an agenda at a meeting of your Board of Directors as soon as possible, or if you have already been delegated by your Board as the representative of your district, you may submit a ballot on behalf of your district.

The completed ballot forms may be submitted to the LAFCO office via mail or e-mail: mmorris@slo.lafco.ca.gov. Please make sure the form is signed by the Board President or General Manager.

Thank you, and please contact me with any questions.

Attachments: Ballot

cc: Holly Whatley, LAFCO Legal Counsel



**San Luis Obispo
Local Agency Formation Commission**

1042 Pacific Street, Suite A, San Luis Obispo, CA 93401
Tel: (805) 781-5795 | rfitzroy@slo.lafco.ca.gov

**BALLOT FOR LAFCO
SPECIAL DISTRICT ALTERNATE MEMBER ELECTION
FOR SEAT TERM THROUGH DECEMBER 2030**

The _____ (Insert Name of Special District), hereby selects the following individual for the Special District Alternate Member seat term through December 2030 on the San Luis Obispo Local Agency Formation Commission (choose one):

- Owen Davis, San Miguel Community Services District
- John Joyce, Nipomo Community Services District

The Board of Directors' action was taken on an agenda item on:

Insert Date of Board Agenda and Action

General Manager or Chairman/President

Date

Owen Davis

Nominee for LAFCO Special District Member



Statement of Interest and Background

I am very interested in gaining a seat on LAFCO Special District. I feel I could add very much with my vast experience in agriculture, irrigation, design, building and farm management.

I served in the US Army from December 1963 to December 1966 and in Korea as a tanker from June 1964 to July 1965.

I have been a Director on the San Miguel CSD Board from December 2022 to current. My goal has been to control what I feel is unnecessary and out of control spending of the people of San Miguel's money.

Thank you,

A handwritten signature in blue ink that reads "Owen Davis". The signature is written in a cursive style.

Owen Davis
PO BOX 391
San Miguel, CA 93451
(805) 674-5429

owen.davis@sanmiguelcsd.org

John Joyce, Director

Director Joyce earned a Bachelor of Science degree in Environmental Engineering from Purdue University and earned several post-graduate certificates from UCLA and the IEEE. He was employed with the Indiana Department of Water Resources as the State Lake Inspector and promoted to Water Resource Manager. After moving to California, he worked for Glendale Water and Power for two years. Next came 32 years of varied experience with Burbank Water and Power as a Commercial Utility Auditor, Planning Engineer, Rate Manager and Senior Key Account Manager before retirement.

He has expertise in managing complex projects, fostering engagement, a strong commitment to environmental stewardship and ensuring sustainable development. This background makes him well suited for the important decisions and needed staff direction made by the Nipomo Community Service District while striving to preserve Nipomo's rural charm, water quality and reliability.

HERITAGE RANCH COMMUNITY SERVICES DISTRICT

MEMORANDUM

TO: Board of Directors
FROM: Scott Duffield, General Manager
DATE: April 16, 2026
SUBJECT: Receive and file Water Resource Recovery Facility Project updates.

Background

The District has been working towards the Water Resource Recovery Facility Project (Project) since 2019. The Notice to Proceed with construction was issued to the contractor, W.M. Lyles Co., on February 25, 2026.

Discussion

This report is regarding the Project construction unless otherwise noted.

Scope

The contractor is currently working on submittals. A summary as of April 1, 2026 is:

Submittals = 43
Requests for Information = 11
General Correspondence = 2
Contract Change Orders = 0

Schedule

The construction Contract Time is on schedule. The initial construction schedule is attached. Staff intend to provide an updated construction schedule or a three-week-look-ahead schedule for your Board moving forward. A summary as of April 1, 2026 is:

Original Contract Time = 545 Days (Completion August 25, 2027)
Adjustment to Days = 0
Updated Contract Time = 545 Days
Contract Time completed = 34 Days
Contract Time completed = 6.2%

Budget

The construction Contract Price is within budget. A summary as of April 1,2026 is:

Original Contract Price = \$14,560,000
 Adjustment to Contract Price = \$0
 Updated Contract Price = \$14,560,000
 Contract Price performed = \$0
 Contract Price performed = 0%

The contractor has submitted their first request for progress payment which is currently being processed.

Fiscal Considerations

The Project Budget is \$22,752,000. A detailed breakdown of the Project Budget as of April 1, 2026 is shown below.

