



HERITAGE RANCH COMMUNITY SERVICES DISTRICT BOARD OF DIRECTORS REGULAR MEETING MINUTES

September 17, 2026

1. CALL TO ORDER / FLAG SALUTE

President Barker called the meeting to order at 4:00 p.m. and led the flag salute.

2. ROLL CALL

Secretary Gelos called the roll. Directors Camou and Swanson were absent. All other directors were in attendance.

Staff Present: General Manager, Scott Duffield, District Engineer, Doug Groshart, and Operations Manager Roy Arnold.

3. PUBLIC COMMENT ON MATTERS NOT ON THE AGENDA

There were no public comments.

4. CONSENT ITEMS

- a. **Meeting Minutes: Receive/approve minutes of regular meeting of August 20, 2026.**
- b. **Warrant Register: Receive/approve August 2026 warrants.**
- c. **Treasurer's Report: Receive/file August 2026 report.**
- d. **Fiscal Report: Receive/file August 2026 status report.**
- e. **Office Report: Receive/file August 2026 report.**
- f. **District Engineer Report: Receive/file September 2026 report.**
- g. **Operations Manager Report: Receive/file September 2026 report.**
- h. **Updates regarding disinfection byproducts.**

There were no public comments.

Upon a motion by Director Burgess, seconded by Director Yaffee, the Board approved Items 4(a) through 4(h) as presented following a voice vote:

Ayes: Barker, Burgess, Yaffee

Absent: Camou, Swanson

5. BUSINESS ITEMS

- a. **Submittal for approval Resolution 26-11 fixing the employer contribution at an equal amount for employees and annuitants under the Public Employees' Medical and Hospital Care Act.**

Public comment: Sam Poppin spoke.

Secretary Gelos provided a brief summary of the item and answered any questions from the Board.

Upon a motion of Director Yaffee, seconded by Director Burgess, the Board approved Resolution 26-11 fixing the employer contribution at an equal amount for employees and annuitants under the Public Employee's Medical and Hospital Care Act following a roll-call vote:

Ayes: Barker, Burgess, Yaffee
Absent: Camou, Swanson

b. Request to approve the purchase of one 2027 Ford F-150 from Downtown Ford Sacramento for a not to exceed amount of \$50,212.18.

Public comment: Catie Garcia spoke.

Manager Duffield provided a brief summary of the item and answered any questions from the Board.

Upon a motion of Director Burgess, seconded by Director Yaffee, the Board approved the purchase of one 2027 Ford F-150 from Downtown Ford Sacramento for a not to exceed amount of \$50,212.18 following a roll-call vote:

Ayes: Barker, Burgess, Yaffee
Absent: Camou, Swanson

c. Submittal for approval Resolution 26-12 declaring certain items to be surplus property and authorizing disposal.

There were no public comments.

Manager Duffield provided a brief summary of the item and answered any questions from the Board.

Upon a motion of Director Yaffee, seconded by Director Burgess, the Board approved Resolution 26-12 declaring certain items to be surplus property and authorizing disposal following a roll-call vote:

Ayes: Barker, Burgess, Yaffee
Absent: Camou, Swanson

d. Receive and file Water Resource Recovery Facility Project updates.

Public comment: Catie Garcia spoke.

Manager Duffield provided a brief summary of the item and answered any questions from the Board.

The Board received and filed the Water Resource Recovery Facility Project updates.

6. GENERAL MANAGER REPORT

Public comment: Catie Garcia spoke.

Manager Duffield presented the report and answered any questions from the Board.

The Board received and filed the General Manager report.

7. COMMITTEE / DIRECTOR REPORTS (oral reports)

Public comment: Catie Garcia spoke.

Director Yaffee provided a brief report with regard to District cybersecurity.

8. FUTURE AGENDA ITEMS

There were no public comments.

The Board requested that AI Policy be placed on a future agenda for discussion.

9. ADJOURNMENT

Upon a motion by Director Burgess, seconded by Director Yaffee, the meeting was adjourned at 4:56 p.m.

Minutes submitted by: Kristen Gelos, *Secretary, Board of Directors*

Minutes approved by: Bill Barker, *President, Board of Directors*