



HERITAGE RANCH COMMUNITY SERVICES DISTRICT BOARD OF DIRECTORS REGULAR MEETING MINUTES

January 15, 2026

1. CALL TO ORDER / FLAG SALUTE

President Barker called the meeting to order at 4:00 p.m. and led the flag salute.

2. ROLL CALL

Secretary Gelos called the roll. Director Burgess was absent. All other directors were in attendance.

Staff Present: General Manager, Scott Duffield, District Engineer, Doug Groshart, and District Counsel, Craig Steele.

3. PUBLIC COMMENT ON MATTERS NOT ON THE AGENDA

There were no public comments.

4. CONSENT ITEMS

- a. **Meeting Minutes: Receive/approve minutes of regular meeting of December 18, 2025.**
- b. **Warrant Register: Receive/approve December 2025 warrants.**
- c. **Treasurer's Report: Receive/file December 2025 report.**
- d. **Treasurer's Report: Receive/file 2nd Quarter FYE 2026 report.**
- e. **Fiscal Report: Receive/file December 2025 status report.**
- f. **Office Report: Receive/file December 2025 report.**
- g. **District Engineer Report: Receive/file January 2026 report.**
- h. **Operations Manager Report: Receive/file January 2025 report.**
- i. **Updates regarding disinfection byproducts.**

There were no public comments.

Upon the motion of Director Camou and seconded by Director Swanson, the board approved all items as presented following a voice vote:

Ayes: Barker, Camou, Swanson, Yaffee

Absent: Burgess

5. BUSINESS ITEMS

- a. **Submittal for approval Resolution 26-01 Approving a Conveyance Agreement and an Installment Purchase Contract, Making Certain Determinations relating Thereto and Authorizing Certain Other Actions in Connection Therewith.**

There were no public comments.

Manager Duffield and representatives from the District's WRRF Project finance team provided a brief summary of the item and answered any questions the Board had.

Upon the motion of Director Yaffee, and seconded by Director Camou, the board approved Resolution 26-01 following a roll call vote:

Ayes: Barker, Camou, Swanson, Yaffee

Absent: Burgess

6. GENERAL MANAGER REPORT

There were no public comments.

Manager Duffield presented the item and answered questions from the board.

The report was received and filed.

7. COMMITTEE / DIRECTOR REPORTS (oral reports)

There were no committee / director reports.

8. FUTURE AGENDA ITEMS

There were no additional future agenda items requested.

9. ADJOURNMENT

Upon a motion by Director Camou, and seconded by Director Swanson, the meeting adjourned at 4:59 p.m.

Minutes submitted by: Kristen Gelos, *Secretary, Board of Directors*

Minutes approved by: Bill Barker, *President, Board of Directors*