PERIOD COVERED BY THIS REPORT:			TO:	3/31/2026
	Original Budget	Revised Budget	Total Earned to Date	Balance to Finish
Bond Counsel	50,000	95,000	42,000	53,000
Municipal Advisor	55,000	90,000	41,245	48,755
Interim Financing Expenses	519,292	95,350	90,350	5,000
Prepaid Interest		1,241,623	1,241,623	0
Environmental Report Services	141,839	141,839	139,638	2,201
Engineering Services				
Report Phase	63,420	63,420	63,420	0
Design Phase	1,741,798	1,741,798	1,855,979	-114,181
Bidding Phase	22,424	22,424	42,862	-20,438
Construction Phase	1,367,212	1,367,212	46,887	1,320,325
Post-Construction Phase	170,902	170,902	0	170,902
Resident Project Representative	1,504,214	1,504,214	54,401	1,449,813
Materials Testing	25,720	60,000	0	60,000
Construction Contract	14,861,000	14,560,000	0	14,560,000
Change Orders			0	0
Change Orders			0	0
Change Orders			0	0
Project Contingency	2,229,179	1,598,218	0	1,598,218
Total	<u>22,752,000</u>	<u>22,752,000</u>	<u>3,618,405</u>	<u>19,133,595</u>

Results

Receipt and file of this report keeps the Board informed on progress of the Project.

Attachments: Preliminary Baseline Construction Schedule

File: Projects_WRRF

Heritage Ranch CSD		01.1- Print - All Activities				25-Mar-26																							
Activity ID	Activity Name	OD	Start	Finish	Total Float	2026												2027											
						Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct				
Heritage Ranch CSD		390.00	27-Feb-26	27-Aug-27	0.00																								
MILESTONES		390.00	27-Feb-26	27-Aug-27	0.00																								
NTP	NTP	0.00	27-Feb-26		0.00	NTP																							
NTP-1	Pre Mobilization Submittals	36.00	27-Feb-26	17-Apr-26	32.00	Pre Mobilization Submittals																							
SUBCOMP10	Weather Days	10.00	16-Aug-27	27-Aug-27	0.00	Weather Day																							
SUBCOMP	Substantial Completion (8/27/27) 545d	0.00		27-Aug-27*	0.00	Substantial C																							
SUBMITTALS & PROCUREMENT		225.00	27-Feb-26	18-Jan-27	52.00																								
DIVISION 3 - CONCRETE		53.00	27-Feb-26	12-May-26	34.00																								
034000 - PRECAST CONCRETE INFLUENT PS		53.00	27-Feb-26	12-May-26	34.00																								
P&S3070	P&S Submittal - Precast Concrete Influent PS	3.00	27-Feb-26	03-Mar-26	34.00	P&S Submittal - Precast Concrete Influent PS																							
R&A3070	R&A Submittal - Precast Concrete Influent PS	20.00	04-Mar-26	31-Mar-26	34.00	R&A Submittal - Precast Concrete Influent PS																							
F&D3070	F&D - Precast Concrete Influent PS	30.00	01-Apr-26	12-May-26	34.00	F&D - Precast Concrete Influent PS																							
DIVISION 26 - ELECTRICAL		225.00	27-Feb-26	18-Jan-27	14.00																								
263300 - MAIN SWITCHBOARD		215.00	27-Feb-26	04-Jan-27	12.00																								
P&S26160	P&S Submittal - Main Switchboard	20.00	27-Feb-26	26-Mar-26	12.00	P&S Submittal - Main Switchboard																							
R&A26160	R&A Submittal - Main Switchboard	15.00	27-Mar-26	16-Apr-26	12.00	R&A Submittal - Main Switchboard																							
