



## **HERITAGE RANCH COMMUNITY SERVICES DISTRICT BOARD OF DIRECTORS REGULAR MEETING MINUTES**

April 16, 2026

### **1. CALL TO ORDER / FLAG SALUTE**

President Barker called the meeting to order at 4:00 p.m. and led the flag salute.

### **2. ROLL CALL**

Secretary Gelos called the roll. Director Camou and Director Swanson were absent. All other directors were in attendance.

Staff Present: General Manager, Scott Duffield, District Engineer, Doug Groshart, and District Counsel, Craig Steele.

### **3. PUBLIC COMMENT ON MATTERS NOT ON THE AGENDA**

Heritage Ranch resident, Sam Poppins spoke.

### **4. CONSENT ITEMS**

- a. **Meeting Minutes: Receive/approve minutes of regular meeting of March 19, 2026.**
- b. **Warrant Register: Receive/approve March 2026 warrants.**
- c. **Treasurer's Report: Receive/file March 2026 report.**
- d. **Treasurer's Report: Receive/file 3<sup>rd</sup> Quarter FYE 2026 report.**
- e. **Fiscal Report: Receive/file March 2026 status report.**
- f. **Office Report: Receive/file March 2026 report.**
- g. **District Engineer Report: Receive/file April 2026 report.**
- h. **Operations Manager Report: Receive/file April 2026 report.**
- i. **Updates regarding disinfection byproducts.**

There were no public comments.

Upon the motion of Director Yaffee and seconded by Director Burgess, the board approved all items as presented following a voice vote:

Ayes: Barker, Burgess, Yaffee

Absent: Camou, Swanson

### **5. BUSINESS ITEMS**

- a. **Request to approve the purchase of two 2026 Ford Mavericks from Downtown Ford Sacramento for a not to exceed amount of \$70,000.00.**

There were no public comments.

Manager Duffield provided a brief summary of the item and answered any questions the Board had.

Upon the motion of Director Yaffee, and seconded by Director Barker, the board approved the purchase following a roll call vote:

Ayes: Barker, Burgess, Yaffee  
Absent: Camou, Swanson

**b. Request to consider voting for a candidate for the vacant Alternate Special District seat on the San Luis Obispo Local Agency Formation Commission.**

There were no public comments.

Manager Duffield provided a brief summary of the item and answered any questions the Board had.

Upon the motion of Director Barker, and seconded by Director Yaffee, the board voted for candidate John Joyce following a roll call vote:

Ayes: Barker, Burgess, Yaffee  
Absent: Camou, Swanson

**c. Receive and file Water Resource Recovery Facility Project updates.**

There were no public comments.

Manager Duffield provided a brief summary of the item and answered any questions the Board had.

The report was received and filed.

**d. Receive and file Lift Station No. 2 Rehabilitation Project updates.**

There were no public comments.

District Engineer Groshart delivered a presentation to the board and answered any questions the Board had.

The report was received and filed.

**6. GENERAL MANAGER REPORT**

There were no public comments.

Manager Duffield presented the item and answered questions from the board.

The report was received and filed.

**7. COMMITTEE / DIRECTOR REPORTS (oral reports)**

There were no committee / director reports.

**8. FUTURE AGENDA ITEMS**

There were no additional future agenda items requested.

**9. ADJOURNMENT**

Upon a motion by Director Burgess, and seconded by Director Yaffee, the meeting adjourned at 4:59 p.m.

**Minutes submitted by:** Kristen Gelos, *Secretary, Board of Directors*  
**Minutes approved by:** Bill Barker, *President, Board of Directors*