F&D26160	F&D - Main Switchboard	180.00	17-Apr-26	04-Jan-27	12.00	F&D - Main Switchboard																							
262213 - DRY TYPE TRANSFORMERS		225.00	27-Feb-26	18-Jan-27	3.00																								
P&S26170	P&S Submittal - Dry Type Transformers	30.00	27-Feb-26	09-Apr-26	3.00	P&S Submittal - Dry Type Transformers																							
R&A26170	R&A Submittal - Dry Type Transformers	15.00	10-Apr-26	30-Apr-26	3.00	R&A Submittal - Dry Type Transformers																							
F&D26170	F&D - Dry Type Transformers	180.00	01-May-26	18-Jan-27	3.00	F&D - Dry Type Transformers																							
262416 - PANELBOARDS		85.00	27-Feb-26	26-Jun-26	154.00																								
P&S26200	P&S Submittal - Panelboards	30.00	27-Feb-26	09-Apr-26	154.00	P&S Submittal - Panelboards																							
R&A26200	R&A Submittal - Panelboards	15.00	10-Apr-26	30-Apr-26	154.00	R&A Submittal - Panelboards																							
F&D26200	F&D - Panelboards	40.00	01-May-26	26-Jun-26	154.00	F&D - Panelboards																							
263213 - STANDBY GENERATOR		225.00	27-Feb-26	18-Jan-27	13.00																								
P&S26220	P&S Submittal - Standby Generator	30.00	27-Feb-26	09-Apr-26	13.00	P&S Submittal - Standby Generator																							
R&A26220	R&A Submittal - Standby Generator	15.00	10-Apr-26	30-Apr-26	13.00	R&A Submittal - Standby Generator																							
F&D26220	F&D - Standby Generator	180.00	01-May-26	18-Jan-27	13.00	F&D - Standby Generator																							
DIVISION 33		40.00	27-Feb-26	23-Apr-26	52.00																								
MISC UNDERGROUND PIPING		40.00	27-Feb-26	23-Apr-26	52.00																								
P&S465349	P&S Submittal - Misc Underground Piping	10.00	27-Feb-26	12-Mar-26	52.00	P&S Submittal - Misc Underground Piping																							
R&A465349	R&A Submittal - Misc Underground Piping	15.00	13-Mar-26	02-Apr-26	52.00	R&A Submittal - Misc Underground Piping																							
F&D465349	F&D - Misc Underground Piping	15.00	03-Apr-26	23-Apr-26	52.00	F&D - Misc Underground Piping																							
DIVISION 40 - PROCESS INTEGRATION		217.00	27-Feb-26	06-Jan-27	9.00																								
402348 - PACKAGED SLUDGE DEWATER SYSTEM		217.00	27-Feb-26	06-Jan-27	9.00																								
P&S40470	P&S Submittal - Packaged Sludge Dewater System	2.00	27-Feb-26	02-Mar-26	9.00	P&S Submittal - Packaged Sludge Dewater System																							
R&A40470	R&A Submittal - Packaged Sludge Dewater System	15.00	03-Mar-26	23-Mar-26	9.00	R&A Submittal - Packaged Sludge Dewater System																							
F&D40470	F&D - Packaged Sludge Dewater System	200.00	24-Mar-26	06-Jan-27	9.00	F&D - Packaged Sludge Dewater System																							
DIVISION 43 - PROCESS GAS AND LIQUID HANDLING, PURIFICATION, AND STORAGE		205.00	27-Feb-26	17-Dec-26	72.00																								
432316 - TRAILER MOUNTED CENTRIFUGAL SUCTION PUMPS		85.00	27-Feb-26	26-Jun-26	109.00																								

█ Actual Level of Effort
█ Remaining Work
█ Critical Remaining Work
◆ Milestone

TASK filter: All Activities
Data Date: 27-Feb-26

Activity ID	Activity Name	OD	Start	Finish	Total Float	2026												2027											
						Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct				
P&S432316	P&S Submittal - Trailer Mounted Centrifugal Suction Pumps	30.00	27-Feb-26	09-Apr-26	109.00	P&S Submittal - Trailer Mounted Centrifugal Suction Pumps																							
R&A432316	R&A Submittal - Trailer Mounted Centrifugal Suction Pumps	15.00	10-Apr-26	30-Apr-26	109.00	R&A Submittal - Trailer Mounted Centrifugal Suction Pumps																							
F&D432316	F&D - Trailer Mounted Centrifugal Suction Pumps	40.00	01-May-26	26-Jun-26	109.00	F&D - Trailer Mounted Centrifugal Suction Pumps																							
432500 - SUBMERSIBALE SEWAGE PUMPS		165.00	27-Feb-26	20-Oct-26	112.00																								
P&S465339	P&S Submittal - Submersible Sewage Pumps	30.00	27-Feb-26	09-Apr-26	112.00	P&S Submittal - Submersible Sewage Pumps																							
R&A465339	R&A Submittal - Submersible Sewage Pumps	15.00	10-Apr-26	30-Apr-26	112.00	R&A Submittal - Submersible Sewage Pumps																							
F&D465339	F&D - Submersible Sewage Pumps	120.00	01-May-26	20-Oct-26	112.00	F&D - Submersible Sewage Pumps																							
432640 - VERTICAL TRUBINE PUMPS		205.00	27-Feb-26	17-Dec-26	22.00																								
P&S432640	P&S Submittal - Vertical Turbine Pumps	30.00	27-Feb-26	09-Apr-26	22.00	P&S Submittal - Vertical Turbine Pumps																							
R&A432640	R&A Submittal - Vertical Turbine Pumps	15.00	10-Apr-26	30-Apr-26	22.00	R&A Submittal - Vertical Turbine Pumps																							
F&D432640	F&D - Vertical Turbine Pumps	160.00	01-May-26	17-Dec-26	22.00	F&D - Vertical Turbine Pumps																							
432640 - VERTICAL TRUBINE PUMP CANS		145.00	27-Feb-26	22-Sep-26	28.00																								
P&S465369	P&S Submittal - Vertical Turbine Pump Cans	30.00	27-Feb-26	09-Apr-26	28.00	P&S Submittal - Vertical Turbine Pump Cans																							
R&A465369	R&A Submittal - Vertical Turbine Pump Cans	15.00	10-Apr-26	30-Apr-26	28.00	R&A Submittal - Vertical Turbine Pump Cans																							
F&D465369	F&D - Vertical Turbine Pump Cans	100.00	01-May-26	22-Sep-26	28.00	F&D - Vertical Turbine Pump Cans																							
DIVISION 46 - WATER & WASTEWATER EQUIPMENT		219.00	27-Feb-26	08-Jan-27	8.00																								
465329 - PACKAGED MBR TREATMENT SYSTEM		194.00	27-Feb-26	02-Dec-26	0.00																								
P&S465329	P&S Submittal - Packaged MBR Treatment System	15.00	27-Feb-26	19-Mar-26	0.00	P&S Submittal - Packaged MBR Treatment System																							
R&A465329	R&A Submittal - Packaged MBR Treatment System	15.00	20-Mar-26	09-Apr-26	0.00	R&A Submittal - Packaged MBR Treatment System																							
F&D465329	F&D - Packaged MBR Treatment System	164.00	10-Apr-26	02-Dec-26	0.00	F&D - Packaged MBR Treatment System																							
465329 - EFFLUENT TANK		219.00	27-Feb-26	08-Jan-27	8.00																								
P&S465359	P&S Submittal - Effluent Tank	40.00	27-Feb-26	23-Apr-26	8.00	P&S Submittal - Effluent Tank																							
R&A465359	R&A Submittal - Effluent Tank	15.00	24-Apr-26	14-May-26	8.00	R&A Submittal - Effluent Tank																							
F&D465359	F&D - Effluent Tank	164.00	15-May-26	08-Jan-27	8.00	F&D - Effluent Tank																							
CONSTRUCTION		213.00	20-Apr-26	22-Feb-27	30.00																								
SITWORK & GRADING		17.00	20-Apr-26	12-May-26	32.00																								
SITE-100	Mobilize Equipment	2.00	20-Apr-26	21-Apr-26	32.00	Mobilize Equipment																							
SITE-110	Set Up Jobsite Office	2.00	22-Apr-26	23-Apr-26	35.00	Set Up Jobsite Office																							
SITE-120	Site Clearing	3.00	22-Apr-26	24-Apr-26	32.00	Site Clearing																							
SITE-130	Site Surveying	2.00	27-Apr-26	28-Apr-26	32.00	Site Surveying																							
SITE-140	Rough Grading	10.00	29-Apr-26	12-May-26	32.00	Rough Grading																							
SITE-150	V-Ditch Rerouting	6.00	29-Apr-26	06-May-26	36.00	V-Ditch Rerouting																							
INFLUENT PUMP STATION		114.00	13-May-26	22-Oct-26	112.00																								
INPS-100	Excavate for INF Pump Station & Manholes 1 & 2 & 3	2.00	13-May-26	14-May-26	32.00	Excavate for INF Pump Station & Manholes 1 & 2 & 3																							
INPS-110	Set Precast Pump Station & Manholes	2.00	15-May-26	18-May-26	32.00	Set Precast Pump Station & Manholes																							
INPS-120	Backfill Pump Station & Manholes	3.00	19-May-26	21-May-26	32.00	Backfill Pump Station & Manholes																							
INPS-130	Ex/Install Under Slab Pipelines	2.00	22-May-26	26-May-26	32.00	Ex/Install Under Slab Pipelines																							
INPS-140	Encase Pipelines Under Slab	1.00	27-May-26	27-May-26	32.00	Encase Pipelines Under Slab																							
INPS-150	Install Baserock Under Slab	1.00	28-May-26	28-May-26	32.00	Install Baserock Under Slab																							
INPS-160	Install Conduit Under Slab	1.00	29-May-26	29-May-26	32.00	Install Conduit Under Slab																							
INPS-170	Form/Pour Slab	5.00	01-Jun-26	05-Jun-26	32.00	Form/Pour Slab																							

█ Actual Level of Effort
 █ Remaining Work
 ◆ Milestone
 █ Critical Remaining Work

Activity ID	Activity Name	OD	Start	Finish	Total Float	2026												2027					
						Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug
INPS-180	Install Above Ground Pipe	3.00	08-Jun-26	10-Jun-26	204.00				█														
INPS-190	Install Pumps	2.00	21-Oct-26	22-Oct-26	112.00																		
MBR FACILITY		159.00	08-Jun-26	22-Jan-27	0.00																		
MBR-100	Ex/Install Under Slab Pipelines and Catch Basins	12.00	08-Jun-26	23-Jun-26	32.00				█														
MBR-110	Encase Pipelines Under Slab	3.00	24-Jun-26	26-Jun-26	32.00				█														
MBR-120	Backfill Pipelines Under Slab	2.00	29-Jun-26	30-Jun-26	32.00				█														
MBR-130	Install Conduits Under Slab	5.00	01-Jul-26	08-Jul-26	32.00				█														
MBR-140	Place/Grade Baserock Under Slab	4.00	09-Jul-26	14-Jul-26	32.00				█														
MBR-150	Form Slab Edge	3.00	15-Jul-26	17-Jul-26	32.00				█														
MBR-160	Tie Slab Rebar - Pour A	3.00	20-Jul-26	22-Jul-26	32.00				█														
MBR-170	Form Construction Joints	3.00	23-Jul-26	27-Jul-26	32.00				█														
MBR-180	Place Slab - Pour A	1.00	28-Jul-26	28-Jul-26	32.00				█														
MBR-190	Strip Construction Joints	2.00	29-Jul-26	30-Jul-26	32.00				█														
MBR-200	Tie Slab Rebar - Pour B	2.00	31-Jul-26	03-Aug-26	32.00				█														
MBR-210	Place Slab - Pour B	1.00	04-Aug-26	04-Aug-26	32.00				█														
MBR-220	Strip and Patch Slab Edge	1.00	05-Aug-26	05-Aug-26	32.00				█														
MBR-230	Form/Pour Sidewalk	3.00	06-Aug-26	10-Aug-26	32.00				█														
MBR-240	Form/Pour Blower Slab	3.00	11-Aug-26	13-Aug-26	32.00				█														
MBR-250	Form/Pour Switchgear Slab	3.00	14-Aug-26	18-Aug-26	32.00				█														
MBR-260	Form/Pour Generator Slab	3.00	19-Aug-26	21-Aug-26	32.00				█														
MBR-270	Set MBR Equipment Tanks	5.00	03-Dec-26	09-Dec-26	0.00																		
MBR-280	Install MBR Screens and Mixers	10.00	10-Dec-26	23-Dec-26	0.00																		
MBR-290	Set and Anchor MBR Blowers	10.00	24-Dec-26	08-Jan-27	0.00																		
MBR-300	Anchor MBR Tanks	10.00	11-Jan-27	22-Jan-27	0.00																		
SLUDGE DEWATERING SYSTEM		106.00	24-Aug-26	25-Jan-27	9.00																		
SLUDGE-100	Install Catch Basins 3 & 5	1.00	24-Aug-26	24-Aug-26	32.00																		
SLUDGE-110	Ex/Install Under Slab Pipelines	1.00	25-Aug-26	25-Aug-26	32.00																		
SLUDGE-120	Encase Pipelines Under Slab	1.00	26-Aug-26	26-Aug-26	32.00																		
SLUDGE-130	Install Baserock Under Slab	1.00	27-Aug-26	27-Aug-26	32.00																		
SLUDGE-140	Install Conduit Under Slab	1.00	28-Aug-26	28-Aug-26	32.00																		
SLUDGE-150	Form/Pour Slab	5.00	31-Aug-26	04-Sep-26	32.00				█														
SLUDGE-160	Set Sludge Equipment	3.00	07-Jan-27	11-Jan-27	9.00																		
SLUDGE-170	Assemble Sludge Equipment	10.00	12-Jan-27	25-Jan-27	9.00																		
EFFLUENT TANK AND PUMP STATION		93.00	08-Sep-26	20-Jan-27	22.00																		
ETPS-100	Excavate Pump Station	2.00	08-Sep-26	09-Sep-26	32.00																		
ETPS-110	Pour Lower Slab	5.00	10-Sep-26	16-Sep-26	32.00				█														
ETPS-120	Set Pump Cans	1.00	23-Sep-26	23-Sep-26	28.00																		
ETPS-130	Encase Pump Cans	10.00	24-Sep-26	07-Oct-26	28.00				█														
ETPS-140	Backfill Pump Cans	2.00	08-Oct-26	09-Oct-26	28.00																		
ETPS-150	Install Catch Basin 4	1.00	12-Oct-26	12-Oct-26	28.00																		
ETPS-160	Ex/Install Under Slab Pipelines	2.00	13-Oct-26	14-Oct-26	28.00																		

█ Actual Level of Effort
 █ Remaining Work
 █ Critical Remaining Work
 ◆ Milestone

Activity ID	Activity Name	OD	Start	Finish	Total Float	2026												2027																
						Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct									
ETPS-170	Encase Pipelines Under Slab	1.00	15-Oct-26	15-Oct-26	28.00												Encase Pipelines Under Slab																	
ETPS-180	Install Baserock Under Slab	1.00	16-Oct-26	16-Oct-26	28.00												Install Baserock Under Slab																	
ETPS-190	Install Conduit Under Slab	2.00	19-Oct-26	20-Oct-26	28.00												Install Conduit Under Slab																	
ETPS-200	Form/Pour Slab	4.00	21-Oct-26	26-Oct-26	28.00												Form/Pour Slab																	
ETPS-210	Set Effluent Tank	2.00	27-Oct-26	28-Oct-26	56.00												Set Effluent Tank																	
ETPS-220	Set Vertical Turbine Pumps	2.00	11-Jan-27	12-Jan-27	8.00												Set Vertical Turbine Pumps																	
ETPS-230	Install Above Ground Pipe	6.00	13-Jan-27	20-Jan-27	22.00												Install Above Ground Pipe																	
UNDERGROUND PIPING		52.00	27-Oct-26	12-Jan-27	28.00																													
UG-100	Ex/Lay 8" SS from MBR/Sludge/Effluent Slabs to SSMH-4	4.00	27-Oct-26	30-Oct-26	28.00												Ex/Lay 8" SS from MBR/Sludge/Effluent Slabs to SSMH-4																	
UG-110	Ex/Lay 12" SS from SSMH-1 to MBR Slab	3.00	02-Nov-26	04-Nov-26	28.00												Ex/Lay 12" SS from SSMH-1 to MBR Slab																	
UG-120	Ex/Lay 10" SSFM from INF PS to MBR Stub	3.00	05-Nov-26	09-Nov-26	28.00												Ex/Lay 10" SSFM from INF PS to MBR Stub																	
UG-130	Ex/Lay 10" SSFM from Inf PS to Pond 1	4.00	10-Nov-26	13-Nov-26	28.00												Ex/Lay 10" SSFM from Inf PS to Pond 1																	
UG-140	Ex/Lay 8" SS from SSMH 3 to Pond 1 Drain Manhole	4.00	16-Nov-26	19-Nov-26	28.00												Ex/Lay 8" SS from SSMH 3 to Pond 1 Drain Manhole																	
UG-150	Ex/Lay 8" EFF from Eff Pump Station to Tie-in	6.00	20-Nov-26	01-Dec-26	28.00												Ex/Lay 8" EFF from Eff Pump Station to Tie-in																	
UG-160	Ex/Lay 3" 3W System to Pond 1	10.00	02-Dec-26	15-Dec-26	28.00												Ex/Lay 3" 3W System to Pond 1																	
UG-170	Ex/Lay 3" 3W System to Influent Pump Station	5.00	16-Dec-26	22-Dec-26	28.00												Ex/Lay 3" 3W System to Influent Pump Station																	
UG-180	Site Grading	5.00	23-Dec-26	30-Dec-26	28.00												Site Grading																	
UG-190	Site Baserock	8.00	31-Dec-26	12-Jan-27	28.00												Site Baserock																	
ELECTRICAL EQUIPMENT		34.00	05-Jan-27	22-Feb-27	0.00																													
ELC-100	Set & Anchor Switchgear	1.00	05-Jan-27	05-Jan-27	12.00												Set & Anchor Switchgear																	
ELC-110	Pull and Terminate Wire to Influent Pump Station	10.00	06-Jan-27	19-Jan-27	23.00												Pull and Terminate Wire to Influent Pump Station																	
ELC-130	Pull and Terminate Wire to Effluent Pump Station	10.00	13-Jan-27	26-Jan-27	8.00												Pull and Terminate Wire to Effluent Pump Station																	
ELC-140	Set & Anchor Transformer	1.00	19-Jan-27	19-Jan-27	3.00												Set & Anchor Transformer																	
ELC-150	Set & Anchor Generator	1.00	19-Jan-27	19-Jan-27	13.00												Set & Anchor Generator																	
ELC-170	Pull and Terminate Wire to MBR Facility	20.00	25-Jan-27	22-Feb-27	0.00												Pull and Terminate Wire to MBR Facility																	
ELC-120	Pull and Terminate Wire to Sludge Dewatering Facility	10.00	26-Jan-27	08-Feb-27	9.00												Pull and Terminate Wire to Sludge Dewatering Facility																	
ELC-160	Pull and Terminate Wire to Generator	5.00	27-Jan-27	02-Feb-27	8.00												Pull and Terminate Wire to Generator																	
ELC-180	Pull and Terminate Wire to SCADA Work Station	5.00	03-Feb-27	09-Feb-27	8.00												Pull and Terminate Wire to SCADA Work Station																	
COMISSIONING		124.00	23-Feb-27	15-Aug-27	10.00																													
Cx-100	Start Up and Test MBR Equipment	30.00	23-Feb-27	05-Apr-27	0.00												Start Up and Test MBR Equipment																	
Cx-110	Start-up and Test Influent Pump Station	10.00	06-Apr-27	19-Apr-27	0.00												Start-up and Test Influent Pump Station																	
Cx-120	Start Up and Test Sludge Equipment	10.00	20-Apr-27	03-May-27	0.00												Start Up and Test Sludge Equipment																	
Cx-130	Start Up and Test Effluent Equipment	10.00	04-May-27	17-May-27	0.00												Start Up and Test Effluent Equipment																	
Cx-140	30 Day Test	30.00	18-May-27	16-Jun-27	0.00												30 Day Test																	
Cx-150	60 Day Test	60.00	17-Jun-27	15-Aug-27	0.00												60 Day Test																	
Cx-160	Pond 1 Improvements	5.00	17-Jun-27	23-Jun-27	46.00												Pond 1 Improvements																	

HERITAGE RANCH COMMUNITY SERVICES DISTRICT

MEMORANDUM

TO: Board of Directors

FROM: Scott Duffield, General Manager
Doug Groshart, District Engineer

DATE: April 16, 2026

SUBJECT: Receive and file Lift Station No. 2 Rehabilitation Project updates

Background

The District has been working towards the rehabilitation of Lift Stations No. 2 (LS2) and Lift Station No. 3 (LS3) as a part of the current Capital Improvement Program.

Discussion

Scope

The initial scope of the project was based on the Lift Station Assessment report completed by CSI in 2019. This report recommended coating the wetwell and replacing all corroded metal components within the wetwell. The existing pumps and discharge piping were reaching the end of their useful life, which resulted in the need to adjust the initial scope.

The revised scope of the project included:

- Replacement of both pumps and associated equipment (bases, slide rails, discharge piping, fittings and valves);
- Replacement of the existing controls and MCC with current technology (pressure transducer, variable frequency drives, radar, etc.);
- Removal of the existing “doghouse” style station enclosure and associated discharge piping and valving;
- Installation of a new wetwell cover with hatch;
- Installation of a new valve vault and cover with hatch;
- Relocation of electrical equipment that was housed within the enclosure;
- Removal of the existing surge tank

Schedule

Staff began working with Fluid Resource Management (FRM) on the project in June of 2025. FRM provided pump pricing and an estimated cost of construction for the project

scope. Staff procured two new Myers pumps and associated appurtenances in August of 2025. We continued coordination with FRM and refinement of the project scope.

We also contracted with SOCOM Underground and Koppl Pipeline Services to install a new isolation valve on the force main. This new valve allows us to work on the lift station without draining the entire one mile of force main, while also providing us with future operational flexibility. The new valve was installed in December of 2025.

Once the valve was installed, we contracted with FRM to complete the installation of the improvements. We also released SPICE to provide the new control panel, associated electrical/controls equipment and programming. SPICE installed the new panel in January 2026. FRM mobilized to the site in February and completed most of the work in March. The new pumps have been operating since then. The new valve vault lid/hatch is due to arrive the week of April 13th and FRM will install it then. They will also wrap up any punch list items at that time.

Budget

In the current CIP, LS2 and LS3 were listed separately, with LS2 having a budget of \$125,000 and LS3 having a budget of \$425,000. The budgets for LS2 and LS3 have been combined into one project (\$550,000).

Preliminary estimated costs for the above scope for LS2 were \$330,000. Costs to date are \$104,000, with an estimated \$241,000 to be paid to FRM (based on their T&M purchase order).

Fiscal Considerations

The current fiscal year budget (2025/26) includes \$375,000 for LS2 and LS3, with the remaining \$175,000 to be included in the budget for fiscal year 2026/27. If additional budget is needed for the current fiscal year, Staff will return to your Board. If additional project budget is needed for next fiscal year, Staff will include this increase in the proposed budget for 2026/27.

Results

Receipt and filing of this report keeps the Board informed on progress of the Project.

File: Projects/Lift Station 2

HERITAGE RANCH COMMUNITY SERVICES DISTRICT

General Manager Report For the Month of April 2026

In addition to normal administrative, engineering, and operations duties, below are points for several areas of work:

Administration

- Initiated the process for the Fiscal Year End 2027 Budget.
- Participated in the Santa Cruz and San Benito County CSDA Chapter March meeting.
- Participated in meetings with State Legislators and their staff during CSDA Legislative Days in Sacramento.
- Participated in the CSDA Board April meeting.

Human Resources

- Completed the recruitment for the new Administrative Assistant position. Hannah Hale is scheduled to start employment with us on April 20th. This is a full-time position Monday – Friday.
- Initiated the process for negotiation of the Memorandum of Understanding between the Employees Association and the District.

Operations

- Attended a site tour of the Avila Beach CSD wastewater treatment plant that includes a packaged membrane bioreactor similar to what ours will be.

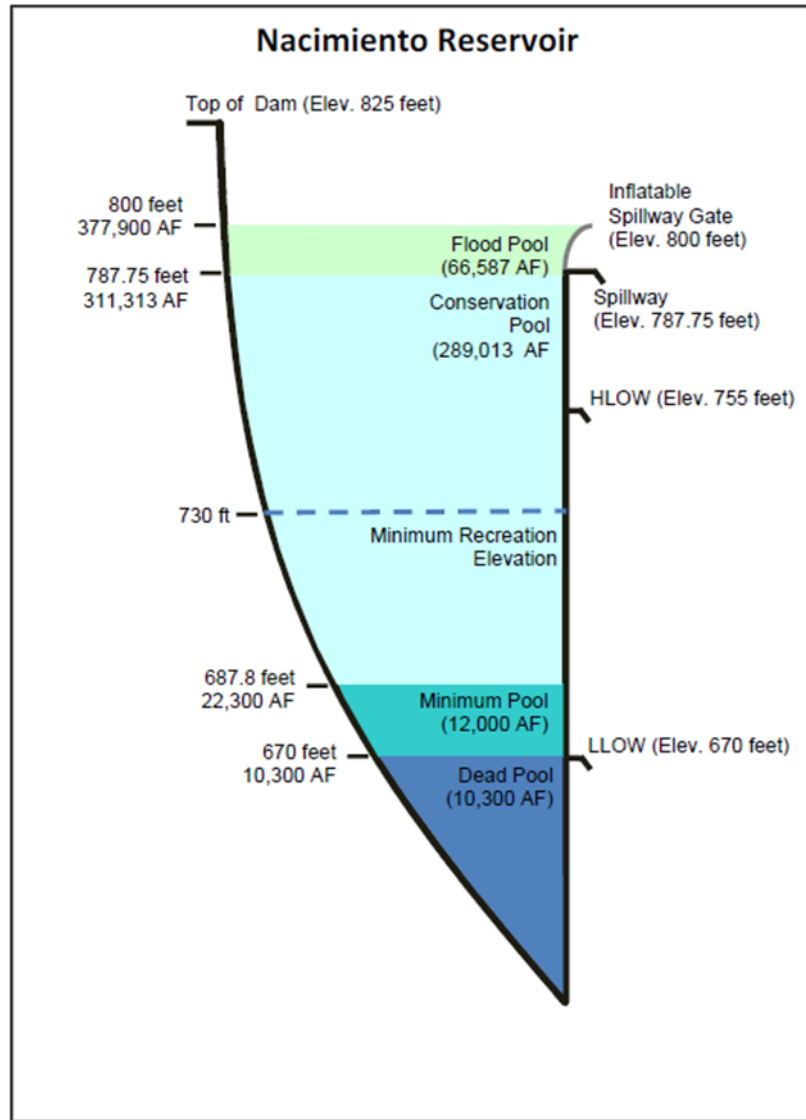
Solid Waste

- The IWMA still needs to demolish the concrete slab that previously housed the Household Hazardous Waste facility that was relocated to make way for the WRRF Project.
- Participated in the IWMA Recycling and Organic Waste Informing and Networking Group April meeting.

Reservoir Status

- As reported by Monterey County Water Resources Agency (MCWRA), as of April 10, 2026, the reservoir was at approximately 774.00 feet in elevation, 65% of capacity, and 245,050-acre feet of storage. MCWRA water releases were shown as 279 cfs.

Nacimiento Reservoir



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